

## **A. Business General**

- 1 Call to Order
- 2 Adoption of Agenda
- 3 Adoption of Minutes – October, 2009
- 4 Election of Executive positions
- 5

## **B. CSRD Report**

- 1 Revised Capital Budget
- 2 Trail updates
- 3 Rose Clifford Plan
- 4 Beswick Road redesign
- 5 Lakeview Park
- 6 New Contractor
- 7

## **C. Park Business**

- 1
- 2

## **D. Administration**

- 1
- 2
- 3
- 4

## **E. Public Participation**

## **F. In Camera**

## **G. Next Meeting / Adjournment : May 13<sup>th</sup>, 2010**

**Area 'F'**  
**Community Parks & Recreation Advisory Commission**  
 Minutes of Commission Meeting held February 11, 2010 in the  
 North Shuswap Community Hall, Celista

**Present****Commissioners:**

Jackie Santa (Chair)  
 Rob LaBelle (Vice-Chair)  
 Larissa Lutjen  
 Marian Zachary  
 Jean Day  
 Deanna Kawatski

**Ex Officio:**

Denis Delisle

**Staff:**

Roger Beardmore  
 Darren Gridley-Haack

**Public:**

**Guests:** Tim Perepolkin

Jim Cooperman

Bob Reimer

**Absent****A. Business General**

- 1 Call to Order** The meeting was called to order by Chair Jackie Santa at 10:00 am.
- 2 Adoption of Agenda** The agenda was amended with the addition of CARSWAP trail designs – A5  
 St. Ives Southwind Road – B6  
 Scotch Creek Wharf Road – C3  
 Greenway Project – C4  
**MOTION:** To adopt agenda, as amended.  
**MOVED/SECONDED BY:** LaBelle/Day  
**VOTE:** Carried. **Motion # F2010-02-11-01**
- 3 Adoption of previous minutes** **MOTION:** To adopt the minutes of October 10, 2009, as circulated.  
**MOVED/SECONDED BY:** Zachary/LaBelle  
**VOTE:** Carried. **Motion F2010-02-11-02**
- 4 Election of Executive Positions** Roger Beardmore assumed the Chair for the election of officers. Nominations were called for the position of Chair. Jackie Santa agreed to have her name stand, and there being no further nominations, Jackie Santa was acclaimed as Chair. Nominations were called for the position of Vice Chair. Rob LaBelle agreed to stand for election. There being no further nominations, Rob LaBelle was acclaimed as Vice Chair. Marian Zachary agreed to stand for election as Secretary. There were no further nominations and Marian Zachary was acclaimed as Secretary.  
 Jackie Santa resumed the Chair.
- 5 CARSWAP Trail Design** Tim Perepolkin of Gentech Engineering provided details of the proposed trails on Squilax-Anglemont Highway from East Road to the Provincial Park and then down Scotch Creek Wharf Road to the Park. A topographic survey has been completed. The plan is for a two meter wide gravel trail, with an option for asphalt, separated from the existing roads. The trail will be on the south side of Squilax-Anglemont Highway, and the possibility of using both sides of Wharf Road. The drawings and construction cost estimates are complete and ready for application for grant funding.
 

Squilax-Anglemont Highway	850 linear meters	Gravel - \$42,000
		Asphalt -\$76,000
Scotch Creek Wharf Road	1.3 km one side	Gravel – \$68,000
		Asphalt - \$122,000

Both sides would double the costs

Provision has been made where the trail crosses driveways and parking lots for paint lines and warning signs.

Roger advised that the deadline is the end of March to submit the report for funding from the province.

There are a number of grants which might be available for construction of the trails (Cycling Infrastructure, Locomotion, Building Canada). Matching funds would have to be provided, perhaps from the community works fund of the CSRD.

Jackie pointed out the four developments proposed for the Scotch Creek area. CSRD staff will ensure that they are aware of our plans for the trails.

Tim will seek Ministry approval for use of the highway right of way.

## **B. CSRD REPORT**

- 1 Revised Capital Budget** The Commission was advised of a cut to the Capital Budget approved in 2009. A small increase in taxes to \$4.00 was requested. This has been reduced to \$2.00 and is reflected in the cuts to the projects. Depending on the Director's decision, this may be changed again.

**MOTION:** To approve the Amended Capital Budget Projection 2010 as presented on February 11, 2010.

**MOVED/SECONDED BY:** LaBelle/Kawatski

**VOTE:** Carried. **Motion # F2010-02-11-03**

- 2 Trail Updates** First Nations approval is still a problem. A meeting was held with the Little Shuswap Band regarding the Greenway project. They still have concerns about safety and intrusion on their area.

Scotch Creek Hlina – still awaiting First Nations approval.

Evelyn Falls and Onyx Creek have been "GPS'd", and Section 57 "Permission to build on Crown Land" have been applied for. A License of Occupation has been applied for the property around Evelyn Falls. A License of Occupation is preferred as a Section 57 approval would only give permission for a GPS line. Any deviation would require further approval.

The Evelyn Falls property has been sold. We will attempt a right-of-way agreement with the new owner.

- 3 Beswick Road** Darren reported that the park is looking great. With regard to the boat launches, the DFO has concerns that we are not respecting the "spirit of the RAR". The grassy area planned will be amended to a more "natural" look. NAV Canada permission has been received for the swimming area and docks. The archaeological assessment was completed with no artifacts found.
- 4 Lakeview Park** The first meeting of the Anglemont Garden Club will be held in March. Marian and Darren will attend to determine their commitment to landscaping the park.
- 5 New Contractor** Contracts expired in October 2009. Six tenders were received and the contract was awarded to Marcie Beamer of Turtle Valley Bobcat and Landscaping.

Darren will email tenders to Commissioners.

The CSRD is purchasing 10 locks which are timed at a cost of \$1200 each. It was suggested that two be used in Area F – one at Scotch Creek Wharf Road and one at Magna Bay. A decision will be reached at the May meeting.

- 6 Southwind Park – St. Ives** Larry Van Dale of the St Ives Resort has advised that the community has relinquished the foreshore license. Historically, the residents have looked after the park with, at their request, no participation of the Parks Commission. They have been advised that they will need to come to the Commission and request our participation in maintaining this park.

### **C. PARK BUSINESS**

- 1 Weidenback House proposal** Larissa advised of a “Mom’s and Tots” group that has been meeting at the Clinic in Scotch Creek with the space volunteered by Interior Health.

With the closing of the Clinic, this group, along with The Early Child Development Officer are looking for space for their programs.

Upgrades may be needed for child safety, and liability must be looked into. Larissa will email a proposal to Darren and will meet with Darren and Lee at the house.

- 2 Updates** Al Christopherson will acknowledge the Parks Commission participation in the skating party update for Farrell’s Field.

The CSRD Annual Report is due. A newsletter will be produced to communicate planned and completed projects to the community. Jackie, Rob and Marian will work with Roger and Darren to complete this.

Tax advantages for the community purchase of property in Magna Bay is still pending.

Darren is still looking for replacement options for the brass plaques.

Darren presented a preliminary plan for the Cornwall Road Park with parking for three cars, a path and minimal landscaping.

The well has been drilled at Farrell’s Field. A receipt was received and returned to them.

Deanna will provide a letter regarding Barnhardt Marsh to Darren and Roger and the land acquisition with the Ministry of Transport Land Acquisition Department will be revisited.

### **G. ADJOURNMENT**

**Next Regular Meeting** **May 13, 2010, 10:00 am**  
**North Shuswap Community Hall, Celistia**

Meeting adjourned at 12:10 pm Day/Kawatski CARRIED

**Certified Correct**

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Chair

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Secretary

**Area 'F'**

**Community Parks and Recreation Advisory Commission**

**Agenda**

**May 4<sup>th</sup>, 2010 – 09.30 am**

**Celista**

**A. Business General**

- 1 Call to Order
- 2 Adoption of Agenda
- 3 Adoption of Minutes- Feb,10

**B. Public Participation**

- 1 Kim Worthington (North and South Shuswap Community Resource Association)
- 2 Anglemont Gardening Club
- 3 Marcie Beamer (Maintenance Contractor)
- 4

**C. CSRD Report**

- 1 Farrell's Field
- 2 Trails
- 3
- 4
- 5

**D. New Park Business**

- 1 Barnhardt Marsh
- 2 Rose Clifford House proposal
- 3 Automatic Locks
- 4 Beswick Road (Commission visit)

**E. Administration**

- 1
- 2

**F. In Camera**

- 1

**Adjournment / Next Meetings**

August 12<sup>th</sup>, 2010

**Area 'F'**  
**Community Parks & Recreation Advisory Commission**  
Minutes of Commission Meeting held May 4, 2010 in the  
North Shuswap Community Hall, Celista

**Present**

**Commissioners:**

Rob LaBelle (Vice-Chair)  
Larissa Lutjen  
Marian Zachary  
Jean Day  
Deanna Kawatski  
Jim Cooperman

**Ex Officio:**

Denis Delisle

**Staff:**

Roger Beardmore  
Darren Gridley-Haack

**Public:**

Rudy Maarsman, Anglemont Garden Club  
Jennifer Spooner, Cinda Gona, Al Taylor, Softball  
Association

**Absent**

Jackie Santa (Chair)  
Bob Reimer

**Guests:**

**A. Business General**

- 1 Call to Order**            The meeting was called to order by Vice-Chair Rob LaBelle at 9:30 am.
- 2 Adoption of Agenda**            The agenda was amended. B-1 Kim Worthington is deleted, C-3 Lee Creek Parks is added.  
**MOTION:** To adopt agenda, as amended.  
**MOVED/SECONDED BY** Day/Kawatski  
**VOTE:** Carried. **Motion # F2010-05-04-01**
- 3 Adoption of previous minutes**            **MOTION:** To adopt the minutes of February 11, 2010, as circulated.  
**MOVED/SECONDED BY:** Zachary/Day  
**VOTE:** Carried. **Motion F2010-05-04-02**
- 4 Correspondence**            Correspondence was received by Roger from Fred Moore regarding the Scotch Creek Wharf Road Park and his request for additional fencing. Roger has replied to Mr. Moore, referring to the August Meeting when the Commission had determined that additional fencing would not be provided. Darren confirmed that security has been booked for the May long weekend, that Mr. Moore's lock will be replaced by a CSRD lock on the gate and it will be locked by security personnel. The bylaw is expected to be passed at the May Board meeting.

**B. PUBLIC PARTICIPATION**

- 1 Anglemont Garden Cub Lakeview Park**            Rudy Maarsman of the Anglemont Garden Club presented drawings of the proposed landscaping of the Lakeview Park. The North Shuswap Naturalist Club will assist with the planting. He will meet with Darren and Marcie Beamer. Bills will be submitted from the suppliers directly to the CSRD.

**2 Softball Association**

The representatives of the softball association are requesting a dirt infield at the Rose Clifford ball diamond – which has been previously discussed by the Commission and rejected as being cost prohibitive. The softball association will research safety regulations which may require a dirt infield.

Darren advised that the first mowing of Rose Clifford Park was scheduled for May 1, the opening of the park. The ballplayers were concerned with the length of the grass and the amount of grass clippings left on the field.

Original plans for the park will be checked with regard to the required size of the soccer field.

The softball association advised that they have the equipment and manpower available to remove the grass from the infield. They will petition the groups using the field for the level of financial support available to provide the appropriate fill. The petition will be emailed to Darren.

**C. CSRD Report**

**1 Farrell's Field**

The Farrell's Field community has formed an organized group consisting of Al Christopherson, Glenn Hobbs, Brian Ruddock and Craig Spooner.

**2 Trails/Trail Alliance**

Progress on the Evelyn Falls, Onyx Creek and Scotch Creek Hlina Trails is stalled pending First Nations approval. Roger advised that recent meetings with the First Nations concerned long term planning. Another meeting is scheduled for May 5. Ray Cormier is coordinating planning with the First Nations involved, with the exception of the Little Shuswap Band.

There are 3 stages of the archaeological assessment. A quote of \$9000 has been received for all three, however Roger suggested that we proceed with the first two stages at a cost of \$3500 and can be done in the month of May. It may be that further steps may not be required which would be a cost saving..

If the report is received by the end of May, it will be provided to the ILMB and the Ministry of Tourism with progress on the trails anticipated in June.

Jim will also be attending the May 5 meeting with the First Nations regarding the strategy of the Trail Alliance.

**D. New Park Business**

**1 Barnhardt Marsh**

Deanna provided a letter she had written on February 12, which had been forwarded by Darren to the appropriate Ministry Department. He will follow up.

**2 Rose Clifford House Proposal**

The North and South Shuswap Community Resource Association will be advised to contact the CSRD regarding the "management" of the house. The Moms and Tots group requesting use of the house will deal with the Association.

The report of the building inspector has been received. A small leak in the roof requires repair and the tin shed must be removed. Darren will determine if the water line is deep enough for winter use.

**3 Automatic Locks**

There are 2 or 3 timed locks available. It was agreed that one each be placed on the toilets at Scotch Creek Wharf Road and Magna Bay. Lexan windows will be installed.

**4 Beswick Road**

Darren will email commissioners with the date of his planned visit should they wish to attend.  
The August Commission meeting is still planned to be held in Seymour Arm.

**G. ADJOURNMENT**

Meeting adjourned at 11:00 am Day/Kawatski CARRIED

**Next Regular Meeting**

**August 12, 2010 in Seymour Arm**

**Certified Correct**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



**Area 'F'**

**Community Parks and Recreation Advisory Commission**

**Agenda**

**August 11, 2010 – 11.30 am**

**Seymour Arm**

**A. Business General**

- 1 Call to Order
- 2 Adoption of Agenda
- 3 Adoption of Minutes- May 4, 2010

**B. Public Participation**

- 1
- 2
- 3
- 4

**C. CSRD Report**

- 1 Beswick Road
- 2 Scotch Creek Wharf Road Gate
- 3 Rose Clifford Park irrigation
- 4 Rose Clifford house agreement
- 5 Trails

**D. New Park Business**

- 1
- 2
- 3
- 4

**E. Administration**

- 1
- 2

**F. In Camera**

- 1

**Adjournment / Next Meetings**

November 10, 2010

**Area "F"**  
**Community Parks & Recreation Advisory Commission**  
Minutes of Commission Meeting held August 11<sup>th</sup>, 2010  
At Don Fink Park, Seymour Arm

<b>Present</b>	<b>Commissioners:</b> Jackie Santa (Chair) Rob Labelle (Vice-Chair) Larissa Lutjen Bob Reimer Jean Day (Acting Secretary)	<b>Ex Officio:</b>  <b>Staff:</b> Roger Beardmore Darren Gridley-Haack
<b>Absent</b>	Marian Zachary Jim Cooperman Deanna Kawatski Denis Delisle	<b>Public:</b>  <b>Guests:</b>

**A BUSINESS GENERAL**

**1. Call to Order**

The meeting was called to order by Chair Jackie Santa at 9:35 am

**2. Adoption of Agenda**

The agenda was amended with the following additions:

C-4 Mom's & Tots

C-6 Southwind Road and

C-7 Updates are added.

**MOTION:** To adopt agenda as amended.

**MOVED/SECONDED BY:** Labelle/Lutjen

**VOTE:** Carried

**Motion # F2010-08-11-01**

**3. Adoption of Previous Minutes**

**MOTION:** To adopt the minutes of May 4, 2010 as circulated.

**MOVED/SECONDED BY:** Labelle/Day

**VOTE:** Carried

**Motion # F2010-08-11-02**

**4. Correspondence - None**

## **B PUBLIC PARTICIPATION**

### **C CSRD REPORT**

**1. Beswick Road** - The park is nearing completion with a sign to put up, some rocks to finish and to decide where the fire pit will be located (the Community will decide this). Bob Reimer reports the usage of the park is phenomenal. Opening ceremony will be at 11 am today.

**2. Scotch Creek Wharf Road – Gate** At present there is a temporary solution for the opening and the closing of the gate. Marion (Parks Contractor) will open the gate at 7 am and Rob Scott (an employee of Fred Moore, owner of the house next door to the Park) will close the gate at 10 pm each night. We realize this is not the best solution and that if anything goes awry it becomes a risk management situation. A new sign with the Parks Bylaws will be put up in the park. The Bylaw officer, Leanne, will be checking the park on occasion.

**3. Rose Clifford Park – Irrigation** Grass is yellow. Apparently, 15 of the irrigation heads are stuck and Ben's Landscaping will get them operating .

**Rose Clifford Park – House Agreement** Darren spoke with Kimberly and will be meeting with her when she returns from Vancouver. Before the house is to be used the toilet has to be replaced, flooring in the garage and the garage door secured. The following will come out of the Rose Clifford maintenance budget – slight leak in the roof and the removal of the metal shed. Darren will get prices and will email this info to us for a vote. Larissa reported that the Mom's & Tots received a grant at the A.P.C. meeting

**MOTION:** That the name of the house in Rose Clifford Park be named the Weidenbach House and that a plaque with their names and a write up on it be made and a letter be sent to the Weidenbach's informing them.

**MOVED/SECONDED BY:** Labelle/Lutjen

**VOTE:** CARRIED

**MOTION #:** F2010-08-11-03

**5. Trails** - Applied for section 57 for Evelyn Falls, Onyx Creek and Scotch Creek/Hlina trails. Received section 57 approval on Scotch Creek/Hlina. Waiting for approval from First Nations on the others. Approximately \$10,000 per Kilometer for trail building.

**6. Southwind Road** - Applied for Licence of Occupation for the foreshore last Monday. We already have the Licence of Occupation for the land.

**7. Updates Bowering Road** - Waiting to hear from MOT re: application for water line approval.

**8. Cornwall** - Nothing has been done so far.

**D NEW PARK BUSINESS**

**E ADJOURNMENT/NEXT MEETING**

**Next Regular Meeting - November 10, 2010, NSCC hall**

**MOTION:** It is moved that the meeting be adjourned at 10:45 am.

**MOVED/SECONDED BY:** Lutjen/Labelle

**VOTE:** Carried

**MOTION #:** C-2010-08-11

**Area 'F'**  
**Community Parks & Recreation Advisory Commission**  
 Minutes of Commission Meeting held November 17, 2010 in the  
 North Shuswap Community Hall, Celista

<b>Present</b>	<b>Commissioners:</b> Jackie Santa (Chair) Rob LaBelle (Vice-Chair) Marian Zachary Jean Day Jim Cooperman Bob Reimer	<b>Ex Officio:</b> Denis Delisle <b>Staff:</b> Roger Beardmore Darren Gridley-Haack  <b>Public:</b>
<b>Absent</b>	Deanna Kawatski Larissa Lutjen	<b>Guests:</b>

**A. Business General**

- 1 **Call to Order** The meeting was called to order by Chair, Jackie Santa at 10:04 am.
- 2 **Adoption of Agenda** The agenda was amended to add Budget as item C-1, and Leave of Absence as E-1 and New Commissioners as E-2.  
**MOTION:** To adopt agenda, as amended.  
**MOVED/SECONDED BY** LaBelle/Zachary  
**VOTE:** Carried. **Motion # F2010-11-17-01**
- 3 **Adoption of previous minutes** **MOTION:** To adopt the minutes of August 11, 2010, as circulated.  
**MOVED/SECONDED BY:** Zachary/Day  
**VOTE:** Carried. **Motion F2010-11-17-02**

**B. PUBLIC PARTICIPATION****C. CSRD Report**

- 1 **Budget** Additional salary costs in the amount of \$10,000 must be added to the budget. Maintaining the current budget would require an increase of two cents to the mil rate; otherwise we will have to reduce the amounts proposed for the projects.  
  
Denis advised that he will not raise the mil rate and confirmed that Area F still has the lowest rate in the region.  
  
Roger reconfirmed that there is a policy direction from the CSRD to implement the parks plan and that budget must be provided to meet that policy direction.  
  
Commissioners agreed to delete the trail construction at Onyx Creek (\$5,000) and reduce the Southwind Road project from \$8,000 to \$3,000, in order to remove the necessary \$10,000 from the proposed budget.
- 2 **Scotch Creek/Hlina Trail** The loop trail to the viewpoints has been completed. All drift fences are in and the trail is blazed. The larger trail has been brushed. The article in the Kicker netted three volunteers. (Future articles must acknowledge the CSRD Parks participation.) The parking lot (grading and gravel) and boulders are not done – Denis will look for volunteer time for the parking lot.
- 3 **Onyx Creek Trail** Progress is being made on the Section 57. There is a trapline involved and garbage is a problem. There is a "growth and yield" plot included in the area. Even though there is no money for this trail for 2011, Darren will keep on with the Section 57 application.
- 4 **Parks Survey** Copies of the Parks Survey were provided. There is much more data available.

**D. New Park Business**

- 1 **N/S Community Resources** The Weidenbach House is being well used by the Mothers and Tots group, with new people attending each week. More Parks involvement is requested at the monthly meetings.  
  
Renovations are complete. Water pipes are fine.  
  
A coordinator is being hired to take over running the house.  
  
Further projects – if the tin storage comes down, siding will need to be installed. A sign has been donated – will be installed in the spring. A sponsor would be required to make it "North Shuswap".
- 2 **Weidenbach House** Jean has been in contact with the family and dedication of the house is planned for August 18, 2011 as the family will be in the area at that time. They are very pleased with our use of the house.
- 3 **Miscellaneous** Jackie advised of the developer who had asked for an amendment to the OCP for a project at Lillico View, Magna Bay, and thanked Roger for dissenting.

**E. ADMINISTRATION**

- 1 **Leave of Absence** Bob Reimer requested and received approval for a leave of absence until the end of April 2011.  
**MOTION:** To approve a leave of absence for Bob Reimer until the end of April 2011..  
**MOVED/SECONDED BY** LaBelle/Zachary  
**VOTE:** Carried. **Motion # F2010-11-17-03**

**2 Attendance/New Members**

Roger will contact Deanna to confirm her continued participation on the Commission.  
Names for possible new members should be submitted to Roger.  
The "Towns for Tomorrow" grant was not received for construction of a roadside trail.

There will be a Special Events Bylaw to cover large parties which will cover both private and CSRD lands.

Meeting adjourned at 11:30 am Day/LaBelle CARRIED

**G. ADJOURNMENT**

**Next Regular Meeting – March 10, 2011**

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Chair

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Secretary

**Certified Correct**