

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held February 28, 2013
in the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction
when endorsed by the Board at the next Regular meeting.

PRESENT

Chair:	D. Raven	(City of Revelstoke)
Directors:	G. Habart	(Electoral Area 'A')
	C. Hambruch*	(Alternate - Town of Golden)
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	C. Eliason*	(Alternate - City of Salmon Arm)
	N. Cooper*	(City of Salmon Arm)
	R. Martin	(Electoral Area 'E')
	D. Trouton*	(District of Sicamous)
	L. Morgan	(Electoral Area 'F')
Staff:	C. Hamilton	Chief Administrative Officer
	C. Goodey	Administrative Assistant
	S. Berger	Team Leader, Development Services
	J. Kooistra*	Deputy Treasurer
	G. Christie	Manager, Development Services
	R. Cyr*	Economic Development Officer
	D. Mooney	Deputy Manager Environment and Engineering Services
	B. Van Nostrand	Waste Management Coordinator
	T. Langlois	Water Services Coordinator
	S. Beeching*	Senior Planner II
J. Thingsted	Planner	
	L. Blain	Communications Coordinator Consultant

*Attended Part of Meeting Only

CALL TO ORDER

The meeting was called to order at 9:30 AM.

ADOPTION OF MINUTES

2013-201 REGULAR BOARD MEETING JANUARY 17, 2013	M/S Directors Morgan/Martin THAT: the minutes of the January 17, 2013 Board Meeting be adopted. CARRIED
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CORRESPONDENCE

SQUAMISH- LILLOOET REGIONAL DISTRICT	The Chief Administrative Officer (CAO) advised that the Squamish Lillooet Regional District has requested the Union of British Columbia Municipalities and the Province to review the recent Court of Appeal decision regarding conflict of interest for Elected Officials as Directors of Non-Profit Societies and its ramifications.
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CORRESPONDENCE (cont.)

SQUAMISH-
LILLOOET
REGIONAL DISTRICT
CONT'D.

The CAO suggested that the Directors err on the side of caution, with respect to decisions relating to funding requests from non-profit groups that they may sit on as a volunteer.

2013-202
COLUMBIA BASIN
TRUST LOCAL
GOVERNMENTS

The Columbia Basin Trust is in the process of establishing a committee to examine the governance relationship between Regional Districts and Ktunaxa Nation Council and has invited representation from the CSRD.

COMMITTEE
APPOINTMENTS

M/S Directors Martin/ Eliason THAT:
Correspondence Item No. 3 be deferred to the Regular Board Meeting in March, 2013.

CARRIED

AUDITOR GENERAL
FOR LOCAL
GOVERNMENT

The Board received correspondence from the Auditor General for Local Government regarding the audit planning for 2013/14. A survey for potential audit topics has been completed by the Chief Administrative Officer.

BUSINESS GENERAL

2013-203
COMMUNITY
WORKS FUND
POLICY F-3
AMENDMENT

The Chief Administrative Officer presented the amended Policy F-3 Community Works Fund – Expenditure of Monies to the Board. The intent of the amended policy is to provide clarity regarding apportionment, approval processes and an understanding of the policy.

The Board discussed the amended policy and it was requested that the member municipalities consider contributing a portion of their Gas Tax monies to the regional component of the fund in the future.

M/S Directors Talbot/Morgan THAT:
the Board endorse the amendment to Policy F-3, Electoral Area Community Works Fund and approve its inclusion into the CSRD Policy Manual.

CARRIED

2013-204
SHUSWAP LAKE
INTEGRATED
PLANNING
PROCESS

The Chief Administrative Officer reviewed the Shuswap Lake Integrated Planning Process (SLIPP) – Management Agreement between the funding partners and Fraser Basin Council (FBC). This is the third year of a three year pilot program and it was agreed by the funding partners to have FBC address governance issues by taking over administrative duties.

M/S Directors Parker/Demenok THAT:
as recommended at the February 14, 2013 Electoral Area Directors Committee meeting, the authorized signatories be empowered to enter into an agreement with the Fraser Basin Council for provision of management, oversight and coordination of Shuswap Lake Integrated Planning Process activities until March 31, 2014.

9 In Favour/2 Opposed
CARRIED

BUSINESS GENERAL (cont.)

2013-205 M/S Directors Parker/Cooper THAT:
 LANDFILL the authorized signatories be empowered to enter into an agreement with
 ENVIRONMENT Summit Environmental Consultants Inc. for environmental monitoring at the
 MONITORING CSRD refuse disposal sites in Golden, Revelstoke, Sicamous, Salmon Arm
 AGREEMENT and Skimikin for a ten month term commencing April 1, 2013 and expiring
 January 31, 2014 at a total remuneration rate of \$79,187 plus applicable
 taxes.

CARRIED

2013-206 M/S Directors Talbot/Morgan THAT:
 CROWN LAND the Board empower the authorized signatories to acquire a License of
 TENURE Occupation from the Province of BC for a thirty year term commencing
 9-1-1 FIRE December 1, 2012 and expiring November 30, 2042, over the land "All that
 DISPATCH unsurveyed Crown land in the vicinity of District Lot 1672, Kamloops Division
 REPEATER of Yale District, containing 0.0875 hectares more or less, for the purposes of
 SILVER CREEK community, non-profit communication site".

CARRIED

BUSINESS BY AREA

2013-207 M/S Directors Demenok/Parker THAT:
 GRANTS IN AID the Board approve the following allocations from the 2013 electoral grant-in-
 aids:

Area C

GT Dragon Boat Society	\$2,000
White Lake Volunteer Firemen's Association	\$3,000
Shuswap Festival of the Arts Society	\$10,000
South Shuswap Canada Day Society	\$20,000
Cedar Heights Community Association	\$25,000

Area F

Salmon Arm Secondary Dry Grad	\$1,000
Celista Hall Farmer's Market Society	\$1,860

CARRIED

2013-208 M/S Directors Demenok/Parker THAT:
 COMMUNITY WORKS in accordance with Policy F-3, access to the Electoral Area Community
 FUND Works Fund be approved in the amount of \$15,335 including applicable
 CEDAR HEIGHTS taxes, from the Electoral Area 'C' Community Works Fund allocation for
 COMMUNITY energy efficient upgrades in heating and windows to the Cedar Heights
 CENTRE Community Centre.

CARRIED

2013-209 M/S Directors Talbot/Morgan THAT:
 COMMUNITY WORKS in accordance with Policy F-3, access to the Electoral Area Community
 FUND Works Fund be approved in the amount of \$20,000 including applicable
 SILVER CREEK taxes, from the Electoral Area 'D' Community Works Fund allocation for
 SENIORS HALL energy efficient upgrades in heating and cooling to the Silver Creek
 Seniors Hall.

CARRIED

BUSINESS BY AREA (cont.)

2013-210
COMMUNITY WORKS
FUND
COMMUNITY SEWER
PLAN
(SORRENTO/BLIND
BAY)

M/S Directors Demenok/Parker THAT:
in accordance with Policy F-3, access to the Electoral Area Community Works Fund be approved in the amount of \$100,000 from the Electoral Area 'C' Community Works Fund allocation for a community sewer system plan for Sorrento/Blind Bay.

CARRIED

2013-211
COMMUNITY WORKS
FUND
SILVER CREEK FIRE
HALL

M/S Directors Talbot/Morgan THAT:
in accordance with Policy F-3, access to the Electoral Area Community Works Fund be approved in the amount of \$35,000 from the Electoral Area 'D' Community Works Fund portion for energy efficient upgrades to the heating and cooling system of the Silver Creek fire hall.

CARRIED

2013-212
COMMUNITY WORKS
FUND
SCOTCH CREEK
COMMUNITY HALL

M/S Directors Morgan/Martin THAT:
in accordance with Policy F-3, access to the Electoral Area Community Works Fund be approved in the amount of \$25,000 from the Electoral Area 'F' Community Works Fund allocation for energy efficient upgrades to the Scotch Creek community hall.

CARRIED

2013-213
COMMUNITY WORKS
FUND
FOOD WASTE
COMPOSTING &
REGIONAL WASTE
COMPOSITION
STUDIES

M/S Directors Habart/Hambruch THAT:
in accordance with Policy F-3, access to the Electoral Area Community Works Fund be approved in the amount of \$60,000 from the All Electoral Areas Community Works Fund allocation for a food waste composition study and a regional waste composition study.

CARRIED

DELEGATIONS

MINISTRY OF
TRANSPORTATION
AND
INFRASTRUCTURE

Murray Tekeno, District Manager of Transportation and Rick Blixrud, Assistant Regional Director from the Ministry of Transportation and Infrastructure (MoTI) discussed the Highway 1 Kamloops to Alberta Four-Laning Program.

MoTI has been holding Community Engagement meetings across the region to receive public input that will be considered, along with technical, financial and policy considerations when planning improvements to the Trans-Canada Highway.

TOURISM GOLDEN

Joanne Sweeting presented the 2012 Annual Report for Tourism Golden, highlighting the following:

- Increase awareness of Golden as a great place to vacation.
- Increase length of stay.
- Establish perceptions of Golden consistent with the brand positioning.

Director Cooper left the meeting at 12:00 pm.

IN CAMERA

2013-214
12:00 PM M/S Directors Morgan/Martin THAT:
pursuant to Section 90 (1) (a) and (e) of the Community Charter, the Board
move In Camera.

CARRIED

2013-215
OUT OF CAMERA M/S Directors Parker/Habart THAT:
12:35 PM the Board move Out of Camera.

CARRIED

REPORTS

2013-216
ELECTORAL AREA M/S Directors Parker/Demenok THAT:
DIRECTORS minutes from the February 14, 2013 Electoral Area Directors Committee
COMMITTEE meeting be received.

CARRIED

2013-217
ELECTORAL AREA 'A' The Board was provided copies of the minutes from the January 10, 2013
LOCAL ADVISORY Electoral Area 'A' Local Advisory Committee meeting which included the
COMMITTEE following recommendation for Board consideration.

M/S Directors Habart/Hambruch THAT:
as recommended by the Electoral Area 'A' Local Advisory Committee at its
January 10, 2013 meeting, the Electoral Area 'A' Local Advisory Committee
work in conjunction with the Town of Golden and the Columbia Shuswap
Regional District to assist in the development and identification of economic
development priorities for the Town of Golden and surrounding areas.

CARRIED

2013-218
M/S Directors Habart/Hambruch THAT:
the minutes from the January 10, 2013 Electoral Area 'A' Local Advisory
Committee meeting be received.

CARRIED

2013-219
SHUSWAP TOURISM The Board was provided copies of the minutes from the January 31, 2013
COMMITTEE Shuswap Tourism Committee meeting which included the following
MEETING recommendation for Board consideration.

M/S Directors Martin/Morgan THAT:
as recommended by the Shuswap Tourism Committee at its January 31,
2013 meeting, the authorized signatories be empowered to enter into
agreements with the Village of Chase and the Enderby Chamber of
Commerce for provision of marketing and promotional services through
the Shuswap Tourism function for an annual fee of \$5,000.00 per
annum, for a term of one year commencing January 1, 2013.

CARRIED

2013-220
M/S Directors Martin/Morgan THAT:
the minutes from the January 31, 2013 Shuswap Tourism Committee
meeting be received.

CARRIED

REPORTS (cont.)

2013-221
RECEIPT OF
REPORTS

M/S Directors Morgan/Martin THAT:
the reports from the Fraser Basin Council and the Southern Interior Beetle
Action Coalition and the Okanagan Regional Library be received as
information.

CARRIED

BYLAWS

2013-222
VILLETTA-
SORRENTO WATER
DISTRICT BYLAWS
REPEAL BYLAW NO.
5652

Bylaw No. 5652 repeals the bylaws that governed the former Villetta-
Sorrento Improvement District.

M/S Directors Demenok/Parker THAT:
Bylaw No. 5652, cited as "Villetta-Sorrento Improvement District Bylaws
Repeal Bylaw No. 5652", be read a first, second and third time this 28th day
of February, 2013.

CARRIED

2013-223
SORRENTO
WATERWORKS
SERVICE AREA
AMENDMENT
BYLAW NO. 5653

Bylaw No. 5653 allows for the inclusion of Sorrento Place Mobile Home
Park into the Sorrento Waterworks Service Area.

M/S Directors Demenok/Parker THAT:
Bylaw No. 5653, cited as "Sorrento Waterworks Service Area Amendment
Bylaw No. 5653", be read a first, second and third time this 28th day of
February, 2013.

CARRIED

2013-224
WAVERLY PARK
WATER UPGRADE
SERVICE AREA
BYLAW NO. 5654

Bylaw No. 5654 allows for the inclusion of Waverly Park Water Users
Community into the Sorrento Waterworks Service Area and establishes the
service area for borrowing for upgrade costs.

M/S Directors Demenok/Parker THAT:
Bylaw No. 5654, cited as "Waverly Park Water Upgrade Service Area Bylaw
No. 5654", be read a first, second and third time this 28th day of February,
2013.

CARRIED

2013-225
WAVERLY PARK
WATER UPGRADE
LOAN
AUTHORIZATION
BYLAW NO. 5655

Bylaw No. 5655 authorizes a loan for the purpose of providing capital
financing for upgrades to the Waverly Park Water Users Community water
distribution system.

M/S Directors Demenok/Parker THAT:
Bylaw No. 5655, cited as "Waverly Park Water Upgrade Loan Authorization
Bylaw No. 5655", be read a first, second and third time this 28th day of
February, 2013.

CARRIED

2013-226
ANGLEMONT
WATERWORKS
SERVICE AREA
AMENDMENT
BYLAW NO. 5657

Bylaw No. 5657 allows for the removal of two properties from the Anglemont
Waterworks Service Area.

M/S Directors Morgan/Martin THAT:
Bylaw No. 5657, cited as "Anglemont Waterworks Service Area Amendment
Bylaw No. 5657", be read a first, second and third time this 28th day of
February, 2013.

CARRIED

BYLAWS (cont.)

2013-227
ANGLEMONT
WATERWORKS
SERVICE AREA
AMENDMENT
BYLAW NO. 5658

Bylaw No. 5658 allows for the inclusion of Shuswap Lake Country Developments into the Anglemont Water Service Area.

M/S Directors Morgan/Martin THAT:
Bylaw No. 5658, cited as "Anglemont Waterworks Service Area Amendment Bylaw No. 5658", be read a first, second and third time this 28th day of February, 2013.

CARRIED

DEVELOPMENT SERVICES**BUSINESS BY AREA**

2013-228
THOMPSON NICOLA
REGIONAL DISTRICT
REGIONAL GROWTH
STRATEGY

The Thompson-Nicola Regional District has proposed revision to its Regional Growth Strategy and Fringe Areas Policy. Staff has reviewed both documents and has determined that the CSRD's interests are not affected.

M/S Directors Talbot/Martin THAT:
the Board advise the Thompson-Nicola Regional District that it accepts the Thompson Nicola Regional District's Regional Growth Strategy Bylaw No. 2409.

CARRIED

BYLAWS

2013-229
FEES BYLAW NO.
638

M/S Directors Parker/Martin THAT:
staff prepare a bylaw to amend "Columbia Shuswap Regional District Fees Bylaw No. 638" consistent with the fees recommended by the Manager of Development Services in his report dated February 14, 2013.

CARRIED

Directors Eliason and Trouton left the meeting at 1:30 pm

ELECTORAL AREA DIRECTORS**BYLAWS**

2013-230
SOUTH SHUSWAP
OFFICIAL
COMMUNITY PLAN
AMENDMENT
(SHUSWAP LAKE
ESTATES)
BYLAW NO. 700-71

Bylaws No. 700-71 and No. 701-71 allow for two properties to be re-designated from MDR Medium Density Residential to SH Special Housing and rezone the properties from R2 Medium Density Residential to CD3 Comprehensive Development 3.

M/S Directors Demenok/Parker THAT:
a public hearing to hear representations on Bylaw No. 700-71 cited as "South Shuswap Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 700-71" and Bylaw No. 701-71 cited as "South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-71" be held;

SOUTH SHUSWAP
ZONING
AMENDMENT
(SHUSWAP LAKE
ESTATES)

AND THAT:
notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local

BYLAW NO. 701-71 Government Act;

BYLAWS (cont.)

2013-230
BYLAW NO. 700-71
BYLAW NO. 701-71

AND FURTHER THAT:
the holding of the public hearing be delegated to Director Paul Demenok, as the Director of Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director as the case may be, give a report of the public hearing to the Board.

CARRIED

RELEASE OF IN CAMERA RESOLUTIONS

SHUSWAP
AGRICULTURE
STRATEGY
STEERING
COMMITTEE
APPOINTMENTS

M/S Directors Eliason/Talbot THAT:
the following individuals be appointed to the Shuswap Agriculture Strategy Steering Committee for the term January 1, 2013 to March 31, 2014:

Salmon Arm
Richard Bell

Area 'D'
Scott de Boer
Hermann Bruns

CARRIED

ADVISORY
PLANNING
COMMISSION
APPOINTMENTS

M/S Directors Talbot/Martin THAT:
consistent with the provisions of the Advisory Planning Commission Bylaw No. 648, the following individuals be appointed to serve on the respective Advisory Planning Commissions as voting members, terms beginning on February 28th, 2013 and ending on May 15th, 2015:

Electoral Area 'D'
Kerry Orchard
Jenya Murdie

Electoral Area 'F'
Carol Hoffman
Celia Nord

CARRIED

PARKS
COMMISSION
APPOINTMENTS

M/S Directors Habart/Morgan THAT:
consistent with the provisions of the Community Parks and Recreation Advisory Commission Bylaw No. 5480, the following individuals be appointed to serve on the respective Parks Commissions for a two year term effective January 1, 2013:

Area 'A'
Rick Seward
Justin Tefler
Garth Thompson
Darlene Whiting

Area 'C'
Simon Brown
Ted Vlooswyk
David Barton
Art Harris

Area 'D'
Jan Crear
Eric Scragg
Jamie Felhauer
Reg Swanson
Kevin DeVos

Area 'E'
Chris Stone
Deb Ritchie
John Coulson

CARRIED

RELEASE OF IN CAMERA RESOLUTIONS (cont.)

REVELSTOKE/AREA 'B' ECONOMIC DEVELOPMENT COMMISSION APPOINTMENTS

M/S Directors Parker/Habart THAT:
consistent with the provisions of Bylaw No. 1180, the following individual be appointed to the Revelstoke/Area B Economic Development Commission for a two year term expiring December 31, 2015:
Judy Goodman
10 In Favour/1 Opposed
CARRIED

ADJOURNMENT

2013-231
ADJOURNMENT
1:37 PM

M/S Directors Martin/Talbot THAT:
the meeting be adjourned.
CARRIED

CERTIFIED CORRECT

CHAIR

CHIEF ADMINISTRATIVE OFFICER