

CSRD – South Shuswap
Area C Community Parks and
Recreation Advisory Commission

Minutes January 13, 2010

Attending:

Commissioners:

Margaret Gibson

Trish Wallensteen

Shirley Bates

Nicole Jeans-Williams

Jack McNally

Marta Mor

Rod Dale

Opal Hendrickson

Staff:

Roger Beardmore

Darren Gridley-Haack

Ex Officio:

Ted Bacigalupo

A. Business General

1. Call to Order – approx 6:40 – Roger Beardmore – this meeting is an informal/introductory meeting.

2. Introduction of Commission members –

Ted Bacigalupo – CSRD Director;

Margaret Gibson – Commission member - returning

Marta Mor – Commission member – new

Trish Wallensteen – Commission member – returning

Darren Gridley-Haack – CSRD - staff

Nicole Jeans-Williams – Commission member – returning

Shirley Bates - Commission member – returning

Roger Beardmore – CSRD – Team Leader

Jack McNally – Commission member – new

Opal Hendrickson - Commission member – new

Rod Dale - Commission member – new

3. Election of Chair, Vice-Chair and Secretary - results

- Chair – Margaret Gibson

- Vice-Chair – Trish Wallensteen

- Secretary – Shirley Bates

C. CSRD Report (for information)

1. Implementation Progress Area ‘C’ Parks Plan – Darren
hand out – discussion

- Sunnybrae Community Park – on hold - waiting on input/direction
from the community as to what they want. A legal survey would need

- to be done before a tenure over the land can be issued and the CSRD needs a tenure before they can pay for a survey.
- Notch Hill Railway – waiting on community to provide information/proposed plans
- Discussion on boat launch issues – DFO would like to see a larger plan/proposal of where boat launches are wanted/needed; a study is needed to determine where and how many boat launches are needed in Area C – funding by CSRD for such a study is questionable. It is unclear what role the Parks Commissioners would play.
- Public interest has been expressed in having a walking loop from Harbour Road to KOA Rd.

2 & 3 Area C Budget Projections – Darren – two handouts – 2010 Capital Budget Projection & the CSRD 5 year Financial Plan

discussion –

- increase to Salaries & Benefits – now includes Roger
- Bylaw Enforcement Officer – wages paid by CSRD but not from the Parks budget
- Trails – not known yet what maintenance will be needed or by whom
- Signs – lots of new signs to go up at several parks
- Some issues with MOT/CSRD as to signage for new parks or changes to parks
- Heralds Park – Roger indicated that some talks have been held with Parks regarding the use of the boat launch for locals during the shoulder season

In camera – **Commissioners reminded that Land Acquisition discussions are not public information**

4. Park Land Acquisition update – Margaret Gibson (chair given to Trish)
 - hand out – Parks Acquisition Sub-Committee Report #2
 - Discussion – looking for other potential sites that would benefit existing sites or stand alone – all commissioners to continue to keep their eyes and ears open.
 - Ted – suggested this list be continually up dated
 - Roger – the Parks Plan needs to be reviewed and updated, then cross referenced with the list of potential sites to determine where/what the need for property acquisition actually is.
 - Several commissioners expressed an interest in joining the committee – Margaret is stepping down – joining the committee are Jack M; ??

- E. Administration – Meetings for 2010; Roger suggested that we meet every 2nd month instead of every month. First public meeting Mar 10/10, at Cedar

Heights. Margaret to send out a tentative schedule for input by commissioners.

Meeting adjourned 9:20 approx

Area 'C'

Community Parks and Recreation Advisory Commission

Agenda

March 10th , 2010 – 7.00 pm

Cedar Centre (Downstairs)

A. Business General

- 1 Call to Order
- 2 Introduction of Commission members
- 3 Correspondence: Sorrento Community Association, Pilcher proposal (Loftus Lake).

B. Public Participation

- 1 NSSCR (North & South Shuswap Community Resource Association)(SBBP)
- 2 Sunnybrae Community Association Badger Park
- 3
- 4

C. CSRD Report

- 1 Cedar Heights open day April 10, 2010
- 2 Revised Capital Budget
- 3 Robinson Creek Park Public Meeting
- 4 February Update
- 5 Commission Training Day

D. New Park Business

- 1 Commission Communications
- 2
- 3
- 4

E. Administration

- 1
- 2

F. In Camera

- 1

Adjournment / Next Meetings

To be discussed

Area C
Community Parks & Recreation Advisory Commission
Minutes of Commission Meeting Held March 10, 2010
Cedar Centre (downstairs)

Present

Commissioners:

Margaret Gibson
Trish Wallenstein
Nicole Jeans-Williams
Shirley Bates
Jack McNally
Opal Hendrickson
Rod Dale
Marta Mor

Staff:

Darren Gridley-Haack

ExOfficio:

Ted Bacigalupo

Absent: Staff – Roger Beardmore

Public: 8

Guests:

A. Business General

1. Call to Order

The meeting was called to order by Margaret Gibson at 7:01
Introduction by Margaret – purpose of commission & introduction of Commissioners

2. Adoption of Agenda

The agenda was amended with the following changes:

- Discussion CSRD link to trail mapping
- Request for trail around golf course drive
- Thank you letter to people who sent a letter -
- Dock at Shannon Beach
- MOT – access
- Tree Maintenance
- In camera

MOTION: To adopt agenda, as amended

MOVED/SECONDED BY: Jack/Opal

VOTE: Carried

MOTION # C2010-03-10-1

3. Adoption of Previous Minutes

MOTION: Motion to adopt minutes from November 18/09

MOVED/SECONDED BY: Jack/Nicole

VOTE: Carried

MOTION # C2010-03-10-2

4. Correspondence:

Sorrento Community Association - letter – Darren will respond
 Pilcher Proposal (Loftus Lake)- letter & map- to be referred to CSRD management

5. Public Participation

1. NSSCR (North & South Shuswap Community Resource Association)

Christine Tough – new group – early childhood development – came out to meet new commissioners & make presence known. Their goals are lake access, safe parks, rec programs for teens/children - children going through programs that could be run by teens. Either at lake or park; would engage the community; possibly for 2011 summer; some grants may be available; would like to work with CSRD

- Christine was asked for a draft of the proposed program
- Nicole with liase with Christine to follow up with the proposal

2. Sunnybrae Community Association Badger Park – Opal

- Badger Rd property; approx 2 acres; community would like to keep; may be some encroachment by neighbours; Darren has a proposal from the SBA; the SBA has made an application to New Horizons for exercise equipment/walking trail for seniors; community does not have the ability to develop anything; looking for a partnership with the CSRD to develop; CSRD received a copy of a proposal to the community from Jan Papple regarding potential projects

- Sunnybrae swim park – dead trees – potential dangerous; Community considers the park open even though it is closed; Darren – tree management plan started in fall 2009 – tree assessments have been done; contractors should be starting with the most dangerous trees first; some of the trees are also wild life trees; The work for this is in the operational budget;

3. Trails along roadways – Kathy Pilcher suggested a trail system like Sechelt – trails are not along road but on the other side of the ditch;

B. CSRD REPORT

1. Cedar Heights open Day April 10/10

Darren – CSRD has been invited to attend the Open Day – Marta,Jack & Margaret have volunteered; 10:00 to 2:00 AM other commissioners who can volunteer should get back to Darren;

2. Revised Capital Budget

Will go to board next week; have more money than planned - \$508 000;

- Badger road is not included at this time – funds may be allocated.
- Gale Rd & Whitehead Rd – boat launches – parking issues - problems with Dept Fishery & Ocean – CSRD needs to develop an overall plan of all waterfront development that are wanted/needed – should be done fairly soon – issues with First Nations approving developments; areas continue to be abused by people using the sites;
- End of Parker Rd – access to water – needs to be looked at;
- Ferro Rd – blocked by property owner
- Heralds Park – access for locals – CSRD has asked for extending times; offered assistance with maintenance – usually get told NO; suggestion that the SB Community Assoc approach Parks
- Sunnybrae Park – water is tested
- White Lake Community Park – utilize the viewing platform with interpretive sign; signs by boat launch;

Caen Rd – assessment was done on the culvert water – is within limits; culvert can be extended; water quality for swimming is OK

3. Robinson Creek Park Public Meeting

Issues with adjoining property owner encroaching; no signage now; needs the pit toilet replaced; parking, trails and clean up needed; beach is used by neighbours; need a public meeting – hopefully in April/May;

4. February Update

- Tree Management Plans – being updated
- Rob Jones – to look after all the parks in area C – he has concerns with locking washrooms late at night – CSRD has ordered locking systems to open/lock at a specific time.
- Sunnybrae Park – toilets – to be repaired; still a problem with water

5. Commission Training Day

Training Day - 8:30 – 2:00 Podollan Inn – March 20/10 –

6. Old Business

- Orphan parks – need to get a complete list.
- Rocky Pt Title Search – funds are not approved yet for property boundaries

D. NEW PARK BUSINESS

1. Commission Communication

External Communication

- Issues finding minutes on the website – is a work in progress and we should see improvements;
- Article in the Wave – need to have someone continue to put articles in
- Annual Report – to be more like a newsletter; Darren would like to do quarterly to get out to the public; Discussion on where is best to publish information on Parks; suggested more information should go out to the public – newspaper, radio, website,

Internal Communication

- email – discussion on the value and usefulness – continue as we have been doing – send general email to all staff, commission members & Ted;
- Meeting Dates – discussion as to how many meetings we need – Darren – meetings need to be more strategic and many of the things discussed at the meetings are not necessary. Need to keep with high level developments and not day to day operations. Ted – need only one staff at meetings – recommends monthly meetings; Jack - need more opportunity for public to know the meeting are happening. Meetings will be monthly.
- Setting the agenda – needs to be posted on website a week before the meeting –

2. CSRD link to trail mapping

– problems reading maps; Ted – need trail maps at trail head; Darren to look into better trail maps – trail head maps are coming; There are problems with the web site.

3. Golf Course Drive

– Jack - potential walking trail – may be able to work with Shuswap lake Estate to develop some orphan park areas.

4.

Thank you letter to Rob Jones– Margaret is a taking care of this

5.

Signs – CSRD welcome signs will be put up shortly –

6.

Darren – MOT does not have a map of lake accesses. CSRD has maps – but not to legal specifications

7.

Dock at Shannon Beach – will be returned when it gets repaired; discussion on types of docks;

E. ADMINISTRATION

1.

F. IN CAMERA**Motion to move in camera – Rod / Trish****Motion to come out of camera - Nicole/Jack****G. ADJOURNMENT****Next Regular Meeting – April 14/10 – Sunnybrae – combine with public meeting re Robinson Park****Motion to adjourn – 2010-03-3 Motion – Jack Carried**

Meeting adjourned at 9:22 PM.

Area 'C'

**Community Parks and Recreation Advisory Commission
Agenda**

File:6140 50 03

April 13, 2011 – 6.30 pm

Sunnybrae Community Hall

A. Business General

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes of February 2011

B. Public Participation

C. CSRD Report

1. Capital Budget update
2. Badger Road status
3. Caen Road
4. Interim reporting structure

D. New Park Business

1. John Evdokimoff Park
2. Gail Road

E. In Camera

F. Adjournment/ Next meeting

June 8, 2011

Area C
Community Parks & Recreation Advisory Commission
Minutes of Commission Meeting Held April 14, 2010
Sunnybrae Community Hall

Present

Commissioners:

Margaret Gibson
Trish Wallensteen
Nicole Jeans-Williams
Shirley Bates
Jack McNally
Opal Hendrickson
Rod Dale

Staff:

Darren Gridley-Haack
Roger Beardmore

ExOfficio:

Ted Bacigalupo

Absent:

Marta Mor

Public: 27

Guests:

A. Business General

Call to Order

- 1) The meeting was called to order by Margaret Gibson at 6:30 PM
Welcome & Intro/history of Parks Commission by Margaret
- 2) Introduction of Commission Members

3) Adoption of Agenda

The agenda was amended with the following changes:

New Park Busines – White Lake Prov Park

MOTION: To adopt agenda,

MOVED/SECONDED BY: Opal/Jack

VOTE: Carried

MOTION # C2010-04-14-1

4) Adoption of Previous Minutes

MOTION: Motion to adopt minutes from March 10/10

MOVED/SECONDED BY: Nicole/Jack

VOTE: Carried

MOTION # C2010-04-14-2

5) Correspondence:

Submission from Sunnybrae Boat Launch Committee -

B. Public Participation

Public Discussion of Proposed changes to Robinson Creek site. Discussion led by Darren Gridley-Haack
Map posted;

Location: 4 – 5 K passed Harolds Park;

Description/proposed plan: CSRSD has a lease & has applied for foreshore licence; 90M of water front; try to maintain natural features; for local residents; install vault toilet; small existing boat launch to be closed; put in trail & picnic tables; swim barrier/dock – buoys; No tenure for foreshore at this time;

Roy Sharp– originally designated for lots above road to use; concern feels the boat launch should remain for emergency purpose

Paul McCaig – has cabin on high side on the road – likes the plan –would like to see designated swim area; concern – maintenance – who would like after; owns the dock that is currently there;

Roy Sharp – who deals with encroachments

Alan Wassman – owns lots on high side; why is CSRSD taking over;

CSRSD Staff – through planning process – 6 yrs ago – from Lands branch

CSRSD Staff – Min of Forestry are phasing out of parks/recreation; discussion on s/d and right of ways for lake accesses

Paul McCaig –has a personal interested in the park; this area is a public park, not a MOT access;

Sheryl Hay – adjacent from park – has put out numerous fires abandoned by public users;

CSRSD Staff– Park development is a result of the CSRSD & community plan, not because of any complaints from users

Gregg Patterson – neighbour – will the park be gated/signed

Darren – will be signed; not gated at this time

Dan Scott – will there be policing

Darren – if needed

Terry Switzer – Questioned the number of proposed parking spaces – concern about parking on the road

Darren – no set number; CSRSD will monitor

Terry S–will trees be removed to fit in picnic tables

Darren – no – only danger trees

Terry S– Day Use – concern regarding the park becoming a party place;

Darren – the area is currently at risk – no advertising is planned to promote the site

Terry S– is a small boat launch possible

Darren – up to DOF

B Wilson – will fires be allowed;

Darren – no

B Wilson – Concern that park development will attract party crowds leading to vandalism and break-ins

Darren – park can be included with CSRSD patrol;

Roger – CSRSD will not provide any security before long weekend in May or after September

Darren – could put a gate on for winter period Oct ?? to May 1

Parks Commissioner – White Lake Park – community feels ownership and discourages vandalism

Allan – concerns for fires – outside fire protection area

Parks Commissioner – recommend forming a neighbourhood watch – RCMP has only one person responsible for this area

Director – Rural policing – only 5 RCMP for the entire rural area – Citizen on Patrol – can talk to Kevin Keen for more information

Terry S – where does it go from here?

Darren – can bring plan & meet on site for next stage

Roger – Suggestions for keeping the community involved - spring clean up; CSRSD will encourage community involvement

Jan McDonnell – thank you to CSRD and community members who has made this a reality

Parks Commissioner – can we get an idea about parking required;

Terry – parking does not currently fill up; most people walk

Jan Scott – could the access road be used for additional parking

Darren – more parking is possible

Janet Mount – thanks the Parks Commission for the playground at SB – recognise Darren for his help & participation

C. CSRD REPORT

Update on year capital project potential start and completion dates

Deferred

D. PARK BUSINESS

1. Vandalism and Security at White Lake Bike Skills Park and trails (Jack & Trish)

Parks Commissioner – issues with a couple young individuals on motor bikes – were reported to RCMP and file was started

CSRD Staff– damage resulted in work/clean up by volunteers; regulation by-law may be additional tools that can be used to charge individuals; extra signs will go up;

Public - Community Association at Sunnybrae has been in touch with MOT regarding speeding near the park; some new signs should be coming;

Glenn Hains – boat launch –at Harolds Park – gate has been unlocked; but the ramp is not usable due to low water.

Roger - no money in parks to fix boat launch at Harolds;

Roy Sharp – Concern that there is no emergency access for boats on the Sunnybrae side of the lake; existing parks are not looked after

CSRD Director– Area C budget has gone up by \$102 000 but there are too many bureaucrats that regulate the foreshore

John Tychkowski– concerns as to why the existing Sunnybrae boat launch proposal has not gone ahead

CSRD Staff – DFO wants to know how many boat launches are wanted/needed in the area – currently working on the large scale plan – not individual sites

John T – should the SB boat launch group go ahead without CSRD

Parks Commissioner – Don't take on DFO without going through the proper process;

2. **Mapping of access sites (Marta and Opal)**

- Darren -

New Park Business – White Lake Prov Park

Parks Commissioner - caretaker – picked up garbage; not much authority; will not be used this year;

Parks Commissioner - CSRD has no jurisdiction; Roger to ask if the caretaker is to be replaced;

F. ADJOURNMENT

Next Regular Meeting – May 12/10 - Sorrento

Motion to adjourn – 2010-04-14-3 Motion – Margaret

Meeting adjourned at **8:06**

Draft Agenda

File:

A. Business General

1. Call to Order
2. Introduction of Commission Members
3. Adoption of Agenda
4. Adoption of Minutes of April 14th
5. Correspondence (responses to previous correspondence?)

B. Public Participation

C. CSRD Report

1. Update on year capital project progress especially SBB Water Park
2. Follow-up on caretaker inquiry at White Lake Prov. Park
3. Update on Boat Launch Study
4. Update on summer parks use study

D. Park Business

1. Motion to hire a summer employee to research and report on the potential for park programs for 2011
2. Park security in Sunnybrae
3. Badger Road
4. Park By-law

E. In Camera

F. Adjournment/ Next meeting

June 9th at White Lake Hugh Road followed by in-camera at White Lake Hall???

Area C
Community Parks & Recreation Advisory Commission
Minutes of Commission Meeting Held May 12, 2010
Sorrento Memorial Hall

Present

Commissioners:

Margaret Gibson
Marta Mor
Nicole Jeans-Williams
Shirley Bates
Jack McNally
Opal Hendrickson

Staff:

Darren Gridley-Haack
Roger Beardmore

ExOfficio:

Ted Bacigalupo

Absent:

Trish Wallensteen
Rod Dale

Public: 2

Kimberly Northington – NSSCRA;
Anola Denny

Guests:

A. Business General

Call to Order

1) The meeting was called to order by Margaret Gibson at 6:30
Welcome & Intro/history of Parks Commission by Margaret

2) Adoption of Agenda

MOTION: To adopt agenda as amended

C 1 (a) User group conflicts at SBB Park

B Public participation - Reports – sessions attended by Parks Commissioners

MOVED/SECONDED BY: Jack/Opal

VOTE: Carried

MOTION # C2010-05-12-1

3) Adoption of Previous Minutes

MOTION: Motion to adopt minutes from April 14, 2010

MOVED/SECONDED BY: Jack/Nicole

VOTE: Carried

MOTION # C2010-05-12-2

4) Correspondence:

Letters –

- 1) Sorrento Business Association– walking trail in Sorrento - Darren has spoken to them; some follow up has been done by CSRD; follow up still need to be done**
- 2) Pilchers – has been referred to CSRD Board**
- 3) Sunnybrae Boat Launch – latest proposal (#3) – response letter to be drafted by staff and signed by Margaret**

B. Public Participation

Roger – BC Recreation & Parks Symposium – process for crown land application is under review and is suppose to be more streamlined. Free Crown Grants are now called Sponsored Crown Grants. Min of Community Development would be the sponsor that the CSRD would use to apply. Many of the application done by CSRD in the past would have to be redone. First Nations Land Claims in Victoria is a major hurdle. Discussed First Nation relations; Risk Management; Models for Community Parks & Regional Parks across BC – no set standards Province wide at this time;

Ted – the process by which the local governments get crown land needs to be streamlined; recommend that UCBM be presented with a resolution to improve the process;

Margaret & Roger attended a Regional Strategic Meeting with Trail Alliance – discussed relationship with First Nations;

Shuswap Tourism –

Jack & Margaret – Sorrento Centre - Open House – some indication they may be open to partnership with CSRD for some ???

C. CSRD REPORT

1. Update on year capital project progress especially SBB Water Park

Staff – handout – Capital Budget Project 2010

SBB Park – Diamond 1 & 2 new dug out, new fencing

Diamond # 3 larger infield; portable mound is on the way

Trail improvement is underway;

Water Park –no water available until next year; equipment to be installed this year; water can be used for irrigation after use

Tennis Courts relined

(a) Commissioner – reports some concerned re dogs/dog owner (there is no requirement for dogs on leash – only under control) –Staff suggest that CSRD contact the active dog walker group to self educate; enforcing by-laws is an option; The group that is concerns will write a letter to CSRD which in turn would be sent to the Dog Walker group.

Wild Rose Bay – planning process to start; dock – issue with DFO – may not happen this year;

Robinson Creek Park – some new feedback from neighbours of park; tenure/lease is confirmed; final plan to be completed shortly;

Sunnybrae Park – danger trees are done; re-graded parking lot; gate is fixed; quote for toilet will be in shortly;

Cedar Heights –need date for discussion to further the plan;

Blind Bay Beaches – washroom should be open May long weekend; beaches – more work to be done shortly;

→ It was suggested that Blind Bay Beaches should have proper names – the Lions/community should be involved – Nicole to follow up

→ Mount Dale – an informal meeting was held – Nicole to present a list of plants to make it look natural

Gilliespie Rd – buoys are ordered

White Lake Community Park – Interpretive signage - some ideas received – nothing definite yet

Rocky Point – contacted surveyor – to find legal boundary –Staff to follow up – may require a legal ruling by Surveyor General's Office;

Ferro Rd – applied for licence of occupation from MOT; need to have a public meeting this summer; needs to be put in Parks Plan;

Markwart Rd –problems with dock moving – need to get DFO approval for new dock

Notch Hill – viewing platform plan not approved by locals; will keep trying;

Caen Rd – culvert – directional drilling required – very expensive only received one quote so far;

Trail Signs – signs are made; getting quotes for installation;

2. Follow-up on caretaker inquiry at White Lake Prov Park

- Commissioner – will not have a caretaker this year; no contact found for the Park Service that is supposed to be responsible. Area Supervisor for BC Parks contacted but no answers provided; Staff to contact BC Parks – to see if there is any opportunity to share responsible for the park -

3. Update on Boat Launch Study

- Staff – hand out – Draft (not for public) – Summit Environmental Consultants – DFO has not yet reviewed; identify at all potential boat launches and criteria to be addressed for each potential site; Will look at 10 best sites; - Commissioners to forward any feedback to Staff

4. Update on summer parks use study

- Staff – student hired by CSRD Kailey Cannon – will develop a survey about park/trails – who uses, where are they from; demographic info; comments; impact on area; report due at end of summer; funds are not from Parks Budget;

D. PARK BUSINESS

1. Motion to hire a summer employee to research and report on the potential for park programs for 2011 Discussion on group park use. Motion not seconded.

Staff - to include some questions in the summer survey – to help support a further proposal

2. Park security in Sunnybrae

– issue from park neighbours regarding unauthorized camping; Staff indicated that this park has no more problems than other sites

3. Badger Road – Commissioner – Sunnybrae Community would like the project to proceed;

–Staff - to draft a lease once CSRD has received a request from SB Community

SB Community Assoc would like to enter into a lease agreement with CSRD – similar to Notch Hill

4 Park By-Law –Staff – handout - copies of draft By-Laws

Parks regulation bylaw 5556 & 5557 – to amend CSRD Ticket Information Utilization Bylaw #5296

- hope to have in place by early July

- provision for enforcement by CSRD Byelaw Enforcement Officer, parks staff, or other officials in authority – RCMP, etc

5. Parks acquisition –

→ Margaret to write some basic process guidelines – meeting date in July/Aug TBA

F. ADJOURNMENT

Next Regular Meeting – June 9th, White Lake

→ - **dedication of Hugh Rd – ribbon cutting; need traffic control; Jack to organize with staff;**

Motion to adjourn -- 2010-05-12- 3

Meeting adjourned at **9:45**

Area 'C'

Community Parks and Recreation Advisory Commission

Agenda

File:6140 50 03

July 14, 2010 – 6.30 pm

Notch Hill Hall

A. **Business General**

1. Call to Order
2. Introduction of Commission Members
3. Adoption of Agenda
4. Adoption of Minutes of May 12th
5. Correspondence: Sorrento & Area Community Association

B. **Public Participation**

C. **CSR D Report**

1. Review June ribbon cutting at White Lake and Canada Day participation
2. Update on year capital project progress and budget eg: Notch Hill (Darren)
3. Update on Boat Launch Study (Roger)
4. Update on summer parks use survey (Roger)
5. Update on progress of Park By-law 5556 and 5557 (Roger)

D. **New Park Business**

1. Maintenance Issues (landscaping, toilet upkeep, swim floats...)
2. Update on user group conflicts at SBB Park
3. Update on Lease agreement btw CSR D and Sunnybrae Comm. Assoc.
4. Update on meetings with Prov re Herald Park and White Lake Prov Park
5. Review Park names eg: Hugh Road and Blind Bay Beaches
6. Draft letter re Crown Land Applications
7. McBride Road Park
8. Gail Road
9. Williamson Road

E. **In Camera**

F. **Adjournment/ Next meeting**

August 11th Cedar Heights (public Open House?)

Area C
Community Parks & Recreation Advisory Commission
Minutes of Commission Meeting Held July 14, 2010
Notch Hill Hall

Present

Commissioners:

Margaret Gibson
Marta Mor
Nicole Jeans-Williams
Shirley Bates
Jack McNally
Opal Hendrickson
Rod Dale

Staff:

Darren Gridley-Haack
Roger Beardmore

ExOfficio:

Ted Bacigalupo

Absent:

Trish Wallensteen

Public: 2

A. Business General

Call to Order

1) The meeting was called to order by Margaret Gibson at 6:36

2) Introduction of Commission Members

Welcome & Intro/history of Parks Commission by Margaret

3) Adoption of Agenda

Additions to Agenda - White Lk Prov & JE Park

MOTION: To adopt agenda as **amended**

MOVED/SECONDED BY: Jack/Rod

VOTE: Carried

MOTION # C2010-07-14-1

4) Adoption of Previous Minutes

MOTION: Motion to adopt minutes from May 12, 2010

MOVED/SECONDED BY: Jack/Opal

VOTE: Carried

MOTION # C2010-07-14-2

5) Correspondence:

Sorrento & Area Community Association - Jay Scholton – Trail Interests in Sorrento Area – these to be added to the August agenda - Ferro Rd, Robertson Rd; Cedar Heights Park, Sorrento Trails (3)

Roger to present

Staff to put notice in paper

B. Public Participation

none

C. CSRD REPORT**1. Review June ribbon cutting at White Lake and Canada Day participation**

- Hugh Rd – ribbon cutting– very successful, great turnout
- Canada Day - thanks to staff & commission volunteers – lots of public interest; staff were there until late afternoon

2. Update on capital project progress and budget

Sorrento Blind Bay Park – one quote received for Water Park (so far);

dog trail – work to start next wk

Wild Rose Bay – general clean up currently being done;

Robinson Creek Park – waiting on more quotes; issues with access due to rain; work to start later this summer; staff to check with DFO re fire pits; dock/boat to be removed – launch to be blocked

Sunnybrae Beach – toilet repairs deferred until Sept – needs paint on floor; larger waste basket; better toilet seat; concern with Houseboats (mostly Twin Anchor) tying up on beach; fire works issues; better signs required

Cedar Heights Community Park – open house in Aug – final plans to be drawn up after meeting

Blind Bay Beaches – finished Shallow beach – good feed back about work that was done; good usage; issues with parking on walking trail;

Mount Dale – Nicole to resend plan to Darren; not officially a park

John Evokimoff Park – entrance gate to be designed; weeds are an issue – has been sprayed;

Gillespie Rd – swim buoys are in; site looks good;

White Lake Community Park – interpretive signs – no definite signs decided upon yet;

Rocky Point – survey for boundaries – process is underway – should know by fall; concerns by upland property owners who would like lake access;

Ferro Rd – **To be discussed at August 12 public meeting.**

Markwart Rd – dock – needs a new design;

Notch Hill – viewing platform – a decision on the plan has been reached – should be ready by mid Sept; celebration date (100 yrs) for the community could coincide with grand opening

Caen Rd – install Culvert – still getting quotes – neighbours are encroaching – need the parking area redesigned, once the culvert is put in;

Trails – construction – no new yet; doing maintenance;

Signs – very well done; CSRD to ask MOTI if we can put up access signs at their lake access points;

3. Update on Boat Launch Study

– Summit Environmental Consultants - currently processing data – expect the report later in the summer;

4. Update on summer parks use survey

– encourage everyone to fill one out;

5. Update on progress of Park By-Law 5556 and 5557

- has been adopted

- signs are being prepared to inform/educate the public of the new by-laws

D. New PARK BUSINESS

1. Maintenance issues
 - painting pit toilet at Caen Rd & Harbour Rd
 - floats –new ones – will try to do one site per year
 - more maintenance money will be required in future years
2. Update on user group at Sorrento Blind Bay Park
 - dog users/other users - no new development – new bylaws may help regulate offenders;
 - suggest a public meeting to see what the community would like such as on/off leash area;
3. Update on Lease agreement btw CSRD and Sunnybrae Comm Assoc
 - SBCA /CSRD to meet to decide how to move forward
4. Update on meetings with Province – **Herald** Park & White Lk Prov Park
 - White Lake Park now has a custodian on site;
 - **Herald** Park – boat launch to be assessed in Oct by Parks
5. Review Park names – Hugh Rd & BB beaches
 - Hugh Rd – process to rename – family has been contacted – waiting for their response;
 - Blind Bay Beaches – some responses received – further community responses recommended;
 - Darren/Margaret to run ads
6. Draft letter – Crown Land Application
 - Roger to re-work the letter and pass to the CSRD chair
7. Barber Property Park
 - the interpretive sign is being completed;
 - would like a sign at entrance so people are aware there will be a park there
8. Gail Rd
 - waiting on the Boat Launch Study results; boat launch would only go to low water mark – would not be accessible during low water
9. Whitehead Rd – LOO should be ready shortly; waiting for the Boat Launch Study results

F. ADJOURNMENT

Next Regular Meeting – Open House – August 12th at Cedar Heights – Public Meeting

Motion to adjourn -Jack– 2010-07-14- 3

Meeting adjourned at 9:11

Area C
Community Parks & Recreation Advisory Commission

August 12, 2010

Cedar Heights Community Centre

Open House

Present

Commissioners:

Margaret Gibson
Marta Mor
Shirley Bates
Jack McNally
Opal Hendrickson
Trish Wallensteen

Staff:

Darren Gridley-Haack
Roger Beardmore

ExOfficio:

Ted Bacigalupo

Absent:

Nicole Jeans-Williams
Rod Dale

Public: (Darren – please count the number of attendees from the sign in sheet)

Call to Order

1) The meeting was called to order by Margaret Gibson at 6:34

2) Introduction of Commission Members

Welcome & Intro/history of Parks Commission by Margaret

Agenda

1. Cedar Heights Park

- intro by Darren - playground needs up dating; soccer post are falling over; signage; washroom position; \$50 000 to be spend this year; reviewed list from last year's open house with estimated cost of each project;

Public input

- Doug Lapoint – irrigation and grass; soccer post/netting
- Peter Litchi – top soil
- Shannon Deschenbaur – grass/surface is too hard – irrigation; shade trees; basket ball hoops/concrete pad
- Russ McLeod – moving the washroom – to where? Staff - CSRD would prefer not to move it.
- Leigh Cotterill Community Assoc– water & irrigation; better parking; all court – useable by all resident – all ages;
- Doug Lapoint - other properties available that may be more suitable – Mt Thom; water system property;

2. Ferro Road – MOT public water access

- intro – Roger – 6M wide; water system on access for a local property; comparable to Reedman Pt
Public Comments

- Russ McLeod – what was the cost of Reedman Pt access –Staff - \$5000 approx
- Jack McNally – width of Reedman & Ferro – Roger both about the same
- Ardith Anderson – what services are provided at Reedman & what signs – Roger – garbage can and maintained site; security contract for weekends;
- Dona Koloyaski – looking for it to be cleaned up; is currently used for access

Terry Barker – correct width 6M; does not want general public using the access; would like a meeting with CSRD; issues with foreshore control; security issues; Ok with neighbours using; campfires uncontrolled; no parking; garbage; vandalism; use larger pieces of land instead of small accesses; other land that is better suited should be developed;

Trish Walensteen – has there been feedback from Reedman Pt neighbours –Staff – no negative; statistics indicate there has been less problems once developed;

Cameron ??– lives across from Terry; - should not be a destination park; no parking available; designed for a specific group of people; MOT advised that this is a utility corridor and did not want it developed; there are lots of other accesses to the lake in the vicinity; half a dozen owners that would benefit from the development of this access; the foreshore needs work and CSRD can not do that;

Ted B– has received many comments from public – do we have enough lake access; CSRD can get jurisdiction from MOT; it is for the upland property owners. Walking path is planned for along road; Ferro Rd is not intended to become a public park – for use of local neighbours; Vandalism is pre-existing;

Jim Ericksteen – upland property owner – would like to do a clean up with his neighbours;

Jerry Wallin – would benefit from the access to make a loop when walking;

Terry – would volunteer to do a neighbour hood clean up

Cameron – no concerns with neighbours using the access – issues with CSRD spending money on the park to benefit so few taxpayers

Scott Hiebert – looking for more spots to walk – suggests spending \$ on walk ways along road, not on access to lake;

Public ? - would like to see CSRD continue to develop accesses

3. Robertson Road

Intro – Roger – west of Ferro Rd; water line uses this access; not good swimming; 10 M wide

Public Input

Betty Turner – not allowed to change the beach

Ardith Anderson – opposed to development – BB road has curves there and is dangerous for persons walking; improve the walkway along road instead;

Debbie – lack in foreshore access; hard to find – would like to see these access be marked; people could walk on beach instead of the BB road;

Ben Tylif – opposed to development – blind curve, no parking, no shoulders on road – no locals use the access; beach is not good;

Mike Lindblad – people have parked in their yard when using the site;

Ted – MOT – not intended for road; need to separate walking trails along the BB Rd - is different from Parks; the public needs the right to access the lake, walk down the beach and return on another access

Ron Lindblad –lives next to RR access - supports to a degree; most of his neighbours do not support; what happens to power poles? Concern re vandalism to pump stations; Why are we spending \$ when people can now access with no problem;

Janice Canbruzzi – no problem with current access – no improvement needed

Cameron – these are concerns from people on either side of the accesses; - no concern with people accessing the lake using this access – already benefits the few people close – why spend more money

Public? - signs would be beneficial

4. Sorrento Area Trails

Intro – Roger – proposed trail on Squilax Mt – Mt Baldy; some existing skid trails; good views;

Newsome Creek – in parks plan – parts of the creek goes through private land

Public Input -

Barry Stokes – Sorrento & Area Community Association – any tie in to Trail Alliance work – Roger – yes could be; would be interest in working with all parties – CSRD TA & Comm Assoc;

Debbie M – trail to Mt Baldy – less of a priority than trails close to town;

Staff – sidewalk along BB Rd is not CSRD responsibility but CSRD did some design work for it – estimate cost is 1.5M

Peter??? – suggested rumble strips along roads

Barry Stokes – safety concern – Newsome Cr – is a bear corridor in the spring

Public – question around notification of this meeting – who did it get mailed to – Staff – 300 mail out; computer generated within a certain distance of each;

F. ADJOURNMENT

Next Regular Meeting – Sept 8th at Eagle Bay

Meeting adjourned at 8:10

Area 'C'

**Community Parks and Recreation Advisory Commission
Agenda**

File: 6140 50 03

September 8th, 2010 – 6:30 pm

Location Eagle Bay Hall

A. Business General

1. Call to Order
2. Introduction of Commission Members
3. Adoption of Agenda
4. Adoption of Minutes of July 14th & August 12th
5. Correspondence

B. Public Participation

C. CSRD Report

1. Update on year capital project progress and budget (Darren)
2. Update on Boat Launch Study
3. Update on summer parks use Survey
4. Details for site visits September 25th

D. Park Business

1. Process for Budget Meeting?
2. Recommendations to add to Parks Plan (Mt Dale, Mt Tuam, Ferro Rd, Robertson Rd. Shannon Beach Rd....)
3. Update on Lease agreement btw CSRD and Sunnybrae Comm. Assoc.
4. Recommendation for Park names: Hugh Road and Blind Bay Beaches
5. Inventory for Park Acquisition (Ted) Who compiles? Who maintains?

E. In Camera

F. Adjournment/ Next meeting(s)

September 25th site visit
September 29th Budget meeting

Area C
Community Parks & Recreation Advisory Commission
Minutes of Commission Meeting Held September 8, 2010
Eagle Bay Hall

Present

Commissioners:

Trish Wallenstein
Marta Mor
Nicole Jeans-Williams
Shirley Bates
Jack McNally

Staff:

Darren Gridley-Haack

ExOfficio:

Ted Bacigalupo

Rod Dale

Absent:

Margaret Gibson
Opal Hendrickson
Roger Beardmore

Public: 8

A. Business General

Call to Order

1) The meeting was called to order by Trish Wallenstein at 6:34

2) Introduction of Commission Members

Welcome / Intro of Commission by Trish

3) Adoption of Agenda

Additions - Karen Cavaghan -public

MOTION: To adopt agenda as amended

MOVED/SECONDED BY: Jack/Rod

VOTE: Carried

MOTION # C2010-09-08-1

4) Adoption of Previous Minutes

MOTION: Motion to adopt minutes from July 14th & August 12th

MOVED/SECONDED BY: Jack/Nicole

VOTE: Carried

MOTION # C2010-09-08-2

5) Correspondence: none

B. Public Participation

- Karen Cavaghan – Eagle Bay resident – concern about boat launch expansion on Whitehead Rd – wondering what the next stage is; looking to have input – concerns about streams, run-off; wildlife; storms in the area; would like to work with CSRD; requesting input into the design;

Darren – CSRD has Lic of Occupation from MOT access and Foreshore Lic; do not have Section 9 from Fisheries; - can not put cement ties in; Boat Launch survey with Fisheries is still at draft stage; Expansion will not be done this year; has a draft drawing of the site plan;
 Karen – the boat launch function as it is; lots of parking; needs 4 wheel drive at low water
 Commission – public must have access to the lake – compromise for all involved should be expected

C. CSRD REPORT

1. Update on year capital project progress and budget (Darren)
 - Robinson Cr Park – under budget; finished in the next week or two;
 - Sunnybrae toilet renos – under budget – finished next week
 - Caen Rd – Fisheries has some issues with the culvert
 - Signage is complete – bylaw signs going up – approx 2 weeks
 - SBB Park – set back with water park – no water until at least next fall – engineering issues
 - SBB Park – will do shade structures next year
 - Wild Rose Bay – picnic benches are on order;
 - Cedar Heights – irrigation – getting tenders;
 - Mt Dale – weed control – recommend cutting only
 - BB Beaches – grass/sand – probably next year; sign to be replaced

Commission – Lions Beach – sign should reflect the Lions Club
 Ted – encroachment on Lions Beach – at the west end.

2. Update on Boat Launch Study – that is an Environmental based study - Darren – draft received;– Darren has looked at which locations are suitable from a development stand point; final draft Sept 27/10 – including feasible sites for boat launches; Then CSRD will have to apply to fisheries;

3. Update on summer parks use Survey – Darren – 626 surveys received; 50 – 59 age group responded the most; results will be available on the CSRD web site;

4. Details for site visits September 25th
 - will wait until after the budget meeting

D. PARK BUSINESS

1. Process for Budget Meeting – Staff are looking for input
 - Sept 29th 6:30 at CSRD office; Commissioners to contribute ideas;
 - can suggest money to be spent on parks that are already developed
2. Recommendations to add to Parks Plan (Mt Dale, Mt Tuam, Ferro Rd, Robertson Rd. Shannon Beach Rd)

Chair received a phone call re: Shannon Beach Rd – concerns about abuse of MOT access; request the CSRD add to Parks Plan;

Public – beautiful piece of land that could be added to Shannon Beach

Public –question regarding riparian zones – CSRD is not required to follows all regulations that others would have to.

Motion: To include Mt Dale, Mt Tuam, Ferro Rd, Robertson Rd. and Shannon Beach Rd properties into the Parks Plan.

Moved/Second by: Jack /Nicole

Vote: Carried

Motion # C2010-09-08-3

3. Update on Lease agreement between CSRD and Sunnybrae Comm. Assoc.
 - meeting to be held Sept 29th; lease should be in place by mid October, and could be included in 2011 budget
4. Recommendation for Park names: Hugh Road and Blind Bay Beaches
 - Hugh Rd – re-naming – still waiting for a response from family
 - Blind Bay Beaches – waiting for the rest of the Commissioner to respond to CSRD
5. Inventory for Park Acquisition
 - Ted - reminder to not let this get forgotten

Motion To limit the regular CSRD Parks and Recreation Commission meetings to a maximum of two hours.

- Prioritizing items on the agenda would be necessary.

- Outstanding items remaining after the two hour maximum would then become part of the next regular meeting agenda.

Moved/Second by: Marta/Rod

Vote: Carried

Motion #C2010-09-08-4

Ted – suggested that the CSRD update info presented by Darren be given out ahead of time so it does not have read at the meetings.

F. ADJOURNMENT

Next Regular Meeting September 29th Budget meeting

Motion to adjourn

Moved – Jack

Motion #2010-09-08- 5

Meeting adjourned at 8:06

CSRD-South Shuswap

November 10th, 2010 – 6:30

**Area 'C' Community Parks and
Recreation Advisory Commission**

Location Notch Hill Community Hall

Draft Agenda

File:

A. Business General

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes of September 8th

B. CSRD Report

1. Update on year to date capital project progress (Darren)
2. Sunnybrae Lease Agreement for Badger Road (Darren)
3. Update on Boat Launch Study (Roger)
4. Implications of proposed Buoy and Dock regulations for Parks

D. Park Business

1. Plans for ribbon cutting and announcement of names for BB Beaches?
(Pebble and Sandy Beaches)
2. Plans for ribbon cutting and dedication of Notch Hill Viewing Platform
and Robinson Creek?
3. Evaluation of 2010 Park's Commission
4. Preparation of Annual Report
5. Winter Parks

E. Adjournment/ Next meeting

December get together?

Area C
Community Parks & Recreation Advisory Commission
Minutes of Commission Meeting Held November 10, 2010
Notch Hill Community Hall

Present

Commissioners:

Margaret Gibson
Trish Wallensteen
Shirley Bates
Jack McNally
Rod Dale
Opal Hendrickson

Staff:

Darren Gridley-Haack
Roger Beardmore

ExOfficio:

Ted Bacigalupo

Absent:

Nicole Jeans-Williams
Marta Mor

Public: 5

A. Business General

Call to Order

1) The meeting was called to order by Margaret Gibson at 6:40

2) Introduction of Commission Members

Welcome / Intro of Commission by Margaret

3) Adoption of Agenda

MOTION: To adopt agenda

MOVED/SECONDED BY: Opal/Jack

VOTE: Carried

MOTION # C2010-11-10-1

4) Adoption of Previous Minutes

MOTION: Motion to adopt minutes from September 8/10

MOVED/SECONDED BY: Trish/Jack

VOTE: Carried

MOTION # C2010-11-10-2

5) Correspondence – Edith Rizzi – Badger Rd Property - concerns that the community does not support the plan to enter into a lease agreement that the Sunnybrae Community Association/CSRD have put forward.

B: Public Participation

Jan Papple- Badger Rd – for the Sunnybrae Community Association (SCA) –denies the accuracy of the contents of letter from E Rizzi; the procedure to get the park to this point has all been done above board and according to society regulation.

Edith Rizzi – response to J Papple; the Badger Rd property has not been a high priority for several years by the Community. Survey was never done by CSRD, as recommended to see what the community wanted done with Badger Rd property.

Ted asked for copies of their presentation. Concerned that the SCA may not be as inclusive as it should and may not serve the community. Need to get clarity from the community.

Commission – we are missing two members – so will not discuss at this time;

Phill Potts – member of SCA – community has not responded to SCA information letters regarding the SCA parks proposal. The issue has been dealt with in the community. Feels there is only one dissenting voice.

Commission – a more full discussion is required and everything will be put on hold until spring.

Debbie Morris – thank you to CSR/D/Commission for the viewing platform at Notch Hill – it is more/better than expected.

C. CSR/D REPORT

1. Update on year to date capital project progress (Darren)
 - Notch Hill Viewing Platform – finished but still have some small changes to come
 - Sunnybrae Toilet – nearly complete; under budget
 - Wildrose Bay – fenced; trail to be started in the next 2 wks; new proposed marina development by Wildrose Bay Properties – may be very close to park and could impact; Commission should review before it goes to the Board; Staff will review the referral and bring to the Commission;
 - Cedar Heights Park- Irrigation is installed; parking lot to come – 4 – 5 cars;
 - Caen Rd – MOE response – may be able to bury the culvert
2. Sunnybrae Lease Agreement for Badger Road (Darren)
 - process since last meeting – lease agreement has been worked out between CSR/D & SCA; is ready to go before the CSR/D board; nothing has been signed, no budget has been approved;
3. Update on Boat Launch Study (Roger)
 - Roger – back ground info on study; now working with consultant on site criteria – should be ready shortly – will be on web site when complete.
4. Implications of proposed Buoy and Dock regulations for Parks
 - a meeting was held in October – are there any implication for Parks –
 - Roger – process is not finalized; there will be zones on the lake; certain uses for each zone; road ends will be zoned park – not just the ones in our Parks Plan; buoys in front of these zones will have to be moved;
 - Ted – hope to have the plan finished by next boating season; covers all CSR/D Areas, not just Area C; covers all foreshore activities and all surfaces of the lake; will be a number of bylaw amendments as a result of the new Regulations;
 - The Commission should have a presentation in the spring – to give the information needed to make decisions for any water front property in Area C.

D. PARK BUSINESS

1. Plans for ribbon cutting and announcement of names for BB Beaches? (Pebble and Sandy Beaches) Margaret – Lions Club would like a sign to acknowledge their participation in the beaches – they have the signs; Interruptive sign to detail history of the area would be appreciated;
- Roger – there is a bit more work to do at the beach – hope to get it done before the long weekend in May; Need to recommend to board that the Beach names are changed.
- Tentative date for ribbon cutting – long weekend in May 2011

2. Plans for ribbon cutting and dedication of Notch Hill Viewing Platform and Robinson Creek? Darren – recommend waiting until Spring – there is a bit more work to do.
3. Evaluation of 2010 Park's Commission – can send comments by email by end of November;
4. Preparation of Annual Report – Margaret – list of accomplishments for 2010
 - signs complete – including bylaw signs
 - Robinson Creek – start to finish in less than one year; appreciated by the locals
 - Blind Bay Beach – washrooms, & upgrades
 - Hugh Rd – opening ceremony
 - Wildrose Bay – clean up – great improvement
 - Notch Hill viewing platform
 - SBB Park – walking trail upgrade
 - Bylaws are passed for all areas
 - Park Use Study
 - Boat Launch Study
 - Contractors that have done a good job this season
 - identified areas that required more security
 - Sunnybrae Park – new washrooms, and up grades
 - Gillespie Rd – now finished
 - positive feedback on trails
 - Cedar Heights Park

Darren – winter maintenance – looking to have more parks open in winter; will keep trail heads open – Balmoral & McArthur Heights; there is some money in the maintenance budget to spend on winter maintenance; this would promote outdoor usage in winter; parks that are closed will have closed signs;

F. ADJOURNMENT

Next Regular Meeting
Motion to adjourn
Moved – Jack
Motion #2010-11-10- 3

Meeting adjourned at 9:05