

# NORTH OKANAGAN/COLUMBIA SHUSWAP REGIONAL HOSPITAL DISTRICT

## Minutes of a Regular meeting of the North Okanagan/Columbia Shuswap Regional Hospital District Board.

**Note: The following minutes are subject to correction when endorsed by the Board at the  
next Regular meeting.**

Date: March 26, 2019

Time: 10:00 AM

Location: CSRD Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present	D. Brooks-Hill	Area B, CSRD
	G. Sulz	City of Revelstoke, CSRD
	P. Demenok	Area C, CSRD
	C. Eliason	City of Salmon Arm, CSRD
	K. Flynn	City of Salmon Arm, CSRD
	R. Talbot	Area D, CSRD
	R. Martin (Chair)	Area E, CSRD
	M. Makayev	Alternate Director Sicamous
	S. Fowler	City of Armstrong, RDNO
	R. Hoyte	Alternate Director Coldstream
	B. Fleming	Area B, RDNO
	W. Lippert	Alternate Director, Electoral Area C, RDNO
	R. Fairbairn	Area D, RDNO
	H. Cameron	Area E, RDNO
D. Delisle	Area F, RDNO	
B. Schreiner	City of Enderby, RDNO	
C. LeMaire	Alternate Director Spallumcheen	
A. Mund	City of Vernon, RDNO	
Directors Absent	K. Acton	Village of Lumby, RDNO
	V. Cumming	City of Vernon, RDNO
Staff	D. Nahal	City of Vernon, RDNO
	C. Hamilton	Secretary
	J. Pierce	Manager of Financial Services
	L. Shykora	Deputy Mgr., Corporate Admin. (Recorder)
	J. Sham	Assistant Deputy Corporate Officer

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:00 AM.

**2. ADOPTION OF MINUTES**

**2.1 Adoption of Minutes**

Correction: Director Schreiner was not listed as in attendance but was.

**H2019-0301**

**Moved By** Director Mund

**Seconded By** Director Talbot

THAT: the minutes of the February 5, 2019 North Okanagan/Columbia Shuswap Regional Hospital District Board meeting be adopted.

**CARRIED**

**2.2 Business Arising from the Minutes**

None.

**3. DELEGATIONS**

**3.1 10:00 AM 2018 NOCSRHD Year End Financial Statements**

Ms. Angie Spencer, BDO Canada, attended.

Presentation of 2018 Audited Financial Statements (Refer to Item 5.1)

Gave a summary of the Auditor's Report.

**H2019-0302**

**Moved By** Director Eliason

**Seconded By** Director Mund

to receive the Auditor's Report.

**CARRIED**

**3.2 10:15 AM Interior Health Representatives Dan Goughnour and Peter Harding - 2019 Capital Request, Revised**

(Refer to Correspondence Item 4.1)

**3.3 Interior Health Representative Brent Kruschel, Chief Projects Officer - Asset Management Process Capital Buildings and Equipment**

Interior Health representatives responded to questions in regard to the revised capital request and the capital planning process.

#### **4. CORRESPONDENCE**

**4.1 Letter from Donna Lommer, VP Support Services & CFO, Interior Health (March 6 2019) Revised Capital Funding Request 2019/20 Fiscal Year**

**4.2 Letter from Donna Lommer, VP Support Services & CFO, Interior Health (February 15 2019) Three Year High Level Funding Estimates and Major Capital Projects**

Revised funding request for the next 3 years

**4.3 Letter to Minister of Health from Peter & Betty Powell, Enderby Lions Club Members (March 12 2019)**

Proposed Relocation of the Armstrong Visitor Centre, Pleasant Valley Health Centre

Discussed at the CSRD Board meeting

**H2019-0303**

**Moved By** Director Schreiner

**Seconded By** Director Eliason

THAT: the Board direct staff to write a letter to the Minister of Health and Interior Health opposing the proposed relocation of the Armstrong Vision Center, Pleasant Valley Health Center, to the Vernon Jubilee Hospital, this 26<sup>th</sup> day of March, 2019.

Discussion on the motion:

IHA – due to retirements, staffing has been an ongoing issue for the last 6 months. Armstrong is a satellite location and there is no benefit to IHA to relocate it but there have been gaps in service. IHA will continue to work with the physicians and there is no decision to move the centre at this time.

Director Fowler is supportive of IHA trying to find an alternate measure and leaving the centre where it is.

IHA - no intent to move it. If we can't find anesthesiologist in that setting, we have to maintain safe patient care and pulling physicians from other locations is not sustainable.

Copy the letter to Lions Club and to the membership.

**CARRIED**

**4.4 Letter from Lumby Health Services Society Funding Request (Jan 3 2019)**

Email response from J. Pierce, Manager, Financial Services - attached to agenda, for reference.

Dan Goughnour (IHA) said it is not unusual that undesignated societies bring forward funding requests.

**H2019-0304**

**Moved By** Director Eliason

**Seconded By** Director Delisle

THAT: the correspondence contained on the March 26, 2019 NOCSRHD Board agenda, be received for information.

**CARRIED**

**5. REPORTS**

**5.1 2018 NOCSRHD Year-end Financial Statements**

Report from Jodi Pierce, Manager, Financial Services dated March 12, 2019.

**H2019-0305**

**Moved By** Director Mund

**Seconded By** Director Flynn

THAT: in accordance with the Local Government Act, the 2018 NOCSRHD Year-end Financial Statements be approved.

**CARRIED**

**6. BYLAWS**

**6.1 2019 NOCSRHD Five Year Financial Plan Bylaw No. 72**

Report from Jodi Pierce, Manager, Financial Services, dated March 11, 2019.

**H2019-0306**

**Moved By** Director Eliason

**Seconded By** Director Fleming

THAT: Bylaw No. 72, cited as “2019 North Okanagan/Columbia Shuswap Regional Hospital District Bylaw No. 72”, be read a first, second and third time this 26<sup>th</sup> day of March, 2019.

Discussion on the motion:

Director Flynn asked if the intent of the reserve is to level out the increase taxes. If we were willing to use \$600,000 and we are using \$125,000, why wouldn't we minimize the tax increase this year more?

CFO - we were told \$2.8 million and we got a 6.4 million dollar ask. We have a considerable amount of debt and have to build reserves. A number of major projects are coming and we are trying to save the reserves for that.

Director Flynn said the projection of 3 million next year is not accurate.

CAO - we do a fairly significant tax increase but the 62% increase was not palatable. We want stability but there will be spikes.

Director Demenok asked if this reflects what was discussed at the last meeting and asked about the total reserves.

CFO - \$4 million, but \$2 million are ear-marked for other projects.

**CARRIED**

**H2019-0307**

**Moved By** Director Mund

**Seconded By** Director Fleming

THAT: Bylaw No. 72, cited as “2019 North Okanagan/Columbia Shuswap Regional Hospital District Bylaw No. 72”, be adopted this 26<sup>th</sup> day of March, 2019.

**CARRIED**

**6.2 2019 NOCSRHD Capital Expenditure Bylaw No. 73**

Report from Jodi Pierce, Manager, Financial Services dated March 12, 2019.

Funded through taxation only

**H2019-0308**

**Moved By** Director Delisle

**Seconded By** Director Fairbairn

THAT: Bylaw No. 73, cited as “North Okanagan Columbia Shuswap Regional Hospital District Capital Expenditure Bylaw No. 73”, be read a first, second, and third time this 26<sup>th</sup> day of March, 2019.

**CARRIED**

**H2019-0309**

**Moved By** Director Delisle

**Seconded By** Director Talbot

THAT: Bylaw No. 73, cited as “North Okanagan Columbia Shuswap Regional Hospital District Capital Expenditure Bylaw No. 73”, be adopted this 26<sup>th</sup> day of March, 2019.

**CARRIED**

**6.3 2019 NOCSRHD Capital Expenditure and Borrowing Bylaw No. 74**

Report from Jodi Pierce, Manager, Financial Services dated March 13, 2019.

**H2019-0310**

**Moved By** Director Fleming

**Seconded By** Director Demenok

THAT: Bylaw No. 74, cited as “North Okanagan Columbia Shuswap Regional Hospital District Capital Expenditure and Borrowing Bylaw No. 74”, be read a first, second and third time this 26<sup>th</sup> day of March, 2019.

**CARRIED**

**H2019-0311**

**Moved By** Director Mund

**Seconded By** Director Flynn

THAT: Bylaw No. 74, cited as “North Okanagan Columbia Shuswap Regional Hospital District Capital Expenditure and Borrowing Bylaw No. 74”, be adopted this 26th day of March, 2019.

**CARRIED**

**7. DATE OF NEXT MEETING**

Tuesday, October 29, 2019 at 10 AM (if needed) RDNO

**8. ADJOURNMENT**

**H2019-0312**

**Moved By** Alternate Director Lippert

**Seconded By** Director Fleming

THAT: the March 26, 2019 meeting of the North Okanagan/Columbia Shuswap Regional Hospital District Board be adjourned.

**CARRIED**

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SECRETARY

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CHAIR