

## COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held July 17, 2014  
in the Board Room of the Regional District Office, Salmon Arm, B.C.

Note: The following minutes are subject to correction  
when endorsed by the Board at the next Regular meeting.

### PRESENT

Chair:	D. Raven	(City of Revelstoke)
Directors:	G. Habart	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	Vice Chair: R. Martin	(Electoral Area 'E') (ABSENT)
	L. Morgan	(Electoral Area 'F')
	C. Benty	(Town of Golden)
	N. Cooper	(City of Salmon Arm)
	D. Cannon	(City of Salmon Arm)
	D. Trouton	(District of Sicamous) (ABSENT)
	Alt. Director T. Rysz	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager of Corp. Administration Services
	J. Kooistra*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer
	G. Holte*	Interim Team Leader, Community Services Division
	R. Nitchie*	Team Leader, Community Services Division
	B. Van Nostrand*	Team Leader, Environmental Health
	G. Christie	Manager, Development Services
	D. Passmore*	Senior Planner
	J. Sham*	Development Services Assistant
	J. Thingsted*	Planner
S. Berger	Team Leader, Development Services	
M. Pachcinski*	Team Leader, Parks	

\* attended part of  
meeting only

### CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

### INTRODUCTION OF NEW STAFF

New staff members Chelsea Kraft, Deputy Treasurer, Financial Services and Ryan Nitchie, Team Leader, Community Services were introduced to the Board.

### ADMINISTRATION

#### ADOPTION OF MINUTES

2014-701  
REGULAR BOARD  
MEETING  
JUNE 19, 2014

M/S Directors Benty/Habart THAT:  
the minutes of the June 19, 2014 Regular Board Meeting be adopted.

CARRIED

**BUSINESS ARISING FROM MINUTES (MAY 15, 2014)**

2014-702  
TOWN OF GOLDEN

Letter dated May 5, 2014  
Cultural Services Delivery in the Golden Area  
Resolution No. 2014-502

M/S Directors Benty/Habart THAT:  
Resolution 2014-502:

“the letter from Town of Golden requesting that the CSRD return to the long standing jointly funded tax model with the Town in support of Kicking Horse Culture beginning in 2015 be TABLED for two months (July, 2014) to provide an opportunity for discussions between the partners on the funding arrangement beyond 2014.”  
be lifted from the Table.

CARRIED

2014-703  
TOWN OF GOLDEN

Letter dated May 25<sup>th</sup>, 2014  
EOF and the Funding of Cultural Services in Golden

M/S Directors Habart/Benty THAT:  
the letter from the Town of Golden dated June 25, 2014, regarding the use of Economic Opportunity Funds (EOF) to fund Kicking Horse Culture (KHC) for a three-year period be received;

AND THAT the Board approve funding from the Town of Golden and Electoral Area ‘A’ Director’s Economic Opportunity Funds in the amount of \$120,000 per annum for a three year term; that this matter be referred to the 2015 budget development process for inclusion in the base line budget;

AND THAT the Town of Golden BE RESPONSIBLE for developing and administering contracts for such service programming;

AND THAT staff and the Area ‘A’ Director be asked to discuss with the Town of Golden the highest and best use of the approximate \$330,000 accumulated reserve in the Golden Area Initiatives (GAI) account because – contrary to what is asserted in the Town of Golden’s letter – this is not a separate and unrelated matter.

CARRIED

2014-704  
SHUSWAP RIVER  
WATERSHED  
SUSTAINABILITY PLAN –  
INDICATION OF  
SUPPORT

Report from J. Thingsted, Planner dated July 2<sup>nd</sup>, 2014.  
Resolution No. 2014-503:

“Administration be directed to review the RDNO Shuswap River Watershed Sustainability Plan, including the solicitation of comments/submissions from appropriate outside agencies such as the Fraser Basin Council and the Shuswap Watershed Water Quality Program Council, and further that a Staff Report be prepared, including the agency comments, for further consideration by the Board.”

M/S Directors Demenok/Habart THAT:  
the Board advise the Regional District of North Okanagan Board that it supports the Shuswap River Watershed Sustainability Plan.

CARRIED

**CORRESPONDENCE**

2014-705  
COMMUNITY 2  
COMMUNITY FORUM

M/S Directors Benty/Demenok THAT:  
the Board write a letter to the Neskonlith Indian Band to:

- extend thanks for the invitation to the Community 2 Community Forum scheduled for early October, 2014
- express the Board's sentiment of the value of the proposed forum, and;
- suggest that the Band consider the date of the Community 2 Community Forum may be more appropriate after the local government elections are held in mid-November, 2014.

Discussion on the Motion:

- There may be changes to the Board post November election
- There may be funding that requires the Band to host the forum by a certain time frame, such as by the end of the year
- Forum should proceed if the funding needs to be spent pre-election

CARRIED

2014-706

M/S Directors Cannon/Habart THAT:  
the Board authorize those CSRD Board Directors interested to attend the Community 2 Community Forum in early October, 2014, should the date of the event not be adjusted as suggested in Motion 2014-705 above.

CARRIED

2014-707  
DIRECTOR RHONA  
MARTIN – JUNE 25, 2014

CP Rail Line (Rails to Trails)

M/S Alt. Director Rysz/Director Morgan THAT:  
the Regional Board support affected Board member participation in future meetings to discuss, with other communities throughout the Shuswap region, the North Okanagan and relevant First Nations the possibility of protecting the CPR abandoned rail line for future transportation opportunities and the necessary steps.

CARRIED

2014-708

M/S Alt. Director Rysz/Director Morgan THAT:  
the reports and correspondence contained on the July 17<sup>th</sup>, 2014 Regional Board Agenda be received.

CARRIED

**BUSINESS GENERAL**

2014-709  
AMENDMENT OF  
POLICY NO. F-14 –  
TRAVEL EXPENSES  
REIMBURSEMENT

Report from J. Kooistra, Manager of Financial Services dated June 30, 2014.

M/S Directors Habart/Demenok THAT:  
the Board endorse the amendment to Policy F-14 "Travel and Expense Reimbursement" and approve its inclusion into the CSRD Policy Manual.

2014-710

M/S Directors Talbot/Demenok THAT:  
the above resolution to endorse the amendment to Policy F-14 "Travel and Expense Reimbursement" and its inclusion into the CSRD Policy Manual, BE DEFERRED and that the item be included on the August 7, 2014 Electoral Area Directors Committee meeting agenda for discussion.

DIRECTORS BENTY & CANNON RECORDED AS OPPOSED.

CARRIED

2014-711  
AREA 'C' COMMUNITY  
WORKS FUND –  
SUNNYBRAE  
COMMUNITY  
ASSOCIATION

Report from J. Kooistra, Manager of Financial Services dated July 2, 2014.

M/S Directors Demenok/Habart THAT:  
in accordance with Policy F-3, access to the Community Works fund be approved in the amount of \$30,625 including applicable taxes from the Electoral Area 'C' Community Works Fund for energy efficient upgrades in heating, air conditioning, hot water and window coverings at the Sunnybrae Community Hall, subject to criteria approval from the Community Works Fund.

CARRIED

2014-712  
AMENDMENT OF  
POLICY F-30  
ELECTORAL AREA  
GRANTS-IN-AID AND  
RECISSION OF POLICY  
F-1 GRANTS –IN-AID

Report from J. Kooistra, Manager of Financial Services dated July 2, 2014.

M/S Directors Cannon/Talbot THAT:  
the Board endorse the amendment to Policy F-30 "Electoral Area Grants-in-Aid" and approve its inclusion into the CSR Policy Manual.

2014-713

M/S Directors Talbot/Demenok THAT:  
the above resolution to endorse the amendment to Policy F-30 "Electoral Area Grants-in-Aid" and its inclusion into the CSR Policy Manual, BE DEFERRED and that the item be included on the August 7, 2014 Electoral Area Directors Committee meeting agenda for discussion.

CARRIED

2014-714  
LAND DONATION  
ANGLEMONT FIRE HALL

Report from G. Holte, Interim Team Leader, Community Services dated June 26, 2014.

M/S Directors Morgan/Talbot THAT:  
the Board decline the acceptance of a donation of a one (1) hectare parcel of land legally described as a portion of a Part of the W1/2 of the NW1/4, Section 17, Township 23, Range 9, W6M, KDYD, Except Plan B7633 for the future relocation of the Anglemont fire hall, based on the Ministry of Transportation and Infrastructure preliminary layout non-approval of the subdivision application due to natural hazards associated with Ross Creek.

CARRIED

2014-715  
SOLID WASTE  
MANAGEMENT PLAN  
REVIEW AND UPDATE –  
CONTRACT AWARD

Report from B. Van Nostrand, Team Leader, Environmental Health Services dated July 7, 2014.

M/S Directors Cannon/Talbot THAT:  
the Board empower the authorized signatories to enter into an agreement with CH2M Hill to conduct a review and update of the Columbia Shuswap Regional District's Solid Waste Management Plan at a cost of \$64,040 plus applicable taxes.

CARRIED

2014-716  
COLUMBIA RIVER BASIN  
2014 CONFERENCE –  
SPOKANE,  
WASHINGTON

Request from Director Parker to authorize attendance October 21-23, 2014.  
<http://columbiabasin-2014conference.org/>

M/S Directors Parker/Cooper THAT:  
Director Parker be authorized to attend the Columbia River Basin 2014 Conference in Spokane, Washington in October, 2014.

CARRED

**BUSINESS BY AREA**

2014-717  
AREA GRANTS IN AID  
AREAS 'A', 'C' & 'E'  
& 'F'

Report from J. Kooistra, Manager of Financial Services dated July 3<sup>rd</sup>, 2014.

M/S Directors Morgan/Talbot THAT:  
the Board approve the following allocations from the 2014 electoral grants-in-aid:

Area A

Kicking Horse Country Chamber of Commerce (Community Excellence Awards Sponsorship)	\$ 1,000
Kicking Horse Country Chamber of Commerce (Canada Day Celebrations)	\$ 500

Area C

White Lake Community Hall (replacement of tables)	\$ 3,500
Friends of the 1922 Notch Hill Church Society (building restoration project)	\$ 1,900

Area E

Swansea Point Community Association (community hall expenses)	\$ 3,500
District of Sicamous (Eagle Valley & District Cemetary)	\$ 750

Area F

North Shuswap Chamber of Commerce (Welcome sign – North Shuswap)	\$12,000
North Shuswap Chamber of Commerce (Welcome sign – Anglemont)	\$ 9,000
North Shuswap Community Association (picnic shelter and floor upgrade)	\$16,500.

CARRIED



**DEVELOPMENT SERVICES****BUSINESS GENERAL**

2014-721

MOODY SUBDIVISION  
(ELECTORAL AREA 'E') -  
PARKLAND DEFERRAL  
AGREEMENT

Report from M. Pachcinski, Team Leader Community Parks and Recreation.

M/S Directors Cooper/Parker THAT:

the Board empower the authorized signatories to enter into a park land payment deferral agreement to defer the payment of cash in lieu of park land required by Section 941 of the Local Government Act – Provision of Park Land, and CSRD Policy P-5 Park Land Dedication as a Function of Subdivision, until July 16, 2017, for Lots 1-8 of Plan EPP41904, Section 6, Township 24, Range 7, W6M, KDYD, created by the subdivision of land legally described as Lots 1, 2, 3 and common Lot 4, Section 6, Township 24, Range 7, W6M, KDYD, Plan 34466; subject to the applicant paying all legal costs associated with the park land payment deferral agreement.

CARRIED

2014-722

MOODY SUBDIVISION  
(ELECTORAL AREA 'E') -  
PARKLAND DEFERRAL  
AGREEMENT

M/S Directors Cooper/Talbot THAT:

the Board waive the cash in lieu of park land payment required by Section 941 of the Local Government Act – Provision of Park Land, and CSRD Policy P-5 Park Land Dedication as a Function of Subdivision for the boundary adjustment portion of the subdivision, involving Lots 1 and 2, and portions of Lot 3 and common Lot 4 Plan 34466, Section 6, Township 24, Range 7, W6M, KDYD, which will create Lots 9 and 10 of Plan EPP41904, Section 6, Township 24, Range 7, W6M, KDYD.

CARRIED

Municipal Directors for Golden and Salmon Arm left the meeting at this time.

**ELECTORAL AREA  
DIRECTORS****BUSINESS BY AREA**

DVP641-12

DEVELOPMENT

VARIANCE PERMIT 641-  
12 OMEGA

ENGINEERING SALMON  
ARM LLP C/O MR. JAN  
VAN LINDERT

Report from D. Passmore, Senior Planner dated June 23, 2014.

This item was withdrawn from the agenda at the request of the applicant.

**PLANNING BYLAWS**

2014-723  
AREA C ELECTORAL  
AREA C OFFICIAL  
COMMUNITY PLAN  
AMENDMENT (JAYDAN  
VENTURES) BYLAW No.  
725-2 SOUTH SHUSWAP  
ZONING AMENDMENT  
(JAYDAN VENTURES)  
BYLAW No. 701-79  
LAKES ZONING  
AMENDMENT (JAYDAN  
VENTURES) BYLAW No.  
900-5

Report from D. Passmore, Senior Planner dated June 19, 2014.  
Rescind first readings.  
First and second readings.  
Delegation of Public Hearing.

The applicant was in attendance.

M/S Directors Demenok/Habart THAT:  
first readings given to Bylaw No. 725-2 cited as "Electoral Area 'C' Official Community Plan Amendment (JayDan Ventures) Bylaw No. 725-2" and Bylaw No. 701-79, cited as "South Shuswap Zoning Amendment (JayDan Ventures) Bylaw No. 701-79"; and Bylaw No. 900-5, cited as "Lakes Zoning Amendment (JayDan Ventures) Bylaw No. 900-5", by resolutions No. 2014-532, No. 2014-533 and No. 2014-534 respectively, be rescinded.

CARRIED

2014-724

M/S Directors Demenok/Habart THAT:  
Bylaw No. 725-2 cited as "Electoral Area 'C' Official Community Plan Amendment (JayDan Ventures) Bylaw No. 725-2" be read a first and second time this 17<sup>th</sup> day of July, 2014:

AND THAT:  
pursuant to Section 882 of the Local Government Act, the Board has considered this "Electoral Area 'C' Official Community Plan Amendment (JayDan Ventures) Bylaw No. 725-2" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

CARRIED

2014-725

M/S Directors Demenok/ Habart THAT:  
Bylaw No. 701-79 cited as "South Shuswap Zoning Amendment (JayDan Ventures) Bylaw No. 701-79" be read a first and second time this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-726

M/S Directors Demenok/Habart THAT:  
Bylaw No. 900-5 cited as "Lakes Zoning Amendment (JayDan Ventures) Bylaw No. 900-5" be read a first and second time this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-727

M/S Directors Demenok/Habart THAT:  
a public hearing to hear representations on Bylaw No. 725-2 cited as "Electoral Area 'C' Official Community Plan Amendment (JayDan Ventures) Bylaw No. 725-2"; Bylaw No. 701-79 cited as "South Shuswap Zoning Amendment (JayDan Ventures) Bylaw No. 701-79"; and Bylaw No. 900-5 cited as "Lakes Zoning Amendment (JayDan Ventures) Bylaw No. 900-5"; be held;



MOTION 2014-727,  
Continued

AND THAT:

notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

2014-728  
RANCHERO/DEEP  
CREEK OFFICIAL  
COMMUNITY PLAN  
AMENDMENT (CSR  
D)  
BYLAW No. 750-1

Report from J. Sham, Development Services Assistant dated June 24, 2014.  
Consideration of adoption

M/S Directors Talbot/Habart THAT:  
Bylaw No. 750-1, cited as "Ranchero/Deep Creek Official Community Plan Amendment (CSR  
D) Bylaw No. 750-1", be adopted this 17th day of July, 2014.

CARRIED

2014-729  
MAGNA BAY ZONING  
AMENDMENT  
(THOMPSON) BYLAW  
No. 800-20

Report from J. Sham, Development Services Assistant dated June 24, 2014.  
Consideration of third reading  
Consideration of adoption

M/S Directors Morgan/Talbot THAT:  
Bylaw No. 800-20 cited as "Magna Bay Zoning Amendment (Thompson) Bylaw No. 800-20", be read a third time this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-730

M/S Directors Morgan/Talbot THAT:  
Bylaw No. 800-20 cited as "Magna Bay Zoning Amendment (Thompson) Bylaw No. 800-20", be adopted this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-731  
ELECTORAL AREA 'F'  
OFFICIAL COMMUNITY  
PLAN AMENDMENT  
(CSR  
D) BYLAW No. 830-  
10

Report from J. Sham, Development Services Assistant dated June 24, 2014.  
Consideration of adoption

M/S Directors Morgan/Talbot THAT:  
Bylaw No. 830-10, cited as "Electoral Area 'F' Official Community Plan Amendment (CSR  
D) Bylaw No. 830-10", be adopted this 17th day of July, 2014.

CARRIED

2014-732  
ELECTORAL AREA 'B'  
OFFICIAL COMMUNITY  
PLAN AMENDMENT  
(CSR) BYLAW No. 850-1

Report from J. Thingsted, Planner dated June 30, 2014.  
Consideration of adoption

M/S Directors Parker/Demenok THAT:  
Bylaw No. 850-1, cited as "Electoral Area 'B' Official Community Plan Amendment (CSR) Bylaw No. 850-1", be adopted this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-733  
ELECTORAL AREA 'B'  
ZONING BYLAW No. 851

Report from J. Thingsted, Planner dated July 3, 2014.  
Consideration of third reading.

M/S Directors Parker/ Demenok THAT:  
Bylaw No. 851, cited as "Electoral Area 'B' Zoning Bylaw No. 851", be read a third time as amended this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-734  
RURAL SICAMOUS  
LAND USE AMENDMENT  
(0802419 BC Ltd.) BYLAW  
No. 2061

Report from D. Passmore, Senior Planner dated June 20, 2014.  
Consideration of first reading.

M/S Directors Habart/Demenok THAT:  
Bylaw No. 2061, cited as "Rural Sicamous Land Use Amendment (0802419 BC Ltd.) Bylaw No. 2061", be read a first time this 17<sup>th</sup> day of July, 2014;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 2061, and in accordance with Section 879 of the Local Government Act it be referred to the following agencies and First Nations:

- Area 'E' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests Lands and Natural Resource Operations – Archaeology Branch
- Interior Health Authority;
- CSR Operations Management;
- School District #83; and
- All relevant First Nations Bands and Councils;

AND FURTHER THAT:

Pursuant to Section 882 of the Local Government Act, the Board has considered this "Rural Sicamous Land Use Amendment (0802419 BC Ltd.) Bylaw No. 2061" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

CARRIED

2014-735  
SALMON VALLEY LAND  
USE AMENDMENT  
(CSR) BYLAW No. 2550

Report from J. Sham, Development Services Assistant dated June 24, 2014.  
Consideration of adoption.

M/S Directors Talbot/Habart THAT:  
Bylaw No. 2550, cited as "Salmon Valley Land Use Amendment (CSR)  
Bylaw No. 2550", be adopted this 17<sup>th</sup> day of July, 2014.

CARRIED

2014-736  
SALMON VALLEY LAND  
USE AMENDMENT  
(CSR) BYLAW No. 2551

Report from J. Sham, Development Services Assistant dated June 24, 2014.  
Consideration of adoption.

M/S Directors Talbot/Habart THAT:  
Bylaw No. 2551 cited as "Salmon Valley Land Use Amendment (CSR)  
Bylaw No. 2551" be adopted this 17<sup>th</sup> day of July, 2014.

CARRIED

**ADJOURNMENT**

2014-737  
ADJOURNMENT  
AT 11:10 A.M.

M/S Directors Morgan/Demenok THAT:  
the Regular Meeting of the July 17<sup>th</sup>, 2014 Regional Board meeting be  
adjourned.

CARRIED

CERTIFIED CORRECT

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER