

## **COLUMBIA SHUSWAP REGIONAL DISTRICT**

Minutes of a Regular Board meeting held March 20, 2014  
in the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction  
when endorsed by the Board at the next Regular meeting.

### **PRESENT**

Chair:	D. Raven	(City of Revelstoke)
Directors:	G. Habart	(Electoral Area 'A')
	D. Stuart	(Electoral Area 'B') - Alternate
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
Vice Chair:	R. Martin	(Electoral Area 'E')
	L. Morgan	(Electoral Area 'F')
	C. Hambruch*	(Town of Golden)- Alternate
	N. Cooper*	(City of Salmon Arm)
	D. Cannon*	(City of Salmon Arm)
	T. Rhys	(District of Sicamous) - Alternate
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager of Corp. Administration Services
	C. Goodey*	Administrative/HR Assistant
	P. Jarman*	Manager, Financial Services
	D. Mooney*	Manager, Operations
	B. Van Nostrand*	Waste Management Coordinator
	G. Christie*	Manager, Development Services
	C. Benner*	Development Services Assistant
	C. LeFloch*	Development Services Assistant
	D. Passmore*	Senior Planner
J. Sham*	Development Services Assistant	
J. Thingsted*	Planner	

\* attended part of meeting only

### **CALL TO ORDER**

The Chair called the meeting to order at 9:30 AM.

2014-301  
APPROVAL OF AGENDA

M/S Director Martin/Alt. Director Rysz THAT:  
the agenda for the March 20, 2014 CSRD Regular Board meeting be  
approved.

CARRIED

### **DELEGATIONS**

DRAFT 2013 FINANCIAL  
STATEMENTS

Jeff Johnson from BDO Canada LLP presented the 2013 draft financial  
statements noting that the auditors found no indication of fraud or illegal  
procedures, no disagreement with management and no legal issues that  
have an impact on finances.

**ADMINISTRATION****ADOPTION OF MINUTES**

2014-302  
REGULAR BOARD  
MEETING  
JANUARY 16, 2014

M/S Directors Morgan/Martin THAT:  
the minutes of the February 20, 2014 Regular Board Meeting be adopted.  
CARRIED

**CORRESPONDENCE**

OKANAGAN-KOOTENAY  
STERILE INSECT  
RELEASE BOARD (SIR)

Highlights of the Regular Meeting (February 7, 2014)

UBCM- FEBRUARY 5,  
2014

2013 Resolutions

METRO VANCOUVER –  
FEBRUARY 12, 2014

Metro Vancouver Waste Flow Management and the Greater Vancouver  
Sewerage and Drainage District Recyclable Material Regulatory Bylaw No.  
280

REGIONAL DISTRICT OF  
NORTH OKANAGAN –  
FEBRUARY 18, 2014

Request for Financial Partnership SWWQP

MINISTRY OF NATURAL  
GAS DEVELOPMENT –  
FEBRUARY 25, 2014  
MINISTER RESPONSIBLE  
FOR HOUSING AND  
DEPUTY PREMIER

Response to endorsement of FCM housing campaign, and the call for a  
national housing strategy

The above report and correspondence was received for information.

**BUSINESS GENERAL**

2014-303  
BOARD APPOINTMENTS  
TO SHUSWAP  
WATERSHED WATER  
QUALITY PROGRAM  
COMMITTEE

M/S Director Demenok/Alt. Director Stuart THAT:  
Electoral Area 'C', 'D', 'E' and 'F' Directors be appointed to the 2014  
Shuswap Watershed Water Quality Program Committee, and further that  
the Alternate Directors for Electoral Area 'C', 'D', 'E', and 'F' be appointed  
to the Committee to attend in the absence of an Area Director(s).  
CARRIED

2014-304  
2013 CSR D YEAR-END  
FINANCIAL STATEMENTS

M/S Director Martin/Alt. Director Rysz THAT:  
in accordance with the Local Government Act, the 2013 CSR D Year End  
Financial Statements be approved.  
CARRIED

**BUSINESS GENERAL,**  
**Continued**

2014-305  
CONTRACT AWARD –  
SHUSWAP WATERSHED  
WATER QUALITY  
PROGRAM (SWWQP)  
FEASIBILITY STUDY

M/S Director Demenok/Alt. Director Stuart THAT:  
the firm of Leftside Partners Inc. be awarded the contract, in the amount of \$50,000, plus applicable taxes, to conduct a Feasibility Study, Shuswap Watershed Quality Program.

CARRIED

**BUSINESS BY AREA**

2014-306  
AREA GRANTS IN AID

M/S Director Demenok/Alt. Director Stuart THAT:  
the Board approve the following allocations from the 2014 electoral grants-in-aid:

**Area C**

Shuswap Community Foundation	\$1,000
GT Dragon Boat Society	\$2,000
White Lake Firemen's Association	\$3,000
Voice of the Shuswap Broadcast Society	\$5,000

**Area E**

Shuswap Community Foundation	\$2,000
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**Area F**

Shuswap Community Foundation	\$1,000
Salmon Arm Secondary Dry Grad	\$1,000

CARRIED

2014-307  
AREA 'C' COMMUNITY  
WORKS FUND – WHITE  
LAKE COMMUNITY  
HALL SOCIETY

M/S Director Demenok/Alt. Director Stuart THAT:  
in accordance with Policy F-3, access to the Community Works Fund be approved in the amount of \$10,850 including applicable taxes, from the Electoral Area 'C' Community Works Fund for energy efficient upgrades in heating to the White Lake Community Hall, subject to criteria approval from the Community Works Fund.

CARRIED

2014-308  
COMMUNITY SEWER  
SYSTEM PLAN –  
SORRENTO/BLIND BAY  
COMMUNITY SEWER  
AND WATER SYSTEM  
PLAN – SCOTCH CREEK

M/S Directors Morgan/Martin THAT:  
the Board approve the Community Sewer and Water System Plan Final Report for Scotch Creek as a condition of the Federation of Canadian Municipalities Green Municipal Fund Grant.

CARRIED

2014-309

M/S Director Demenok/Alt. Director Stuart THAT:  
the Board approve the Community Sewer System Plan Final Report for Sorrento/Blind Bay as a condition of the Federation of Canadian Municipalities Green Municipal Fund Grant.

CARRIED

**BUSINESS GENERAL,**  
**Continued**

2014-310 M/S Director Demenok/Alt. Director Stuart THAT:  
ELECTORAL AREA 'C' the Board empower the authorized signatories to enter into an agreement  
PARK RECREATION with Peak Planning Associates and Thompson Rivers University for the  
STUDY preparation of the Electoral Area 'C' Park Recreation Study for a total cost of  
\$49,868 plus applicable taxes.

CARRIED

**ADMINISTRATION BYLAWS**

2014-311 M/S Directors Talbot/Demenok THAT:  
CSRD 2014 FIVE YEAR Bylaw No. 5684 cited as "2014 Five Year Financial Plan Bylaw No. 5684"  
FINANCIAL PLAN BYLAW be read a first, second and third time this 20<sup>th</sup> day of March, 2014.  
NO. 5684

CARRIED

2014-312 M/S Directors Cannon/Talbot THAT:  
Bylaw No. 5684 cited as "2014 Five Year Financial Plan Bylaw No. 5684"  
be adopted this 20<sup>th</sup> day of March, 2014.

CARRIED

**IN CAMERA**

2014-313 M/S Directors Morgan/Martin THAT:  
pursuant to Section 90(1) (f) (Law Enforcement) of the Community Charter,  
the Board move In Camera.

CARRIED

**ELECTORAL AREA DIRECTORS**

**BUSINESS BY AREA**

2014-314 The property owners were in attendance to provide further information and to  
DEVELOPMENT answer any questions.  
VARIANCE PERMIT  
NO. 641-7 M/S Director Habart/Alt. Director Stuart THAT:  
COLIN AND TANIS The Board deny the owner's request for relief from the following conditions;  
BROWN – REQUEST  
FOR RELIEF OF  
BOARD CONDITIONS

- a) Confirmation of registration of a suitably worded easement on the title of the Southeast ¼ of Section 12, Township 29, Range 23, West of the 5th Meridian, Kootenay District in favour of the subject parcel; and,
- b) Confirmation of registration of a suitably worded Section 219 covenant prohibiting use of the subject property for residential purposes if the easement is discharged without the written consent of the CSRD;

which were conditions of issuance of Development Variance Permit No. 641-7 approved by the Board at the October 17, 2013 Board meeting.

Vote: 3 in Favour; 3 Against  
MOTION DEFEATED

**BUSINESS BY AREA,**  
**Continued**

2014-315 M/S Directors Habart/Martin THAT:  
 the property owner's request for relief of conditions for registration of easements and covenants required prior to the issuance of DVP No. 641-7 (Colin and Tanis Brown) be returned to the April 17, 2014 Regional Board meeting with staff advice;

AND FURTHER THAT staff be directed to work with the applicant (property owner's) to bring back an alternative solution.

CARRIED

2014-316 The property owner was not in attendance.  
 DEVELOPMENT  
 VARIANCE PERMIT A representative of an adjacent land owner was in attendance.  
 701-57  
 DEAN STRONG AND M/S Director Demenok/Alt. Director Stuart THAT:  
 TRAVIS DRAGER in accordance with Section 922 of the Local Government Act, Development Variance Permit No. 701-57 for Lot 150, Section 18 Township 22 Range 10 W6M KDYD Plan 27195, varying South Shuswap Zoning Bylaw No. 701, as follows:  
 1) Section 11.2.4 Minimum setback from interior side parcel line from 2.0 m to 1.93 m for the existing single family dwelling and from 2.0 m to 1.82 m for the existing garage;

be issued this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-317 M/S Directors Morgan/Martin THAT:  
 CELISTA LAND- the Board empower the authorized signatories to enter into an extension to Park  
 OWNERS ASSOC. Land Payment Deferral Agreement CA2997848 to postpone payment until  
 SUBDIVISION (AREA January 17, 2017, for the cash-in-lieu of park land dedication required by Section  
 'F') PARKLAND 941 of the Local Government Act - Provision of park land, and CSRD Policy P-5  
 PAYMENT Park Land Dedication as a Function of Subdivision, for the subdivision of Lot 8,  
 DEFERRAL Section 8, Township 23, Range 10, W6M, KDYD, Plan 10398, which created Lots  
 AGREEMENT 1, 2, 3 and 4 of Strata Plan EPS1256, subject to the owners paying all legal costs  
 EXTENSION associated with this extension.

CARRIED

**PLANNING BYLAWS**

2014-318 M/S Director Demenok/Alt. Director Stuart THAT:  
 ELECTORAL AREA 'C' Bylaw No. 725, cited as, "Electoral Area 'C' Official Community Plan Bylaw  
 OFFICIAL COMMUNITY No. 725", be adopted this 20<sup>th</sup> day of March, 2014.  
 PLAN BYLAW NO. 725

CARRIED

**PLANNING BYLAWS,**  
**Continued**

2014-319  
COLUMBIA SHUSWAP  
REGIONAL DISTRICT  
DEVELOPMENT  
APPROVAL  
INFORMATION  
AMENDMENT (CSR  
D)  
BYLAW NO. 644-1

M/S Director Habart/Alt. Director Stuart THAT:  
Bylaw No. 644-1, cited as "Columbia Shuswap Regional District  
Development Approval Information Amendment (CSR  
D) Bylaw No. 644-1",  
be read a first time this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-320

M/S Director Habart/Alt. Director Stuart THAT:  
Bylaw No. 644-1, cited as "Columbia Shuswap Regional District  
Development Approval Information Amendment (CSR  
D) Bylaw No. 644-1",  
be read a second time this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-321

M/S Director Habart/Alt. Director Stuart THAT:  
Bylaw No. 644-1, cited as "Columbia Shuswap Regional District  
Development Approval Information Amendment (CSR  
D) Bylaw No. 644-1",  
be read a third time this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-322  
SOUTH SHUSWAP  
ZONING AMENDMENT  
(SHUSWAP LAKE  
ESTATES) BYLAW NO.  
701-75

M/S Director Demenok/Alt. Director Stuart THAT:  
Bylaw No. 701-75, cited as "South Shuswap Zoning Amendment (Shuswap  
Lake Estates) Bylaw No. 701-75", be adopted this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-323  
SOUTH SHUSWAP  
ZONING AMENDMENT  
(COLBY WOODHEAD)  
BYLAW NO. 701-76

M/S Director Demenok/Alt. Director Stuart THAT:  
first reading given to Bylaw No. 701-76, cited as "South Shuswap Zoning  
Amendment (Colby Woodhead) Bylaw No. 701-76", by resolution No. 2014-  
120, be rescinded.

CARRIED

2014-324

M/S Director Demenok/Alt. Director Stuart THAT:  
second reading given to Bylaw No. 701-76, cited as "South Shuswap Zoning  
Amendment (Colby Woodhead) Bylaw No. 701-76", by resolution No. 2014-  
121, be rescinded.

CARRIED

2014-325

M/S Director Demenok/Alt. Director Stuart THAT:  
Bylaw No. 701-76, cited as "South Shuswap Zoning Amendment (Colby  
Woodhead) Bylaw No. 701-76", be read a first and second time this 20<sup>th</sup> day  
of March 2014.

CARRIED

**PLANNING BYLAWS,**  
**Continued**

2014-326

M/S Director Demenok/Alt. Director Stuart THAT:  
a public hearing to hear representations on Bylaw No. 701-76, cited as "South Shuswap Zoning Amendment (Colby Woodhead) Bylaw No. 701-76" be held;

AND THAT:

notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Paul Demenok as Director of Electoral Area 'C', being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

2014-327  
RANCHERO/DEEP  
CREEK OFFICIAL  
COMMUNITY PLAN  
AMENDMENT (CSR  
D)  
BYLAW NO. 750-1

M/S Directors Talbot/Demenok THAT:  
Bylaw No. 750-1, cited as "Ranchero/Deep Creek Official Community Plan Amendment (CSR  
D) Bylaw No. 750-1", be read a second time this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-328

M/S Directors Talbot/Demenok THAT:  
a public hearing to hear representations on Bylaw No. 750-1, cited as "Ranchero/Deep Creek Official Community Plan Amendment (CSR  
D) Bylaw No. 750-1" be held;

AND THAT:

notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area 'D' being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

**PLANNING BYLAWS,**  
**Continued**

2014-329  
ELECTORAL AREA 'F'  
OFFICIAL COMMUNITY  
PLAN AMENDMENT  
(CSR) BYLAW NO. 830-  
10

M/S Directors Morgan/Martin THAT:  
Bylaw No. 830-10, cited as "Electoral Area 'F' Official Community Plan  
Amendment (CSR) Bylaw No. 830-10", be read a second time as amended  
this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-330

M/S Directors Morgan/Martin THAT:  
a public hearing to hear representations on Bylaw No. 830-10, cited as  
"Electoral Area 'F' Official Community Plan Amendment (CSR) Bylaw No.  
830-10" be held;

AND THAT:

notice of the public hearing be given by the staff of the Regional District on  
behalf of the Board in accordance with Section 892 of the Local Government  
Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Larry Morgan, as  
Director of Electoral Area 'F' being that in which the land concerned is  
located, or Alternate Director Robert Misseghers, if Director Morgan is  
absent, and the Director or Alternate Director, as the case may be, give a  
report of the public hearing to the Board.

CARRIED

2014-331  
ELECTORAL AREA F  
OFFICIAL COMMUNITY  
PLAN AMENDMENT  
(ABCO MARINE  
DEVELOPMENTS LTD.)  
BYLAW NO. 830-11  
SCOTCH CREEK/LEE  
CREEK ZONING  
AMENDMENT (ABCO  
MARINE  
DEVELOPMENTS LTD.)  
BYLAW NO. 825-28

M/S Directors Morgan/Martin THAT:  
Bylaw No. 830-11, cited as "Electoral Area 'F' Official Community Plan  
Amendment (Abco Marine Developments Ltd.) Bylaw No. 830-11", be read a  
third time this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-332

M/S Directors Morgan/Martin THAT:  
Bylaw No. 830-11, cited as "Electoral Area 'F' Official Community Plan  
Amendment (Abco Marine Developments Ltd.) Bylaw No. 830-11", be  
adopted this 20<sup>th</sup> day of March, 2014.

CARRIED



**PLANNING BYLAWS,**  
**Continued**

2014-333

M/S Directors Morgan/Martin THAT:  
Bylaw No. 825-28, cited as "Scotch Creek/Lee Creek Zoning Amendment (Abco Marine Developments Ltd.) Bylaw No. 825-28", be read a third time, this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-334

M/S Directors Morgan/Martin THAT:  
Bylaw No. 825-28, cited as "Scotch Creek/Lee Creek Zoning Amendment (Abco Marine Developments Ltd.) Bylaw No. 825-28", be adopted, this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-335

ELECTORAL AREA 'B'  
OFFICIAL COMMUNITY  
PLAN AMENDMENT  
(CSRD) BYLAW NO. 850-  
1

M/S Alt. Director Stuart/Director Demenok THAT:  
Bylaw No. 850-1, cited as "Electoral Area 'B' Official Community Plan Amendment (CSRD) Bylaw No. 850-1", be read a third time as amended this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-336

SALMON VALLEY LAND  
USE AMENDMENT  
(CSRD) BYLAW NO. 2550

M/S Directors Talbot/Demenok THAT:  
Bylaw No. 2550, cited as "Salmon Valley Land Use Amendment (CSRD) Bylaw No. 2550", be read a second time this 20<sup>th</sup> day of March, 2014.

CARRIED

2014-337

M/S Directors Talbot/Demenok THAT:  
a public hearing to hear representations on Bylaw No. 2550, cited as "Salmon Valley Land Use Amendment (CSRD) Bylaw No. 2550" be held;

AND THAT:

notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area 'D' being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

**PLANNING BYLAWS,**  
**Continued**

2014-338  
SALMON VALLEY LAND  
USE AMENDMENT  
(CSR) BYLAW NO. 2551

M/S Directors Talbot/Demenok THAT:  
Bylaw No. 2551 cited as "Salmon Valley Land Use Amendment (CSR)  
Bylaw No. 2551" be read a second time, as amended this 20<sup>th</sup> day of  
March, 2014.

CARRIED

2014-339

M/S Directors Talbot/Demenok THAT:  
a public hearing to hear representations on Bylaw No. 2551, cited as  
"Salmon Valley Land Use Amendment (CSR) Bylaw No. 2551" be held;

AND THAT:

notice of the public hearing be given by the staff of the Regional District on  
behalf of the Board in accordance with Section 892 of the Local  
Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Rene Talbot, as  
Director of Electoral Area 'D' being that in which the land concerned is  
located, or Alternate Director Joy de Vos, if Director Talbot is absent, and  
the Director or Alternate Director, as the case may be, give a report of the  
public hearing to the Board.

CARRIED

**ADJOURNMENT**

2014-340  
ADJOURNMENT

M/S Directors Martin/Habart THAT:  
the meeting be adjourned at 11:59 a.m.

CARRIED

CERTIFIED CORRECT

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER