



**COLUMBIA SHUSWAP REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS COMMITTEE**

AGENDA

Thursday, August 7, 2014 @ 9:30 am

**CSR D Boardroom
781 Marine Park Drive NE, Salmon Arm, B.C.**

**PLACE CURSOR OVER
PAGE NUMBER ON
THE RIGHT HAND SIDE
OF THE PAGE TO VIEW
ATTACHMENT**



1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES/MATTERS ARISING

3.1 Minutes Electoral Area Directors' Committee Meeting

[1-2](#)

THAT:

The minutes of the May 6, 2014 Electoral Area Director's Committee Meeting be adopted as circulated.

Adoption

4. FINANCE

4.1 Amendment of Policy No. F-14 - Travel and Expense Reimbursement

- Report attached from J. Kooistra, Manager, Financial Services dated June 30, 2014.

[3-8](#)

THAT:

the Electoral Area Directors endorse the amendment to Policy F-14 "Travel and Expense Reimbursement";

Recommendation

AND RECOMMEND THAT:

the Board endorse the amendment and approve the inclusion of Policy F-14 into the CSR D Policy Manual.

Discussion/Direction

4. **FINANCE Cont'd.**

4.2 **Amendment of Policy F-30 Electoral Area Grants-in-Aid and Recission of Policy F-1 Grants-in-Aid**

- Report attached from J. Kooistra, Manager, Financial Services dated June 30, 2014.

[9-10](#)

THAT:

Recommendation *the Electoral Area Directors endorse the amendment to Policy F-30 "Electoral Area Grants-in-Aid".*

THAT:

the Electoral Area Directors endorse the rescinding of Policy F-1 "Grants-In-Aid".

Recommendation **AND RECOMMEND THAT:**
the Board ratify the endorsements and approve the inclusion of Policy F-30 into the CSRD Policy Manual and approve rescinding Policy F-1 from the CSRD Policy Manual.

Discussion/Direction

4.3 **Community Works Fund Agreement**

- Schedule B – Eligible Projects Categories
- For information only

[11-14](#)

5. **ADMINISTRATION**

5.1 **Proposed Building Permit Service Framework**

- Draft Report

[15-40](#)

Discussion/Direction

5.2 **UBCM: Response Sought to Building Code & Community Charter**

- Correspondence dated June 11, 2014

[41-42](#)

Discussion/Direction

6. **OPERATIONS MANAGEMENT**

6.1 **Proposed Policy F-16 Update**

- Report attached from B. Van Nostrand, Team Leader, Environmental Health Services dated July 24, 2014
- For information only

[43-44](#)

6.2 **Fire Suppression Committee Bylaw**

- Report attached from D. Mooney, Manager, Operations Management dated July 24, 2014.

[45-46](#)

THAT:

Recommendation *the Electoral Area Directors support in principle that all fire suppression committees be advisory to the Fire Services Coordinator rather than the Board, which is consistent with the sub-regional fire services advisory committee structure in Electoral Area C and Electoral Area F.*

Discussion/Direction

6. OPERATIONS MANAGEMENT

6.3 CSRD Parks Regulation Bylaw Amendment

- Report attached from M. Pachcinski, Team Leader, Parks and Recreation dated July 2, 2014.

[47-48](#)

Recommendation THAT:

the Electoral Area Directors recommend to the Board that the "Columbia Shuswap Regional District Community Parks Regulation Bylaw No 5556" be amended to allow for the sale, possession and consumption of alcoholic beverages in CSRD parks through the issuance of a parks use permit.

Discussion/Direction

7. REPORTS BY ELECTORAL AREA DIRECTORS

7.1 Policy Updates

- Requested by Director Demenok
 - Plans and process for updating policies
-

7.2 Annual Reports

- Requested by Director Demenok
 - General discussion
-

8. ADJOURNMENT