

COLUMBIA SHUSWAP REGIONAL DISTRICT

SHUSWAP EMERGENCY PROGRAM EXECUTIVE COMMITTEE MEETING

Minutes of A Shuswap Emergency Program Executive Committee meeting held April 10, 2019
In the Board Room of the Regional District Office, Salmon Arm

Note: The following minutes are subject to correction when
endorsed by the SEP Executive Committee at the next Regular meeting

PRESENT:

Chair:	P. Demenok	(Electoral Area C)
Directors:	R. Talbot	(Electoral Area D)
	R. Martin	(Electoral Area E)
	J. Simpson	(Electoral Area F)
	A. Harrison	(City of Salmon Arm)
	T. Lavery	(City of Salmon Arm)
	T. Rysz	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	D. Sutherland	Team Leader, Protective Services
	C. Semchuk	Emergency Program Facilitator
	T. Hansen	Emergency Program Coordinator

CALL TO ORDER The meeting was called to order at 9:09 AM.

ELECTION OF COMMITTEE CHAIR FOR 2019 Protective Services Team Leader, Derek Sutherland, called for nominations for the position of Chair of the SEP Executive Committee for 2019.

Director Simpson nominated Director Lavery. The nomination was seconded by Director Demenok. Director Lavery declined the nomination.

Director Simpson nominated Director Demenok. The nomination was seconded by Director Lavery.

After calling three times for nominations, Director Demenok was declared Chair by acclamation for the 2019 year.

Director Demenok resumed chairing the meeting.

ELECTION OF COMMITTEE VICE CHAIR FOR 2019 Director Demenok called for nominations for the position of Vice Chair of the SEP Executive Committee for 2019. Director Lavery nominated Director Harrison. The nomination was seconded by Director Rysz.

After calling three times for nominations, Director Harrison was declared Vice Chair by acclamation for the 2019 year.

ADOPTION OF AGENDA M/S Directors Rysz/Lavery THAT:
The agenda for the April 10, 2019 SEP Executive Committee meeting be approved.

CARRIED

ADOPTION OF MINUTES M/S Directors Harrison/Simpson THAT:
The minutes from the meeting dated December 17, 2018 be adopted as presented.
CARRIED

SEP 2019 UPDATE The SEP Annual Report was distributed to the Committee. This Report is a synopsis of the Program's activities for the 2018 year. Derek Sutherland, Protective Services Team Leader reviewed some of the high points of the Report and also provided an update of 2019 goals and projects.

With the addition of a CSRD Communications Coordinator, SEP has increased awareness through Social Media. During the recent earthquake in Salmon Arm, the Program's Social Media messaging engaged 40,000 and had a reach of over 60,000.

Cathy Semchuk, Emergency Program Facilitator, reviewed Emergency Support Services responses followed by Tom Hansen, Emergency Program Coordinator who provided information regarding the Hazard, Risk, and Vulnerability Matrix.

Mr. Hansen provided an update on the snow pack reported to be below normal at 79%. The risk for potential flooding in the Shuswap area is presently low however this can quickly change based on precipitation. The Shuswap area is going into the year with high water table levels and heavy or long periods of rainfall could cause some flooding concerns. Lower snowpack and above normal temperatures also has an impact on the fire season which is forecasted to be a busy season this year.

TRAINING AND EXERCISES – 2019/2020 The Shuswap Emergency Program has been approved to host two Emergency Management BC (EMBC) sponsored training courses in 2019:

- Community Evacuation – this one day course will be held June 12, 2019
- Conducting Hazard, Risk & Vulnerability Analyses – this two day course will be held June 25 and 26, 2019

A complete listing of EMBC sponsored training can be found on their website.

SEP is presently assisting the City of Salmon Arm on the development of a Table Top Exercise which will exercise the current Shuswap Regional Airport Emergency Response Plan.

STRUCTURAL PROTECTION UNITS - UPDATE The CSRD presently has two type 2 SPU trailers situated in the Shuswap area and one type 3 unit located in the Golden area. The Province is continually revising their requirements for trailer and team deployments and SEP has been diligent in upgrading the units to meet these standards.

SEP prides itself in maintaining a dedicated and highly trained SPU team who are recognized as leaders throughout the Province.

Discussion was held regarding on-going maintenance, future equipment replacement and consideration for the purchase of a fourth unit.

GRANTS The following grant applications have been approved and are proceeding as follows:

Bastion Mountain Area Geomorphic Assessment grant approved for \$149,686 - The general overview of this project is to complete an overview level landslide assessment of the Bastion Mountain Area to identify and better understand the area hazards aiding with managing land development with a regard to landslide risk in the study area. Charles Hamilton, Chief

Administrative Officer, advised the committee that he has signed off on the final report which will be presented to the Board at the April Board meeting. Dwayne Meredith, representative for Kerr Wood Leidal Associates Ltd., will provide a presentation and be available to answer any questions the Board may have.

ESS Standardization Initiative grant approved for \$23,650 –This Initiative focused on enhancing CSRD ESS teams including recruitment, training and retention building stronger ESS capacity throughout the three CSRD emergency programs. Work for this Initiative was completed on March 31 and successfully recruited 22 volunteers for the Golden and Area Emergency Program and 9 volunteers for the Revelstoke and Area Emergency Program. SEP is working on the final report to be submitted before the end of April.

Area B Emergency Operations Centre Establishment Project grant approved for \$25,000 – Request for this grant funding was based on the possible risk that an agreement for the contracting of emergency management for CSRD Electoral Area B to the City of Revelstoke would not be reached. The grant funding was intended to assist in the development of an EOC in Area B. An agreement has since been signed with the City of Revelstoke and the grant was amended to upgrade the Shuswap EOC. To date, the Shuswap EOC, located in the CSRD office building, has been outfitted with additional electrical and data port upgrades along with a network switch to accommodate for extra capacity.

Thompson Watershed Risk Assessment – Work is moving forward with identifying gaps where no mapping has been conducted and high risk areas in the Thompson Watershed area including the Shuswap and Mara Lakes. Lidar (light detection and ranging) will provide 3-D representation of shorelines resulting in high level risk assessment mapping.

National Disaster Mitigation Program grant approved for \$300,000 – BCG Engineering Inc. has been awarded the contract to conduct a risk assessment to identify flood and landslide hazards within the Columbia Watershed to include CSRD Electoral Areas A and B.

Evacuation Route Planning approved for \$25,000 – Recent events in the Shuswap Region has identified the need to enhance and update the existing Evacuation Plan. SEP is working toward the first benchmark of this project which is to award the work to a consultant.

CSRD FireSmart Initiative approved for \$100,000 – Work on this region-wide wildfire threat mitigation and education campaign is underway with the selection of a FireSmart contractor. The FireSmart contractor will be hired to act as a program coordinator for the region. The main objectives will be public education and promotion of the FireSmart Program to encourage residents to reduce the flammability of their home and property from wildfire. This FireSmart Initiative will build capacity and increase the regional district's ability to conduct FireSmart neighbourhood assessments in support of local fire prevention efforts by residents and communities.

RESERVES FOR EMERGENCY MANAGEMENT STUDY

Chair Demenok provided an update on Newsome Creek. A recent geotechnical assessment of Newsome Creek was conducted and identified that recent snow melt has increased creek flow actively eroding the creek banks and reducing bank stability. This undercutting of the bank poses a safety concern and placing two properties on an Evacuation Alert was recommended by the geotech.

Newsome Creek is an example of an event that required a follow-up assessment to ensure public safety. Presently the only funding available from the province is to conduct an initial response assessment. The Reserves for Emergency Management Study enabled SEP to access monies from this Reserve in order to conduct further assessment as required.

**2019 FINANCIAL
PLAN/BUDGET FOR SEP**

The SEP budget has been approved, including an amount of \$34,785 Reserves for Emergency Management Study. Each year the same amount will be placed in reserve until a total maximum of between \$150,000 to \$200,000 has been reached.

Authorization for accessing reserve monies, including requests from the City of Salmon Arm and District of Sicamous, will flow through the SEP Executive Committee with a recommendation presented to the Board for consideration and approval.

**CP RAIL HAZMAT
PRESENTATION**

Mike LoVecchio, Director of Government Affairs for CP Rail, provided a presentation on behalf of CP Rail.

The following were the two main messages of this presentation:

- CP Rail is committed to being a responsible rail operator through the integration of sustainability principles into everyday business practices.
- Studies have demonstrated transportation by railway to be the most economic and environmentally responsible mode of moving freight long distances over land.

Mr. LoVecchio also provided information on CP Rails new app, AskRail. The app provides first responders with immediate access to accurate, timely data about what type of hazardous materials a railcar is carrying so they can make an informed decision about how to respond to a rail emergency.

Discussion was held regarding rail capacity (increased by lengthening trains), response time (within an hour a CP Rail representative will be at site) and the addition of a Boom cache in our area (future plans are to add more cache locations but there has been time lines determined for this).

NEXT MEETING

The next meeting of the SEP Executive Committee is scheduled for October 2, 2019

**ADJOURNMENT
11:45AM**

M/S Directors Martin/Lavery THAT:
The meeting be adjourned.