

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held December 5, 2014
in the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction
when endorsed by the Board at the next Regular meeting.

PRESENT

Chair:	R. Martin	(Electoral Area 'E')
Directors:	K. Cathcart	(Electoral Area 'A') (Absent)
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
Vice Chair	R. Talbot	(Electoral Area 'D')
	L. Morgan	(Electoral Area 'F')
	M. McKee	(City of Revelstoke)
	C. Moss*	(Town of Golden)
	N. Cooper*	(City of Salmon Arm)
	C. Eliason*	(City of Salmon Arm)
	T. Rysz*	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	G. Christie	Manager, Development Services
	S. Berger	Team Leader, Development Services
	J. Kooistra*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	R. Cyr*	Economic Development Officer
	D. Mooney*	Manager, Operations Management
J. Sham*	Development Services Assistant	

* attended part of meeting only.

INAUGURAL PROCEEDINGS

CALL TO ORDER

The Chief Administrative Officer (CAO) called the meeting to order at 9:30 a.m.

The CAO noted the Board had received the 2014 Election Results of the candidates declared elected.

At this time, the CAO conducted the Inaugural proceedings by presiding over the election of the Chair and Vice-Chair.

ELECTION OF CHAIR FOR 2015 The Chief Administrative Officer called for nominations for the position of Chair for 2015.

Director Talbot nominated Director Demenok.
Director Parker nominated Director Martin.

Director Rysz nominated Director Parker – this nomination was declined by Director Parker.

After calling three times for nominations, the Chief Administrative Officer provided the nominated Directors the opportunity to make presentations to the Board prior to the election by ballot.

**INAUGURAL
PROCEEDINGS,
Continued**

2014-1201
SCRUTINEERS FOR THE
COUNTING OF BALLOTS

M/S Directors Talbot/Eliason THAT:
the Deputy Manager of Corporate Administration Services and the
Administrative Assistant be appointed as scrutineers for the counting of
ballots associated with the election of Chair and Vice-Chair.

CARRIED

Ballots were distributed and the vote was conducted.

The outcome of voting was a tie-vote; a second vote was then conducted.

Following the counting of the ballots, the Chief Administrative Officer
declared Director Martin as Chair for 2015.

ELECTION OF
VICE CHAIR
FOR 2015

The Chief Administrative Officer called three times for nominations for the
position of Vice Chair for 2015.

Director Rysz nominated Director Parker.
Director Talbot nominated Director Demenok.

After calling three times for nominations, the Chief Administrative Officer
provided the nominated Directors the opportunity to make presentations to
the Board prior to the voting by ballot.

Ballots were distributed and the vote was conducted.

The outcome of voting was a tie-vote; a second vote was then conducted
which resulted in a tie-vote. In accordance with the Procedures Bylaw, a
coin toss was made to determine the Vice-Chair.

On the basis of the coin toss, the Chief Administrative Officer declared
Director Demenok as Vice Chair of the Board for 2015.

2014-1202
DESTRUCTION OF
BALLOTS

M/S Directors Talbot/Cooper THAT:
the ballots for the election of Chair and Vice-Chair held on December 5,
2014 be destroyed.

CARRIED

Director Martin assumed the Chair at this time.

CHAIR'S REMARKS

The Chair thanked the Board for her election and noted she is
looking forward to serving as Chair in 2015.

ADMINISTRATION**ADOPTION OF MINUTES**

2014-1203
REGULAR BOARD
MEETING
NOVEMBER 13, 2014

M/S Directors Morgan/Martin THAT:
the minutes of the November 13, 2014 Board Meeting be adopted.

CARRIED

CORRESPONDENCE

2014-1204
LETTER FROM RHONA
MARTIN, CHAIR,
SOUTHERN INTERIOR
BEETLE ACTION
COALITION (SIBAC)
DATED NOVEMBER 7
2014

2015 Financial Assistance not being requested & Rural Development
Conference, May 26 - 29, 2015.

M/S Directors Martin/Morgan THAT:
the letter dated November 7, 2014 from the Chair, Southern Interior Beetle
Action Coalition advising that financial assistance is not being sought from
member organizations in 2015 and advising of the Rural Development
Conference May 26 – 29, 2015, be received.

CARRIED

BUSINESS GENERAL

2014-1205
2015 BOARD AND
COMMITTEE MEETING
SCHEDULE

Report from L. Shykora, Deputy Manager of Corporate Administration Services
dated November 24, 2014.

M/S Directors Moss/Demenok THAT:
the proposed 2015 Board and Committee meeting schedule, reflecting a
change in the April Board meeting date to April 23, 2015, be approved.

CARRIED

2014-1206
OFFICE CLOSURE –
JANUARY 2, 2015

Report from C. Hamilton, Chief Administrative Officer dated November 24,
2014.

M/S Directors Eliason/Rysz THAT:
Policy A-30 Office Closure be varied to include Friday, January 2, 2015.

CARRIED

BUSINESS GENERAL,
Continued

2014-1207
EXTENSION OF
BORROWING FROM
RESERVES

Report from J. Kooistra, Manager, Financial Services dated November 27, 2014.

M/S Directors Cooper/Parker THAT:
the Board authorize extending the internal borrowing from the pooled capital reserve funds until May 31, 2015 for payments to the contracted builder of the new CSRD Administration Building, with total repayment of interest and principal to the contributing reserve funds by May 31, 2015 as funds become available from MFA short term borrowing (liabilities under agreements) in May 2015.

CARRIED

BUSINESS BY AREA

2014-1208
AREAS 'C', 'D' & 'E'
GRANT-IN-AID
REQUESTS

Report from J. Kooistra, Manager, Financial Services dated November 24, 2014.

M/S Directors Demenok/Moss THAT:

Area C

Kamloops Symphony Society (Salmon Arm Concert Series)	\$ 300
Pink Piston Paddlers (Paddles and Cancer Awareness)	\$ 600

Area D

Silver Creek Community Association (tables and chairs)	\$4,500
Ranchero Deep Creek Community Association (operational costs)	\$1,900

Area E

Eagle Valley Rescue Society (crew training)	\$2,500
Sicamous Eagles (assist with travel costs)	\$1,498

CARRIED

2014-1209
AREA 'D'
COMMUNITY WORKS
FUND – SALMON RIVER
WATERSHED
ROUNDTABLE

Report from J. Kooistra, Manager, Financial Services dated November 23, 2014.

M/S Directors Talbot/Demenok THAT:
in accordance with Policy F-3, access to the Community Works fund be approved in the amount of \$70,000 including applicable taxes, from the Electoral Area D Community Works Fund to undertake the work necessary as identified in the Salmon River Watershed Roundtable assessment report on streambank restoration, subject to criteria approval from the Community Works Fund.

Discussion on the motion

- Fencing is included in this project, funded by the Roundtable organization, streamside farmers are involved in the process and are providing the labour for fencing installation.

CARRIED

BUSINESS BY AREA,
Continued

2014-1210
'STAKEHOLDERS'
SHUSWAP TOURISM
ADVISORY COMMITTEE
TERMS OF REFERENCE

Report from R. Cyr, Economic Development Officer dated November 24, 2014.

M/S Directors Rysz/Martin THAT:
the terms of reference for the Shuswap Tourism Advisory Committee be approved.

CARRIED

2014-1211
'STAKEHOLDERS'
SHUSWAP ECONOMIC
DEVELOPMENT
ADVISORY COMMITTEE
TERMS OF REFERENCE

Report from R. Cyr, Economic Development Officer dated November 24, 2014.

M/S Directors Martin/Rysz THAT:
the terms of reference for the Shuswap Economic Development Advisory Committee be approved.

Discussion on the motion:

- In response to a query, the Economic Development Officer advised of the reciprocal arrangement between the City of Salmon and the CSRD Committee where the Economic Development Officers for each organization will attend meetings as non-voting members.

CARRIED

REPORTS/MINUTES

FEDERATION OF
CANADIAN
MUNICIPALITIES (FCM)

Summary of FCM Board of Directors Meeting held in Ottawa, Ontario, November 18 – 21, 2014.

Chair Martin provided a report on her attendance at the above meeting and advised of her appointments to several FCM committees, as well as some pressing issues at the federal level and filtering down to the local community level.

The FCM report was received for information.

IN CAMERA

None.

DEVELOPMENT SERVICES

BUSINESS GENERAL

2014-1212
AREA 'E'
AGRICULTURAL LAND
COMMISSION (ALC)
APPLICATION SECTION
21(2) – SUBDIVISION
WITHIN THE
AGRICULTURAL LAND
RESERVE (ALR) KIM
AND THERESA SMITH
CIVIC ADDRESS:

Report from J. Sham, Development Services Assistant dated November 13, 2014.

The applicant/owner was in attendance.

M/S Directors McKee/Parker THAT:
Application No. LC2495, Section 21 (2) Subdivision within the ALR, for That Part of Legal Subdivision 15, Section 5, Township 23, Range 6, West of the 6th Meridian, Kamloops Division Yale District lying north and west of the right bank of the Eagle River except parts included in Plans 7225 and 8025; and That Part of Legal Subdivision 16, Section 5, Township 23, Range 6, West of the 6th Meridian, Kamloops Division Yale District lying north and west of the

RESOLUTION 2014-1212**Continued**

3797 SOMMERVILLE-
HUSTED ROAD,
MALAKWA

right bank of the Eagle River, except parts included in Plans 7225 and 8025 be forwarded to the Provincial Agricultural Land Commission recommending approval on this 5th day of December, 2014.

CARRIED

Municipal Directors left the meeting at this time.

ELECTORAL AREA DIRECTORS**BUSINESS BY AREA**

2014-1213
AREA 'C'
DEVELOPMENT
VARIANCE PERMIT
(DVP) 701-58
OWNER: EDMUND AND
DEBORAH SHIMOON,
RON PEDERSON
(AGENT)
CIVIC ADDRESS: 5615
EAGLE BAY ROAD

Report from J. Sham, Development Services Assistant dated November 18, 2014.

The agent was in attendance.

There were no letters of objection or support received in relation to this application.

M/S Directors Demenok/Parker THAT:
in accordance with Section 922 of the Local Government Act Development Variance Permit No. 701-58 for Lot 2, Section 2 & 11, Township 23, Range 9, W6M, KDYD, Plan 25456, located at 5615 Eagle Bay Road, varying South Shuswap Zoning Bylaw No. 701 as follows:

Section 7.2.5:

Minimum setback from front parcel line:

- from 5 m to 2.59 m for the existing garage;
- from 5 m to 4.86 m for the existing washroom;

Minimum setback from interior side parcel line:

- from 2 m to 0.01 m for the existing garage/wood shed;
- from 2 m to 0.13 m for the existing garage;

Minimum setback from rear parcel line:

- from 5 m to 0 m for the existing house; and,
- from 5 m to 3.71 m for the existing boathouse,

as shown on the Site Plan prepared by Browne Johnson Land Surveyors dated September 20th, 2014, be approved for issuance this 5th day of December, 2014, subject to the following condition:

- a) receipt of documentation from the Ministry of Transportation and Infrastructure (MOT) confirming that a permit to encroach into the Provincial setback has been issued.

CARRIED

BUSINESS BY AREA,
Continued

2014-1214
 AREA 'C'
 EXEMPTION TO
 FLOODPLAIN SETBACK
 REQUIREMENTS NO.
 701-10 OWNER:
 EDMUND AND
 DEBORAH SHIMOON,
 RON PEDERSON
 (AGENT)
 CIVIC ADDRESS: 5615
 EAGLE BAY ROAD

M/S Directors Demenok/Parker THAT:
 in accordance with Section 910(5) of the Local Government Act Exemption
 to Floodplain Setback Requirements and Flood Construction Level
 Requirements No. 701-10 for Lot 2, Section 2 & 11, Township 23, Range 9,
 W6M, KDYD, Plan 25456, located at 5615 Eagle Bay Road:

- varying Section 3.17.1.1 Flood Construction Level, from 351.0 m Geodetic Survey of Canada for land adjacent to Shuswap Lake, to 349.61 m Geodetic Survey of Canada Datum only for the existing boathouse; and,
- varying Section 3.17.2.1 Floodplain Setback, from 15 m from the mean annual high water mark of Shuswap Lake, defined as 348.3 meters Geodetic Survey of Canada Datum to no closer than 3.71 m from the mean annual high water mark of Shuswap Lake only for the existing boathouse, and to no closer than 0 m from the mean annual high water mark of Shuswap Lake for the existing single family dwelling,

as shown on the Site Plan prepared by Browne Johnson Land Surveyors dated September 30th, 2014, be granted this 5th day of December, 2014, subject to the following conditions:

- a) registration of a Section 219 covenant that indemnifies and save harmless the CSRD and the Crown in the event of flood damage to any portion of the subject property.

CARRIED

PLANNING BYLAWS

2014-1215
 AREA 'D'
 SALMON VALLEY LAND
 USE AMENDMENT
 (674816 BC LTD.) BYLAW
 NO. 2554

Report from J. Sham, Development Services Assistant dated November 18, 2014.

Second reading as amended
 Consideration of delegation of public hearing

The applicant was in attendance.

M/S Directors Talbot/Demenok THAT:
 "Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2554" be read a second time, as amended, this 5th day of December, 2014.

CARRIED

PLANNING BYLAWS,
Continued

2014-1216

M/S Directors Talbot/Demenok THAT:
a public hearing to hear representations on Bylaw No. 2554, cited as "Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2554" be held;

AND THAT:
notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:
the holding of the public hearing be delegated to Director Rene Talbot, as Director for Electoral Area 'D' being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

ADJOURNMENT

2014-1217
ADJOURNMENT
AT 11:15 A.M.

M/S Directors Morgan/Talbot THAT:
the Regional Board meeting of December 5, 2014 be adjourned.

CARRIED

CERTIFIED CORRECT

CHAIR

CHIEF ADMINISTRATIVE OFFICER