

COLUMBIA SHUSWAP REGIONAL DISTRICT

BYLAW NO. 5706

A bylaw to establish Parks and Recreation Advisory Committees within Electoral Areas.

WHEREAS the Columbia Shuswap Regional District has established sub-regional participating areas for community parks established by Bylaw No. 5209 cited as the “Community Parks Local Service Bylaw No. 5209”;

WHEREAS the Columbia Shuswap Regional District has determined to have community parks and recreation within the sub-regional areas where a Parks Plan has been adopted;

AND WHEREAS it is in the public interest that a sub-regional Parks Advisory Committee(s) be established to provide input and advice on a broad range of community parks and recreation policies;

NOW THEREFORE in open meeting assembled, the Board of Directors of the Columbia Shuswap Regional District enacts as follows:

DEFINITIONS

1. In this Bylaw, the following terms will have the following respective meanings:
 - a) “Board” means the Board of Directors of the Regional District;
 - b) “Director” means the Director elected or appointed to the Columbia Shuswap Regional District representing an Electoral Area;
 - c) “Committee” means the Electoral Area Parks and Recreation Advisory Committee(s) established by this Bylaw, and composed of those individuals appointed in accordance herewith;
 - d) “Community Parks” means waterfront parks, recreation parks, trails, conservation parks, special feature parks and others as may be determined by the Board, whether on CSRD owned land or on land leased or otherwise tenured for community parks and recreation purposes;
 - e) “CSRD Manager” means the Manager of the Operations Management Services of the Regional District, or such other position as may be designated from time to time by the Board;
 - f) “Parks and Recreation Area” means all of an Electoral Area;
 - g) “Parks Plan” means the document which identifies park needs, analyzes local characteristics and issues that could affect park acquisition and development, identifies opportunities for expansion or creation of new parks and provides strategic direction for the development of the Electoral Area’s park resources and facilities over a 20 year period within an Electoral Area, which has been approved by the Board;

- h) "Regional District" means the Columbia Shuswap Regional District;
- i) "Representative" means an individual appointed to the Electoral Area Committee.

APPLICATION

2. Community Parks and Recreation Advisory Committees are hereby established in all Electoral Areas where a Parks Plan has been adopted.

ESTABLISHMENT OF THE ELECTORAL AREA COMMITTEE

3. A Committee(s) is hereby established as a volunteer body, advisory to the CSRD Manager, for the purpose of providing advice on a broad range of parks and recreation policies for the Electoral Area. The Committee will assist the CSRD Manager by ensuring that it receives thoughtful and comprehensive advice from a representative group of individuals from the Electoral Area, with local knowledge and interest in the parks and recreation needs of the community.
4. The Regional District will advertise for expressions of interest within each Electoral Area for individuals interested in serving as a Representative on the Committee.
5. To be qualified for appointment as a Representative, an individual must be of the age of majority and preference will be given to individuals who ordinarily reside in the relevant Electoral Area. If a Representative ceases to be qualified for any reason, he or she will be deemed to have resigned from the Committee.
6. From amongst those who express an interest, the CSRD Manager will make a recommendation to the Board, for the preferred candidates from each Electoral Area. The preferred candidates are subject to approval by the Board.
7. The Committee will consist of a maximum of seven (7) voting members. The CSRD Manager (or designate) and the Electoral Area Director are appointed as non-voting members of the Committee.
8. The term of office for Representatives will be three (3) years. Appointments will expire on December 31 in the 3rd year of a Representative's appointment. No individual can serve more than three consecutive terms as a Representative on the Committee.
9. The Board may remove a Representative from the Committee at any time.
10. In the event of a vacancy arising from any cause other than the expiration of a member's term of office, the Board may appoint a successor for the remainder of the term, upon recommendation of the Committee.

ROLE OF THE COMMITTEE

11. The Committee will:
 - a. meet not less than two (2) times per year;
 - b. provide input into the development and prioritization of the annual and five (5) year financial plans of the parks and recreation service for the Electoral Area;
 - c. provide advice in the preparation of the Five Year Financial Plan for community parks and recreation needs within the Electoral Area;
 - d. assist in communications between the Regional District and the public;
 - e. provide advice on policies relating to the parks and recreation service, including electoral area-wide contracting and procurement for maintenance or other support services, and capital equipment;
 - f. assist with the development of electoral area and local opportunities to promote the parks function;
 - g. provide advice from a local and electoral area perspective on the evaluation of new services to be offered;
 - h. bring to the attention of other members of the Committee any parks issues that have been raised by the public at large; and
 - i. address such other matters as may be provided in the terms of reference described in Section 12 of this Bylaw, or are otherwise related to the operation and development of the fire services on a regional or local basis.
12. An Electoral Area Advisory Parks and Recreation Committee terms of reference will be developed by the CSRD Manager in consultation with each Committee. The terms of reference may be amended from time to time in order to revise or further describe and refine the Committee's role, and its administration and operation; provided, however, that such revisions do not conflict with this Bylaw.
13. The Committee is advisory to the CSRD Manager and no powers are delegated to it from the Board.
14. The Regional District will provide such administrative and other support as may reasonably be requested to facilitate the operation of the Committee. The costs attributable to the operation of the Committee will be included as part of the budget of each Participating Service Area.

REPEAL

15. Bylaw No. 5480 cited as "Community Parks and Recreation Advisory Commission Bylaw No. 5480" is hereby repealed.

CITATION

16. This Bylaw may be cited as the "CSRD Community Parks and Recreation Advisory Committee Bylaw No. 5706".

READ a first time this _____ day of _____, 2015.

READ a second time this _____ day of _____, 2015.

READ a third time this _____ day of _____, 2015.

ADOPTED this _____ day of _____, 2015.

MANAGER OF CORPORATE
ADMINISTRATION SERVICES (SECRETARY)

CHAIR

CERTIFIED a true copy of
Bylaw No. 5706, as adopted.

Manager of Corporate
Administration Services (Secretary)