

COLUMBIA SHUSWAP REGIONAL DISTRICT

SOLID WASTE MANAGEMENT PLAN REVIEW ADVISORY COMMITTEE

Minutes of the inaugural meeting held Tuesday, July 29, 2014
at Columbia Shuswap Regional District Board Room

Note: The following minutes are subject to correction when endorsed by the
Advisory Committee at the next Regular meeting.

PRESENT:

Committee

Janet Pattinson	Electoral Area 'C'
Jennifer Wilson	City of Salmon Arm
Chris Cochran	Town of Golden
Penny Page-Brittin	Electoral Area 'B'
Lynn Miller	Sicamous/Electoral Area 'E'
Lynn Biskie	City of Salmon Arm Member of the Public

Regional District Staff

Ben Van Nostrand	Team Leader, Environmental Health Services
Carmen Fennell	Waste Reduction Facilitator
Isaac Walker	Waste Facilities Superintendent

CH2MHill Staff

Phil Jenson	Senior Planner Solid Waste
Scott Gamble	Organic Waste Specialist

ABSENT:

Rob Labelle	Electoral Area 'F'
Laura Purves	City of Salmon Arm
Parker Vaile	Organization with Recycling Experience
Darren Komonoski	City of Revelstoke
Wendy Burns	Electoral Area 'A'
Jason Angus	District of Sicamous
Jonathan Mitchell	Large Commercial Hauler/Operator
Cathy Arnouse	Adams Lake Indian Band
Carol Danyluk	Ministry of Environment

The meeting commenced at 1:00pm

GENERAL BUSINESS & INTRODUCTIONS

The Team Leader, Environmental Health Services introduced the process of the plan review, gave a brief update of where we are currently and some direction on how to move forward with the Plan Review. The consultants hired to help the Regional District with the Solid Waste Management Plan review, Scott Gamble and Phil Jenson, were introduced to the committee.

By consensus of the attending Committee Members, positions of Chair and Vice Chair are filled by Penny Page-Brittin and Janet Pattinson, respectively.

Attendees introduced themselves, provided background on their involvement in solid waste and recycling initiatives and provided brief comments as to their interest in being part of the review process.

SOLID WASTE MANAGEMENT PLAN
REVIEW ADVISORY COMMITTEE MEETING

July 29, 2014

**SWM PLAN
REVIEW AND
UPDATE
PRESENTATION
BY CH2MHILL**

CH2MHill began with an introduction of the process they will utilize for conducting the review process. The expectations of the Plan Committee were also outlined, which included providing local insights, evaluating strategies, and being ambassadors for the Plan.

CH2MHill also stressed the importance of participation from the public, and the importance of using all avenues available, including social media.

The Team Leader, Environmental Health Services reminded the Committee that this is a review process, not a full blown plan review. The intent is to provide direction on the next 5 years of plan implementation using the existing 2009 SWMP as the foundation and vision for future initiative.

CH2MHill provided an overview of their company, and introduced the team and the roles they will play in the plan review process.

CH2MHill provided a Plan Review outline which included:

- a review of timelines to point out the completion date target of October to have enough time to budget for initiatives for 2015;
- stakeholder engagement which will include social media, a dedicated web page, public meetings to be conducted by CSRD staff, and an e-survey;
- report cards to provide a visual reference to determine the status of current plan recommendations; and
- options and opportunities for the draft report, which involves researching programs, policies and technologies to compile a long list of programs to be reviewed by CSRD staff and then brought forward to the Committee.

The schedule for the timing of the stages of the review was presented and the various stages touched on.

Committee input was received by CH2MHill through group exercises. The first exercise involved committee members using post-it notes to post ideas about solid waste/recycling programs in the CSRD that are currently working well and not working well. A lengthy discussion ensued about the results and CH2MHill sought clarification and grouped like ideas/themes.

The second exercise in was geared towards potential survey questions for the public. Committee member were asked to provide questions that they felt would be advantageous to gain more information on, as well as generate feedback for the plan review process. CH2MHill provided some examples of survey details from past Plan Review exercise.

A discussion of opportunities and trends wrapped up the presentation, with some of the ideas being ones completed in the current plan, and some new ideas and opportunities for the review process.

NEXT MEETING

The next meeting was scheduled for a conference call August 13, 2014 at 9:00 AM.

ADJOURNMENT

The meeting adjourned at 4:10 PM.