

**COLUMBIA SHUSWAP REGIONAL DISTRICT  
REVELSTOKE AIRPORT MANAGEMENT COMMITTEE**

Minutes from a meeting held December 1, 2009  
In the Terminal Building at the Revelstoke Airport

PRESENT: Chair:           Loni Parker           (Electoral Area 'B')  
                                  David Raven          (City of Revelstoke)  
                                  Ken Kushner          (Airport Users Representative)

                                  Ed Wozniak          (Airport Manager)

          Staff:            Gary Holte            (Manager, Environment & Engineering Services)

          Guests:          Doug Dymond Consulting  
                                  Alan Mason, Economic Development, City of Revelstoke

          Delegation:    \* Glen Burgess, Ministry of Forests  
                                  \* Brad Litke, Ministry of Forests

\*part of meeting only.

The meeting was called to order at 1:00 PM.

ADOPTION OF  
MINUTES

M/S Ken Kushner/David Raven THAT:  
the minutes of the May 6, 2009 Revelstoke Airport Management Committee  
meeting be adopted.

CARRIED

AIRPORT  
MANAGER'S REPORT

The Airport Manager reported that because of the high fire hazard, it had  
been a very busy summer and that fuel sales have been higher than  
anticipated. The Committee was advised that the renovations to the truck  
bay were completed and the Revelstoke fire truck is now in residence.

The Airport Manager reminded the Committee that the Revelstoke Airport is  
an "uncontrolled airspace" and that the hang gliding industry needs to  
establish standard operating procedures using radios to communicate.  
Doug Dymond recommended that a letter be sent to Revelstoke Mountain  
Resort concerning hang gliding within 5 nautical miles of the airport. The  
Committee agreed and suggested that a copy of the letter be sent to  
Transport Canada and to the Resort Development Branch of the Ministry of  
Tourism, Culture and Arts.

M/S Ken Kushner/David Raven THAT:  
The Airport Manager's report be accepted.  
CARRIED

A copy of the Airport Manager's report will be forwarded to the Committee  
for their reference.

T-HANGAR DOORS                    It was suggested by the Airport Manager that a standard design be established for sliding doors on the T-hangar building. The lessees would be permitted to install airport standard sliding doors on their leased T-hangar space at their own expense.

REPORT – SITE VISIT  
AND BUDGET  
PREPARATIONS  
CONSIDERATIONS                    The Committee reviewed the Site Visit and Budget Preparations Considerations Report by Doug Dymond which included recommendations for use of the terminal building, fuel issues, T-hangar upgrades, runway improvements, airport signage and access, City of Revelstoke watermain extension and the purchase of the Selkirk-Tangiers building.

The Selkirk-Tangiers lease area consists of CSRD owned land and the lessee-owned building. Selkirk-Tangiers has advised that it would consider an early termination of its lease if the CSRD would purchase the building. Formal negotiations have not commenced. The delegation from the Forestry Attack Base indicated that the Ministry of Forests would be interested in leasing the subject area for a 10 - 15 year term. The delegation requested an estimate of the annual lease rate if the facility is available.

M/S David Raven/Ken Kushner THAT:  
The Site Visit and Budget Preparations Considerations Report by Doug Dymond be accepted.

CARRIED

5 YEAR CAPITAL  
BUDGET                                    The Committee reviewed the proposed five year capital budget which includes \$135,000 in 2010 for purchase of the Selkirk-Tangiers building, watermain extension study, T-hangar roof repair and investigation of WAAS approach.

M/S David Raven/Ken Kushner RECOMMEND THAT:  
The proposed 2010 five year capital budget be approved.

CARRIED

NEXT MEETING                        The next meeting date will be held early in 2010 following discussions with Selkirk-Tangiers on the purchase of its building.

ADJOURNMENT  
3:00 PM                                    M/S Ken Kushner/David Raven THAT:  
the meeting be adjourned.

CARRIED

CERTIFIED CORRECT

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CHAIR