



# COVID-19 PROTOCOLS FOR VISITORS/VOLUNTEERS TO THE CSR D

1. By completing this form, you confirm:
  - You have not travelled outside of Canada in the past 14 days
  - You have not been in close contact with a known or probable case of COVID-19
  - You have no symptoms of COVID-19, including:
    - Fever
    - Runny nose
    - Cough
    - Sore throat
    - Shortness of breath or difficulty breathing
    - Loss of taste or smell
2. All visitors and volunteers must use hand sanitizer prior to entry into the CSR D Administration building.
3. All visitors and volunteers must maintain the 2 metre physical/social distancing protocols and are encouraged to wear a face mask.
4. Any visitor/volunteer exhibiting symptoms of COVID-19 will be asked to leave.
5. Names and contact information for visitors and volunteers will be collected for the purpose of COVID-19 contact tracing and notification.
6. Failure to adhere to these rules will result in prohibited attendance at the CSR D.

Date of attendance: \_\_\_\_\_

Name of visitor: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

## PROTECTION OF PERSONAL INFORMATION

Attendee contact information will be kept in a secure location within the Corporate Administration Department. Information provided will be retained for a period of 1 month past the date of the meeting attended, at which point it will be destroyed by a member of the Corporate Administration Department.