

ELECTORAL AREAS

- A GOLDEN-COLUMBIA
- B REVELSTOKE-COLUMBIA
- C SOUTH SHUSWAP
- D FALKLAND-SALMON VALLEY
- E SICAMOUS-MALAKWA
- F NORTH SHUSWAP-SEYMOUR ARM

- MUNICIPALITIES:**
- GOLDEN
 - REVELSTOKE
 - SICAMOUS
 - SALMON ARM



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AGENDA

REGULAR BOARD MEETING

DATE:	Thursday, March 19, 2015
TIME:	9:30 AM
PLACE:	CSRD Board Room 781 Marine Park Drive NE, Salmon Arm

UPCOMING MEETINGS/EVENTS:

North Okanagan/Columbia Shuswap Regional Hospital District
Tuesday, March 24, 2015 9:00 AM
CSRD Office

 **DENOTES LATE AGENDA ITEM**

CALL TO ORDER

DELEGATIONS

- 10:00 AM **Auditors Presentation of the 2014 Audited Financial Statements**
BDO Representative, Jeff Johnson, to present the draft 2014 Financial Statements.
View item 4.2 attachments for draft 2014 Financial Statements.
- 10:15 AM **CP Rail**
Representatives of CP Rail have been invited to provide an update as to what is happening on the mainline and provide a brief overview on how CP Rail works in conjunction with the CSRD Emergency Program.

[View Attachment](#)

ADMINISTRATION

1. ADOPTION OF MINUTES

- 1.1 Board Meeting Minutes**
- Adoption of February 19, 2015 Meeting Minutes.

[View Attachment](#)

Motion **THAT:**
the minutes of the February 19, 2015 Board Meeting be adopted.

1.2 BUSINESS ARISING FROM THE MINUTES

None

2. CORRESPONDENCE

- 2.1 Fraser Basin Council** (February 10, 2015)
- Thompson Regional Committee Meeting Summary.
- 2.2 Fraser Basin Council** (February 12, 2015)
- Highlights of the Fraser Basin Council Board Meeting.
- 2.3 Regional Broadband Committee** (February 16, 2015)
- Original mandate of the Committee was to develop a strategy for the region (Regional Districts of Columbia Shuswap, East Kootenay, Kootenay Boundary, Central Kootenay). Mandate has expanded to include broadband plan implementation which requires an addendum to the initial agreement.
- Request from Rob Gay, Committee Chair, for approval of revised Memorandum of Understanding 2015.

[View Attachment](#)

[View Attachment](#)

[View Attachment](#)

Motion **THAT:**
the revised Memorandum of Understanding for the Regional Broadband Committee dated 2015 be endorsed by the Board.

- 2.4 BC Hydro** (February 19, 2015)
- Announcement of the West Kelowna Transmission Project. BC Hydro has identified three transmission alternatives. The early planning stage involves consultation with communities, stakeholders and First Nations.
- 2.5 Ministry of Transportation – Submission to B.C. on the Move** (February 23, 2015)
- Letter of appreciation for CSRD participation in the Ministry's 10-year Transportation Plan, B.C. on the Move from Minister Todd G. Stone.

[View Attachment](#)

[View Attachment](#)

2. CORRESPONDENCE (Cont'd)

□ 2.6 Ministry of Forests and Range

- Referral on proposed BC Timber Sales (BCTS) cutblocks within the Okanagan TSA. BCTS plans to prepare and develop several new cut-blocks in its White Lake and Hlina operating areas for harvesting and associated road construction/reconstruction. Letter has been distributed to Development Services and Operations Management for referral comments.

[View Attachment](#)

□ 2.7 Southern Interior Beetle Action Coalition (March 9, 2015)

- Keeping it Rural 2015 Conference Invitation.
- May 26th to 28th 2015, Salmon Arm, BC.

[View Attachment](#)

Motion

THAT:

the correspondence contained on the March 19, 2015 regular Board agenda be received for information.

3. REPORTS

□ 3.1 Committee of the Whole (Budget) Meeting Minutes – February 20, 2015

- Receive February 20, 2015 Meeting Minutes.
- **Attachment to be included in the late agenda.**

[View Attachment](#)

Motion

THAT:

the minutes of the Committee of the Whole (Budget) Meeting held on February 20, 2015 be received for information.

□ 3.2 Electoral Area Director's Committee Meeting Minutes – March 2, 2015

- Receive March 2, 2015 Meeting Minutes.

[View Attachment](#)

Motion

THAT:

the minutes of the Electoral Area Director's Committee Meeting held on March 2nd, 2015 be received for information.

The following recommendations are contained within the EAD Minutes and are for reference only.

- **THAT:** the Electoral Area Directors direct staff to proceed with the Phase II Workplan related to siting permits, as presented by the Chief Administrative Officer in the report dated March 2, 2015 at this Electoral Area Director's Committee Meeting.
- **THAT:** the Electoral Area Directors direct staff to update the Grant in Aid policy to reflect the Local Government Act regulations and reduce ambiguity related to the inability to grant funding for education and health care operating costs.
- **THAT:** the Electoral Area Directors refer the discussion regarding community development to the Shuswap Economic Development Advisory Committee for its input.
- **THAT:** the Electoral Area Directors refer Policy No. F-14 to the Committee of the Whole for amendment to allow spouses to attend banquets and opening receptions for FCM, UBCM and SILGA.

3. REPORTS (Cont'd)

3.3 **Okanagan Shuswap Railway Acquisition Initiative Meeting Dinner**

- February 17th Meeting.
- Directors Martin and Eliason.

-
- 3.4 **Okanagan Regional Library** (February 18, 2015)
- Okanagan Regional Library Board Highlights.
 - Director Morgan.

[View Attachment](#)

-
- 3.5 **Neskonlith Indian Band** (February 24, 2015)
- Invitation to C2C Forum Dinner.
 - Director Morgan.

[View Attachment](#)

4. BUSINESS GENERAL

- 4.1 **All Areas Community Works Fund – CSRD Administration Building**
- Report attached from J. Kooistra, Manager, Financial Services, dated March 6, 2015.
 - **Brought forward from March 2nd Electoral Area Directors Committee Meeting.**

[View Attachment](#)

Motion

THAT:

in accordance with Policy F-3, access to the Community Works fund be approved in the amount up to \$211,206 including taxes, from the All Electoral Areas Community Works Fund for energy efficient upgrades in the construction of the new administration building.

-
- 4.2 **2014 CSRD Year-End Financial Statements**
- Report attached from J. Kooistra, Manager, Financial Services, dated March 2, 2015.

[View Attachment](#)

Motion

THAT:

in accordance with the Local Government Act, the 2014 CSRD Year End Financial Statements be approved.

-
- 4.3 **Asset Management System and Equipment
10% All Electoral Area Community Works Funding Request
Asset Management Planning Program Grant Funding Request**
- Report attached from D. Mooney, Manager, Operations Management, dated March 5, 2015.
 - **Brought forward from March 2nd Electoral Area Directors Committee Meeting.**

[View Attachment](#)

Motion #1

THAT:

in accordance with Policy No. F-3 “Community Works Fund – Expenditure of Monies” access to the Community Works Fund be approved in the amount of \$50,000 plus applicable taxes to acquire an Asset Management System and purchase related survey equipment from the 10% portion of the All Electoral Areas Community Works Fund allocation.

Motion #2

THAT:

the Board support an application for grant funding from the Provincial Asset Management Planning Program for a total amount of \$20,000 in order to support assessment, planning and implementation of an Asset Management System.

4. **BUSINESS GENERAL (Cont'd)**

4.4 **Salmon Arm Economic Development Society – Appointment of a CSRD Director to the SAEDS Board**

- Report attached from R. Cyr, Economic Development Officer

[View Attachment](#)

New Item

Motion

That:

the Board approve the appointment of Director Paul Demenok to sit as a non-voting member of the Salmon Arm Economic Development Society Board (SAEDS).

5. **BUSINESS BY AREA**

5.1 **Grant-in-Aid Requests**

- Report attached from J. Kooistra, Manager, Financial Services, dated March 9, 2015.

[View Attachment](#)

Motion

THAT:

the Board approve the following allocations from the 2015 electoral grant-in-aids:

Area A

Golden Cycling Club (certification of Professional Bike instructors) \$1,600.00

Alexander Park, Lady Grey and Nicholson Elementary School Parent Advisory Councils ("The Leader in Me" Initiative) \$3,000.00

Town of Golden (summer concert series) \$10,000.00

Area D

Salmon Valley Senior Citizens, Branch 107 (New refrigerator) \$900.00

5.2 **Electoral Area 'C' Community Works Fund – Energy Efficient Lighting and Water Heater Upgrade White Lake Fire Hall**

- Report attached from R. Nitchie, Team Leader, Community Services Division, dated February 20, 2015.

[View Attachment](#)

Motion

THAT:

in accordance with Policy No. F-3 access to the Electoral Area Community Works Fund be approved for up to \$15,000 from the Electoral Area 'C' Community Works Fund allocation for energy efficient upgrades to the lighting and hot water heating system at the White Lake Fire Hall.

5.3 **Electoral Area 'A' Community Works Fund Playground Infrastructure**

- Report attached from R. Nitchie, Team Leader, Community Services Division, dated March 5, 2015.

[View Attachment](#)

Motion on the next page

5. BUSINESS BY AREA (Cont'd)

Motion

THAT:

in accordance with Policy No. F-3 access to the Electoral Area Community Works Fund be approved for up to \$103,000 plus applicable taxes from the Electoral Area 'A' Community

Works Fund allocation for upgrades to playground equipment at Parson Park and Kicking Horse Mountain Community Park.

**5.4 Mosquito Control Program Year End Reports
Golden and Electoral Area 'A'
Revelstoke and Electoral Area 'B'
Scotch Creek/Lee Creek**

- Report attached from H. Kassa, Environmental Services Coordinator, dated March 5, 2015.
- For information only.

[View
Attachment](#)

6. ADMINISTRATION BYLAWS

6.1 CSRD 2015 Five Year Financial Plan Bylaw No. 5695

- Report attached from J. Kooistra, Manager, Financial Services, dated March 2, 2015.

[View
Attachment](#)

Motion

THAT:

Bylaw No. 5695 cited as "2015 Five Year Financial Plan Bylaw No. 5695" be read a first, second and third time this 19th day of March, 2015.

THAT:

Bylaw No. 5695 cited as "2015 Five Year Financial Plan Bylaw No. 5695" be adopted this 19th day of March, 2015.

6.2 Cedar Heights Waterworks Service Area Amendment Bylaw No. 5694

- Report attached from T. Langlois, Team Leader, Utilities, dated March 3, 2015.

[View
Attachment](#)

Motion

THAT:

Bylaw No. 5694, cited as "Cedar Heights Waterworks Service Area Amendment Bylaw No. 5694", be read a first, second and third time this 19th day of March, 2015.

7. IN CAMERA

7.1

THAT:

Motion

pursuant to Sections 90(1)(a)(e):

- *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- *The acquisition, disposition or expropriation of land or improvements of the Community Charter, the Board move In Camera.*

DEVELOPMENT SERVICES

8. BUSINESS GENERAL

None

9. ALR APPLICATIONS

- 9.1 **Agricultural Land Commission (ALC) Application
Section 30(1) Exclusion
Noah and Katherine Ralston**

[View
Attachment](#)

- Report attached from J. Sham, Planner dated February 27, 2015.

THAT:

Motion *application No. LC2497D, Section 30(1) Exclusion, for Legal Subdivision 1, Section 36, Township 19, Range 11, West of the 6th Meridian, Kamloops Division Yale District, be forwarded to the Provincial Agricultural Land Commission recommending refusal on this 19th day of March, 2015.*

ELECTORAL AREA DIRECTORS

10. BUSINESS BY AREA

- 10.1 **Area C Development Variance Permit (DVP) 701-60
Randy Ambrus
Civic Address: 1243 Ortona Road, Sorrento**

[View
Attachment](#)

- Report attached from J. Sham, Planner dated February 27, 2015.

[View
Addendum](#)

Motion THAT:

in accordance with Section 922 of the Local Government Act, Development Variance Permit No. 701-60 for Lot 1, Section 16, Township 22, Range 11, W6M, KDYD, Plan 24760, located at 1243 Ortona Road, be denied issuance this 19th day of March, 2015.

11. PLANNING BYLAWS

- 11.1 **Area B Electoral Area 'B' Zoning Amendment (High Arrow Log
Builders Inc.) Bylaw No. 851-2
Civic Address: 2030 Mt Begbie Road, Rural Revelstoke**

[View
Attachment](#)

- Report attached from C. LeFloch, Development Services Assistant dated March 3, 2015.

Motion THAT:

a public hearing to hear representations on "Electoral Area 'B' Zoning Amendment (High Arrow Log Builders Inc.) Bylaw No. 851-2" be held;

AND THAT:

notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

Motion continues on the next page.

11. PLANNING BYLAWS (Cont'd)

Motion (Cont'd) **AND FURTHER THAT:**
the holding of the public hearing be delegated to Director Loni Parker, as Director of Electoral Area 'B' being that in which the land concerned is located, or Alternate Director Doug Stuart, if Director Parker is absent and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

- 11.2 Area B Electoral Area 'B' Official Community Plan Amendment (Basecamp Developments Ltd.) Bylaw No. 850-4
 Electoral Area 'B' Zoning Amendment (Basecamp Developments Ltd.) Bylaw No. 851-5
 Civic Address: 1467 Highway 23 South, Revelstoke**
 - Report attached from D. Passmore, Senior Planner dated March 6, 2015.

[View Attachment](#)

Motion #1 THAT:
"Electoral Area 'B' Official Community Plan Amendment (Basecamp Developments Ltd.) Bylaw No. 850-4" be read a third time this 19th day of March, 2015.

Motion #2 THAT:
"Electoral Area 'B' Zoning Amendment (Basecamp Developments Ltd.) Bylaw No. 851-5" be read third time this 19th day of March, 2015.

- 11.3 Area B Electoral Area 'B' Official Community Plan Amendment (Downie RV Resorts Ltd.) Bylaw No. 850-7
 Electoral Area 'B' Zoning Amendment (Downie RV Resorts Ltd.)
 Bylaw No. 851-3
 Civic Address: 3500 Wallis Road**
 - Report attached from D. Passmore, Senior Planner dated March 3, 2015.

[View Attachment](#)

Motion #1 THAT:
"Electoral Area 'B' Official Community Plan Amendment (Downie RV Resorts Ltd.) Bylaw No. 850-7" be read a first time this 19th day of March, 2015;

AND THAT:
the Board utilize the simple consultation process for Bylaw No. 850-7, and it be referred to the following agencies and First Nations:

- Area 'B' Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Department of Fisheries and Oceans;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations – Water Rights Branch;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- CSRD Operations Management;
- BC Hydro;
- Electrical Safety Branch
- School District #83; and
- All relevant First Nations Bands and Councils.

Motion #1 continues on the next page.

11. PLANNING BYLAWS (Cont'd)**Motion #1
(Cont'd)****AND FURTHER THAT:**

pursuant to Section 882 of the Local Government Act, the Board has considered this "Electoral Area 'B' Official Community Plan Amendment (Downie RV Resorts Ltd.) Bylaw No. 850-7" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

Motion #2**THAT:**

"Electoral Area 'B' Zoning Amendment (Downie RV Resorts Ltd.) Bylaw No. 851-3" be read a first time this 19th day of March, 2015;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 851-3, and it be referred to the following agencies and First Nations:

- Area 'B' Advisory Planning Commission;*
- Interior Health Authority;*
- Ministry of Transportation and Infrastructure;*
- Ministry of Environment;*
- Department of Fisheries and Oceans;*
- Ministry of Forests, Lands and Natural Resource Operations;*
- Ministry of Forests, Lands and Natural Resource Operations – Water Rights Branch;*
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;*
- CSRD Operations Management;*
- BC Hydro;*
- Electrical Safety Branch*
- School District #83; and*
- All relevant First Nations Bands and Councils.*

RELEASE OF IN CAMERA RESOLUTIONS

(if any)

ADJOURNMENT**NEXT MEETING****COMMITTEE OF THE WHOLE (POLICY)**

Thursday, April 23, 2015 at 8:30 AM
CSRD Offices

BOARD MEETING

Thursday, April 23, 2015 at 9:30 AM
CSRD Offices