

ADMINISTRATION

SPECIAL EVENTS/MASS GATHERINGS BYLAW

The Committee was in receipt of a report regarding Special Events/Mass Gatherings which included a sample of a draft Special Events Bylaw.

Director Delisle asked that the discussion regarding the Special Events/Mass Gatherings Bylaw be deferred until the next (July 7, 2011) Electoral Area Directors Committee Meeting to allow members of the relevant RCMP detachments to be present. Director Talbot indicated that in light of events proposed for this summer, he believed that the discussion should take place at this meeting. Charles Hamilton, Chief Administrative Officer, explained that the CSRD had not exercised the powers to regulate special events provided through Supplementary Letters Patent (SLP) authorized by the Province in 1970. A change in legislation, under the Local Government Act, provided broad service powers to regional districts for continuation of services previously established by SLP, however, if the service authorized by the SLP was not active immediately before August 30, 2000, the service was deemed not to be continued. Therefore, in order to proceed with a bylaw to regulate special events, the CSRD will need to request an Order-in-Council from the Province to give the CSRD the authority to adopt the bylaw.

Directors questioned whether, in the absence of a special events bylaw, the CSRD has other means to address non-policing issues such as camping, provision of adequate water and sewage facilities, and campfires.

The Chair asked if it would be possible to send letters to other agencies, including Interior Health, advising of the lack of a CSRD special events bylaw, and outlining concerns. The CAO agreed that staff will prepare and send such correspondence.

Directors Martin and Oszust advised that they were not in support of such a bylaw for Electoral Areas 'E' and 'A'.

M/S Directors Talbot/Delisle RECOMMEND THAT:
the Board direct staff to write a letter to the Province for information on the process to obtain the authority for the CSRD to adopt a special events bylaw, for specific Electoral Areas.

CARRIED UNANIMOUSLY

ENVIRONMENT AND ENGINEERING SERVICES

STRUCTURAL PROTECTION UNIT (SPRINKLER PROTECTION UNIT)

Jack Blair, Fire Services Coordinator, and Gary Holte, Manager Environment and Engineering Services, provided the Directors with a handout entitled *Protect Your Community's Assets Develop a "Structural Protection System"*, maps showing areas of high hazard for lightning strikes and fuel build up, and provided a PowerPoint presentation illustrating the use of structural protection units. The purpose of the presentation was to obtain an indication of the level of interest from Directors. It was noted that discussions with member municipalities, Fire Suppression Committees, and possible private partners had not yet been completed.

STRUCTURAL
PROTECTION UNIT
(SPRINKLER
PROTECTION UNIT)
(cont.)

The Fire Services Coordinator responded to questions from the Directors regarding the cost of the units, Provincial reimbursement when deployed and training required.

M/S Directors Talbot/Delisle THAT:
staff investigate costs of purchasing structural protection units, including funding sources and cost sharing; complete discussions with member municipalities, Fire Suppression Committees and possible private partners, and bring the information back to a future Electoral Area Directors Committee Meeting for discussion.

CARRIED UNANIMOUSLY

WILDLAND INTERFACE
FOREST CLEANUP

The Fire Services Co-ordinator provided the Directors with a handout entitled *Solving The Wildland-Urban Interface Wildfire Hazard Issue: The WUI Reserve*, and identified a number of projects that are using biomass (forest fuels) to generate heating. He explained that the Filmon Report raised concerns with forest fuel, and local governments are being encouraged to adopt Community Wildfire Protection Plans. The Manager, Environment & Engineering Services explained that his staff intend to meet with the producers of the presentation to explore the concept of involvement of private enterprise, with the aim of tying it into Community Neighbourhood Emergency Planning. Director Parker advised that the City of Revelstoke is in the process of completing a Community Wildfire Protection Plan and that community awareness is an important component of the Plan. The CSRD has identified an education and communication program as an initiative for 2013, as part of the implementation of the Fire Services Review Implementation Plan, but should the Directors wish to make it a priority, it could be moved to 2012. Director Oszust suggested that in the interim, as a means of providing residents with information on private property, staff could put a video from the U.S. on steps to mitigate damage to private property in forest fire interface areas onto the CSRD website, or onto Youtube, with a link from the CSRD website.

DEVELOPMENT SERVICES

SOIL REMOVAL AND
DEPOSIT BYLAW

The Committee was in receipt of a report and draft Soil Removal and Deposit Bylaw prepared by Gerald Christie, Manager, Development Services. The Manager, Development Services reviewed the draft bylaw for the Directors, and provided responses to their questions and comments. Several Directors voiced concerns in regard to contaminated soils, and it was explained that the transportation and deposit of contaminated soil must be approved by the Ministry of Environment, and that staff would do additional research into this issue. It was further noted that the intent of the bylaw is not to prohibit soil removal or deposit, but to regulate such issues as transportation and hours of operation, address hazards and to provide the public with an opportunity for input.

SOIL REMOVAL AND
DEPOSIT BYLAW (cont.)

M/S Directors Talbot/Delisle RECOMMEND THAT:
staff amend the Soil Removal and Deposit Bylaw to include wording to address dust control as a condition of permit approval, and forward the bylaw to the Board for consideration of first reading;

AND THAT:

the report to the Board that accompanies the bylaw outlines the financial implications of adopting a Soil Removal and Deposit Bylaw.

CARRIED UNANIMOUSLY

AGRICULTURAL
ADVISORY COMMITTEE

The Committee was in receipt of a report and a draft Terms of Reference prepared by the Manager, Development Services, regarding establishment of an Agricultural Advisory Committee (AAC). The Manager, Development Services outlined the impact an AAC could have on staff and financial resources, and provided options to an AAC, which included additional training for Advisory Planning Commissions (APCs) and active recruitment of members from the agricultural community to participate on APCs and Official Community Plan Advisory Groups. Robyn Cyr, Economic Development Officer, advised that the Salmon Arm Economic Development Society and Shuswap Economic Development Society are seeking to complete an Agricultural Plan for the Shuswap sub-region (Electoral Areas C, D, E and F). She noted that as a result of a March 31st, 2011 meeting, a group of agricultural producers advised that they wish to have a voice in future planning for agriculture. The Economic Development Officer explained that the group could be the starting point for an AAC, as they clearly expressed a desire to be part of an advisory group both for the Agricultural Plan and to local government, in regard to not only applications to the Agricultural Land Commission, but also development proposals that could impact agricultural production. Director Oszust informed the Directors that at this time there are 45 AACs in BC and that research on these existing committees could provide Electoral Area Directors with valuable information.

M/S Directors Oszust/Talbot THAT:

staff do additional research on existing Agricultural Advisory Committees in BC in regard to: effectiveness; functionalities; capabilities; impact on staff resources; and frequency of meetings, and report back to the Electoral Area Directors Committee.

CARRIED UNANIMOUSLY

The Committee recessed at 12:35 PM and reconvened at 1:15 PM.

ENVIRONMENT AND ENGINEERING SERVICES

AREA 'C' SUB-
REGIONAL/ELECTORAL
AREA FIRE
DEPARTMENT

The Manager, Environment & Engineering Services advised that Director Bacigalupo is interested in pursuing sub-regionalization for fire departments in Electoral Area 'C' and inquired if there is interest in pursuing this option by other Directors. Directors Delisle and Talbot indicated that they were interested in obtaining more information on the possibility of an Electoral Area Fire Department for Electoral Areas 'D' and 'F', noting that prior to any decision they would need to discuss it with the Fire Suppression Committees within their respective areas. The Fire Services Co-ordinator noted that many discussions have taken place with Fire Chiefs and Fire Suppression Committees, and there appears to be support for this type of arrangement. The CAO suggested that, based on the discussion at this meeting and the level of interest in creating Sub-Regional Fire Departments, staff could provide documentation to outline the process based on discussions with the Ministry and the direction received as a result of the Fire Services Review Implementation Plan.

M/S Directors Martin/Talbot THAT:

Electoral Area Directors have the option to pursue Sub-Regional Fire Suppression Committees.

CARRIED UNANIMOUSLY

M/S Directors Talbot/Martin THAT:

staff investigate the process for consolidating the Fire Suppression Committees for Electoral Areas 'C', 'D' and 'F' individually, into single budgets for operations and capital for 2012, within each Electoral Area, and provide details regarding possible impact to the budget to the Committee.

DIRECTOR OSZUST OPPOSED

CARRIED

PARKS DEPARTMENT
REVIEW AND FUTURE
DIRECTION

The Manager, Environment & Engineering Services provided an update on the Parks function review process that is currently taking place and the Committee was reminded that the Parks function is now a division of the Environment and Engineering Services Department. It was noted that ongoing discussions are being held with staff and Electoral Area Directors and out of those discussions a number of concerns had been raised. A consultant has been hired to do some benchmarking, and it is anticipated that the consultant will provide results of that process by the end of May. Discussions with the various stakeholders have revealed some deficiencies in the Community Parks and Recreation Advisory Commission Bylaw No. 5480, which will need to be reviewed and amended. The CAO advised that the position of Team Leader, Parks and Recreation, will not be filled and the nature of any new position will be based partially on information received from other Regional Districts with the expectation that it will be more of a coordinator type position. A key aspect of the review will be clarifying the inter-relationship between Electoral Area Directors, CSRD parks staff, parks commissions and community associations. The draft report should be available to the CAO by mid June 2011 and will then be brought to the Electoral Area Directors for review, discussion and input.

PARKS DEPARTMENT
REVIEW AND FUTURE
DIRECTION (cont.)

Director Oszust asked if the report will consider staffing to initiate leisure service programs. The CAO affirmed that leisure service programs were not being considered in the immediate review, as the primary focus is to clarify the existing parks mandate and priorities, and to align staffing accordingly.

OTHER MATTERS

DIRECTORS
REMUNERATION

Director Delisle explained that this item was brought forward for discussion at his request, as he felt that Electoral Area Directors were not compensated adequately for their time and that the remuneration bylaw should be amended. Director Oszust, as CSRD Board Chair, noted that amendments to the remuneration bylaw must include: clarification of which meetings were eligible for stipends; the amount of the stipend; and a review of Schedules A and B. Directors suggested that prior to amending the bylaw staff should research and provide comparisons to the remuneration paid by other Regional Districts. Directors questioned whether municipal directors should be receiving remuneration equal to that paid to Electoral Area Directors, and suggested that any amendment to the remuneration bylaw address this issue. Staff will review the comments and direction provided by the Directors, will solicit rates from other regional districts and will provide a summary and options for consideration at a future Electoral Area Directors Committee Meeting.

COMMUNICATION/
INFORMATION FLOW

Director Martin requested that training be made available to Directors to assist in use of contemporary technology. The Directors were advised that Brad Payne, will be starting on May 9th as the new IS Coordinator, and will be making training/education available to all Electoral Area Directors, to ensure that they are fluent with the use of computer systems, communication devices, and methods of accessing CSRD information.

ADJOURNMENT
3:40 PM

M/S Directors Parker/Talbot THAT:
the meeting be adjourned.

CARRIED

CERTIFIED CORRECT

CHAIR

CHIEF ADMINISTRATIVE OFFICER