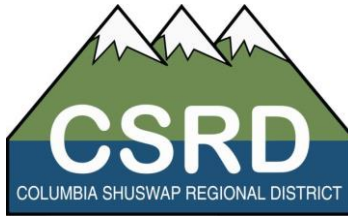


ELECTORAL AREAS

- A GOLDEN-COLUMBIA
- B REVELSTOKE-COLUMBIA
- C SOUTH SHUSWAP
- D FALKLAND-SALMON VALLEY
- E SICAMOUS-MALAKWA
- F NORTH SHUSWAP-SEYMOUR ARM

- MUNICIPALITIES:
- GOLDEN
 - REVELSTOKE
 - SICAMOUS
 - SALMON ARM



PO BOX 978
781 MARINE PARK DRIVE NE
SALMON ARM BC V1E 4P1

TEL: (250) 832-8194
FAX: (250) 832-3375
TOLL FREE: 1-888-248-2773

AGENDA

REGULAR BOARD MEETING

DATE:	Thursday, April 23, 2015
TIME:	8:30 AM
PLACE:	CSRD Board Room 781 Marine Park Drive NE, Salmon Arm



DENOTES LATE AGENDA ITEM

CALL TO ORDER

POLICY COMMITTEE SESSION

1. POLICY REVIEW

- 1.1 **Inaugural Policy Committee Session**
 - Report attached from C. Hamilton, Chief Administrative Officer, dated April 14, 2015.

[View Attachment](#)

Motion #1 **THAT:**
the Board endorse the listing of policies and procedures identified by staff to Rescind and approve the rescission of the policies and procedures from the Policy & Procedures Manual, this 23rd day of April, 2015.

Motion #2 **THAT:**
the Board endorse the listing of policies identified by staff as No Changes Required this 23rd day of April, 2015.

Motion #3 **THAT:**
staff be directed to review the policies and procedures identified as requiring either Minor or Major revisions and further that staff bring back the policies for review by the Board on a priority basis.

Motion #4 **THAT:**
the Board endorse the listing of NEW policies identified by staff to be brought forward for review by the Board on a priority basis.

- 9:15 AM **Solid Waste Management Plan Presentation**
- Phil Jensen, Senior Planner – Solid Waste, CH2M Hill in attendance.
 - Refer to Item 5.7.

DELEGATIONS

- 10:00 AM **North Okanagan Shuswap School District No. 83 – Long Term Facilities Plan Report and Public Consultation on five (5) Recommendations**
- School District No. 83 Board Chair Bobbi Johnson and Secretary-Treasurer Sterling Olson in attendance.
 - Listing of five (5) recommendations.
- 10:30 AM **Jim Cooperman (on behalf of School District No. 83)**
- Request for Support and Request for Funding – “Everything Shuswap Educational Project”.
- 10:45 AM **Tourism Golden**
- Joanne Sweeting, Marketing Manager for Tourism Golden, will present an overview of the Annual Report 2013 – 2014 for Tourism Golden.

[View Attachment](#)

[View Attachment](#)

[View Attachment](#)

ADMINISTRATION

2. ADOPTION OF MINUTES

- 2.1 **Board Meeting Minutes**
- Adoption of March 19, 2015 Meeting Minutes.

Motion

THAT:

the minutes of the March 19, 2015 Board Meeting be adopted.

[View Attachment](#)

2.2 **BUSINESS ARISING FROM THE MINUTES**



Columbia Basin Trust (CBT) (March 31, 2015)

- Re: Response to CSRD Board request for CBT consideration of changing the composition of its Board by adding additional representation – Revelstoke/Golden areas.

[View Attachment](#)

3. CORRESPONDENCE

- 3.1 **Golden Golf Club (March 26, 2015)**
- Letter advising Gas Tax Funding for RV Park Wash Facility project not required at this time; Golf Club has decided to put the project on hold.

Motion

THAT:

the correspondence contained on the April 23, 2015 regular Board agenda be received for information.

[View Attachment](#)

4. REPORTS

- 4.1 **Presentation on Behalf of Southern Interior Local Government Association**
- Chair Martin – Verbal.
 -
-

5. BUSINESS GENERAL

- 5.1 **Scheduling of Strategic Plan Workshop**
- Chief Administrative Officer - Verbal
- 5.2 **Rescheduling of June 4th, 2015 Electoral Area Directors' (EAD) Committee Meeting**
- Chief Administrative Officer - Verbal
 - Conflict with the FCM Annual Conference and the CSRD office move.
 - New date proposed based on Electoral Area Directors availability.

- 5.3 **Occupational Health & Safety Guidelines**
- Report from Chief Administrative Officer dated April 9, 2015.

[View Attachment](#)

Motion ***THAT:**
the Board endorse the "Columbia Shuswap Regional District Occupational Health and Safety Program dated February, 2015" this 23rd day of April, 2015.*

- 5.4 **Brand Guidelines**
- Report from E. Johnson, Executive Assistant/Confidential Secretary, Corporate Administration Services, dated April 10, 2015.

[View Attachment](#)

Motion ***THAT:**
the Board endorse the Columbia Shuswap Brand Guidelines dated April, 2015 proposed by the CSRD Communications Team;*

***AND THAT:**
the Board authorize the Chief Administrative Officer to approve changes to Schedule A of the Brand Guidelines.*

- 5.5 **2015 Capturing the Shuswap Photo Contest**
- Report from E. Johnson, Executive Assistant/Confidential Secretary, Corporate Administration Services, dated April 21, 2015.

[View Attachment](#)

Revised Motion ***THAT:**
the Board endorse the 2015 Capture the Shuswap Photo Contest;*

***AND THAT:**
the Board authorize \$1,000 for advertising, prizes and costs related to the contest.*

- 5.6 **Multi-Materials British Columbia (MMBC) CSRD Program Update**
- PowerPoint presentation from B. Van Nostrand, Team Leader, Environmental Health Services.
 - For information.

[View Attachment](#)

- 5.7 **Solid Waste Management Plan Review and Update**
- Report from B. Van Nostrand, Team Leader, Environmental Health Services dated April 8, 2015.

[View Attachment](#)

Motion on the next page.

5. BUSINESS GENERAL (cont'd)

Motion

THAT:

the Board endorse the 2015 updated Solid Waste Management Plan;

AND THAT:

the Board authorize staff to submit the updated Solid Waste Management Plan to the Ministry of Environment for approval.

□ 5.8 Request Support for Late Resolution to Southern Interior Local Government Association (SILGA)

- Chair Martin/Director Talbot.
- Deadline for late resolutions: April 28, 2015.
- SILGA Constitutional requirements conditional to acceptance of the late resolution.

Motion

WHEREAS many School Districts throughout the Province of BC are struggling to fund and operate facilities and programs within their jurisdiction with the funding formula that has been established by the Ministry of Education;

AND WHEREAS the Province is responsible through its own Ministries or Crown Corporations for the setting of rates for BC Hydro, ICBC and MSP premiums;

THEREFORE BE IT RESOLVED that the Province of British Columbia provide an increase in funding to cover the rate increases of BC Hydro, ICBC and MSP premiums that are currently absorbed within existing funding limits by school districts within BC;

AND FURTHER that UBCM lobby the Provincial Government to complete an independent review of the funding formula used to fund public education.

□ 5.9 **Together Shuswap – Building Bridges for a Better Future Shuswap**



- Wednesday, June 10, 2015 at Quaaout Lodge.
- Director Demenok - Authorize attendance.

[View Attachment](#)

6. BUSINESS BY AREA

□ 6.1

Grant-in-Aid Requests

- Report attached from J. Kooistra, Manager, Financial Services, dated April 10th, 2015.

[View Attachment](#)

Motion

THAT:

the Board approve the following allocations from the 2015 electoral grant-in-aids:

Area A

Wildsight – Golden (Columbia Wetlands Waterbird Survey) \$6,000.00

Area C

White Lake Fire Department (Halloween event) \$3,000.00

Sunnybrae Community Association (kitchen repairs) \$6,896.00

Area D

Friends of Gardom Lake (water testing project) \$837.00

Motion continues on the next page.

6. BUSINESS BY AREA (cont'd)

Motion cont'd **Area E**
Shuswap Community Foundation (production of annual report) \$1,000.00

Area F
Lakeview Community Centre Society (electrical work) \$21,184.00

- 6.2 **Electoral Area 'C' Community Sewer**
- Report attached from D. Mooney, Operations Manager, Operations Management dated April 7, 2015.
 - For information.

[View Attachment](#)

- 6.3 **Crown Grant Amendment – Evelyn Falls Trailhead**
- Report attached from R. Nitchie, Team Leader, Community Services Division, dated March 27, 2015.

[View Attachment](#)

Motion **THAT:**
the Board empower the authorized signatories to amend the CSRD's Crown Grant 6698/1237 with the Province of BC, over the land "Block B of the Southeast ¼ of Section 22, Township 23, Range 9, West of the Sixth Meridian, Kamloops Division of Yale District", to permit the property to be used for firefighting and public park purposes.

- 6.4 **Area D Community Works Fund – Falkland Community Association**
- Report attached from J. Kooistra, Manager, Financial Services dated April 10, 2015.

[View Attachment](#)

Motion **THAT:**
In accordance with Policy F-3, access to the Community Works fund be approved in the amount of \$21,094 plus applicable taxes, from the Electoral Area D Community Works Fund to undertake the replacement of furnaces, hot water tank and windows and doors, subject to criteria approval from the Community Works Fund.

7. ADMINISTRATION BYLAWS

- 7.1 **City of Salmon Arm - Security Issuing Bylaws No. 9099 and 9100**
- Report attached from J. Kooistra, Manager, Financial Services, dated April 10, 2015.

[View Attachment](#)

Motion #1 **THAT:**
"Columbia Shuswap Regional District Security Issuing Bylaw No. 9099" be read a first, second and third time this 23rd day of April, 2015.

Motion #2 **THAT:**
"Columbia Shuswap Regional District Security Issuing Bylaw No. 9099" be adopted this 23rd day of April, 2015.

Motion #3 **THAT:**
"Columbia Shuswap Regional District Security Issuing Bylaw No. 9100" be read a first, second and third time this 23rd day of April, 2015.

Motion #4 on the next page.

7. ADMINISTRATION BYLAWS (cont'd)

Motion #4 **THAT:**
"Columbia Shuswap Regional District Security Issuing Bylaw No. 9100" be adopted this 23^d day of April, 2015.

7.2 South Shuswap Economic Development (Tourism Promotion) Service Amendment Bylaw No. 5692

- Approved by Inspector of Municipalities March 19th, 2015.

[View Attachment](#)

Motion **THAT:**
"South Shuswap Economic Development (Tourism Promotion) Service Amendment Bylaw No. 5692" be adopted this 23^d day of April, 2015.

7.3 Cedar Heights Waterworks Service Area Amendment Bylaw No. 5694

- Report previously circulated on March 19, 2015 Agenda re: addition of property into the Cedar Heights Waterworks Service Area.

[View Attachment](#)

Motion **THAT:**
"Cedar Heights Waterworks Service Area Amendment Bylaw No. 5694", be adopted this 23^d day of April, 2015.

8. IN CAMERA

8.1 THAT:

Motion *pursuant to Sections 90(1)(a)(e)(f)(g):*

- *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- *the acquisition, disposition or expropriation of land or improvements;*
- *law enforcement;*
- *litigation or potential litigation;*

of the Community Charter, the Board move In Camera.

DEVELOPMENT SERVICES**9. BUSINESS GENERAL**


None

10. ALR APPLICATIONS

None

ELECTORAL AREA DIRECTORS

11. BUSINESS BY AREA

- 11.1 **Area E** **Development Variance Permit (DVP) 641-14**
 **Richard Koch**
Civic Address: 9468 Mara Heights Road, Swansea Point
- Report attached from J. Sham, Planner, dated April 21, 2015.
 - Application to waive the water servicing requirements of the Subdivision Servicing Bylaw No. 641.
 - Additional letters/input from adjacent land owners and comments from Western Water Associates Ltd. attached to report.

[View Attachment](#)

Revised Motion

THAT:
in accordance with Section 922 of the Local Government Act, Development Variance Permit No. 641-14 for Legal Subdivision 8, Section 11, Township 21, Range 8, West of the 6th Meridian, Kamloops Division Yale District, varying Subdivision Servicing Bylaw No. 641, as amended (Bylaw No. 641) by waiving the requirement for an independent on-site water system on lots 1, 3, 4, 6, and 7, of a proposed subdivision under application No. 2013-05554E, be issued on this 23rd day of April, 2015, subject to the following condition:

- *confirmation that a suitably worded Section 219 covenant will be registered concurrently with subdivision on proposed lots 1, 3, 4, 6, and 7, prohibiting residential use until such time that the properties are provided with a source of water in compliance with the regulations of Bylaw No. 641.*

12. PLANNING BYLAWS

- 12.1 **Area B** **Electoral Area 'B' Official Community Plan Amendment (Basecamp Developments Ltd.) Bylaw No. 850-4**
Electoral Area 'B' Zoning Amendment (Basecamp Developments Ltd.) Bylaw No. 851-5
Civic Address: 1467 Highway 23 South, Revelstoke
- Report attached from D. Passmore, Senior Planner dated March 27, 2015.
 - Application for an Official Community Plan redesignation and rezoning of the property to permit a lodge, restaurant, pub, helipad and parking.

[View Attachment](#)

Motion #1 **THAT:**
"Electoral Area 'B' Official Community Plan Amendment (Basecamp Developments Ltd.) Bylaw No. 850-4" be adopted this 23rd day of April, 2015.

Motion #2 **THAT:**
"Electoral Area 'B' Zoning Amendment (Basecamp Developments Ltd.) Bylaw No. 851-5" be adopted this 23rd day of April, 2015.

- 12.2 **Area D Salmon Valley Land Use Amendment (CSRD) Bylaw No. 2555**
- Report attached from J. Sham, Planner, dated March 30, 2015.
 - Application to update the Salmon Valley Land Use Bylaw No. 2555 – housekeeping amendments.

[View Attachment](#)

Motion

THAT:

"Salmon Valley Land Use Amendment (CSRD) Bylaw No. 2555" be read a first time this 23rd day of April, 2015;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 2555 and in accordance with Section 879 of the Local Government Act, it be referred to the following agencies and First Nations:

- Area 'D' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Interior Health;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch;
- Provincial Agricultural Land Commission;
- Ministry of Agriculture;
- CSRD Operations Management;
- Thompson Nicola Regional District;
- Regional District of North Okanagan;
- City of Salmon Arm;
- District of Spallumcheen;
- School District #83; and,
- Relevant First Nations Bands and Councils.

-
- 12.3 **Area D Salmon Valley Land Use Amendment (Campbell) Bylaw No. 2556**

Civic Address: Falkland

- Report attached from J. Sham, Planner dated March 23, 2015.
- Application for an Official Community Plan redesignation and rezoning of the property to recognize the existing residential use.

[View Attachment](#)

Motion

THAT:

"Salmon Valley Land Use Amendment (Campbell) Bylaw No. 2556" be read a first time this 23rd day of April, 2015;

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 2556 and in accordance with Section 879 of the Local Government Act, it be referred to the following agencies and First Nations:

- Area 'D' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;

Motion continues on the next page.

12. PLANNING BYLAWS (cont'd)

**Motion
(cont'd)**

- *Interior Health Authority;*
- *Ministry of Environment;*
- *Ministry of Forests, Lands and Natural Resources – Archaeology Branch;*
- *CSRD Operations Management;*
- *CSRD Financial Services;*
- *School District #83; and,*
- *Relevant First Nations Bands and Councils.*

AND FURTHER THAT:

Pursuant to Section 882 of the Local Government Act, the Board has considered this "Salmon Valley Land Use Amendment (Campbell) Bylaw No. 2556" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

RELEASE OF IN CAMERA RESOLUTIONS

(if any)

ADJOURNMENT

NEXT MEETING

BOARD MEETING

Thursday, May 21, 2015 at 9:30 AM
CSRD Offices