

POLICY

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CONTAMINATED SITE PROFILE SUBMISSIONS BY THE PUBLIC

PREAMBLE

The CSRD, having chosen to stay within the site profile receipt system as provided for in amendments to the Waste Management Act and other related Acts, is aware of the need to limit its liability and to recover its costs in the provision of this service.

As the onus of correctly submitted information rests with the property owner, it is important to ensure that CSRD staff or officials do not compromise that premise through the volunteering of information that may affect the site profile submission. It is also important that a full status of the need for and requirements of the site profile be retained on file but all site details remain with the site registry for access by the general public.

POLICY

- Staff will resist assisting with the filling out of a site profile associated with an application to be submitted by a member of the public and will instead refer the applicant to the Ministry of Water, Land and Air Protection for assistance.
- Staff will not divulge any detail associated with a site profile except the fact that a profile has been submitted and will instead refer the inquirer to the Provincial site registry for information.
- Each application for a rezoning, development or development variance permit, soil removal or demolition of a structure that involves the disturbance or excavation of soil must be accompanied by a completed site profile or parts I to III and XI completed as provided for in Part 2, Section 2 (2) of B. C. Reg. 375/96.
- Each application must be signed or authorized by all property owners. In the case of a strata corporation, authorization will be in the form of a council resolution.
- A fee, as established by the Contaminated Sites Regulation, must accompany each site profile submission and there will be no fee for each Part 2, Section 2 (2) submission.
- Where staff knowledge suggests that a site profile contains erroneous information, the issue will be brought to the attention of the Manager, Development Services who may so inform the appropriate Provincial authorities.

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