



ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Committee at the next Electoral Area Directors' Committee meeting.

Date: May 25, 2021
Time: 9:30 AM
Location: CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart^*	Electoral Area A
	D. Brooks-Hill^	Electoral Area B
	P. Demenok (Vice Chair)^	Electoral Area C
	R. Talbot^*	Electoral Area D
	R. Martin^	Electoral Area E
	J. Simpson (Chair)^	Electoral Area F
Staff in Attendance	C. Hamilton^*	Chief Administrative Officer (CAO)
	J. Sham	Deputy Manager, Corporate Administration
	G. Christie	Manager, Development Services
	C. Paiement	Team Leader, Development Services
	M. Herbert	Team Leader, Building and Bylaw Services
	D. Sutherland*	Team Leader, Protective Services
	B. Payne*	Manger, IT/GIS
	C. Robichaud	Legislative Clerk
	K. Gipps*	Building Inspector II
	L. Gibson*	Planner II

*attended a portion of the meeting only.

^electronic participation.

1. Call to Order

The Deputy Manager, Corporate Administration called the meeting to order at 9:32 AM.

2. Inaugural Proceedings

2.1 Election of Chair

Deputy Manager, Corporate Administration called three times for nominations for the position of Chair for 2021.

Director Martin nominated Director Simpson.

Director Simpson accepted the nomination.

Hearing no further nominations for the position of Chair, the Deputy Manager, Corporate Administration declared Director Simpson as Chair of the Electoral Area Directors' Committee for 2021.

2.2 Election of Vice Chair

Deputy Manager, Corporate Administration called three times for nominations for the position of Vice Chair for 2021.

Director Simpson nominated Director Demenok

Director Demenok accepted the nomination.

Hearing no further nominations for the position of Vice Chair, the Deputy Manager, Corporate Administration declared Director Demenok as Vice Chair of the Electoral Area Directors' Committee for 2021.

3. Adoption of Agenda

Moved By Director Demenok

Seconded By Director Talbot

THAT: the agenda of May 25, 2021 Electoral Area Directors' Committee meeting be approved.

CARRIED

4. Meeting Minutes

4.1 Adoption of Minutes

Moved By Director Demenok

Seconded By Director Talbot

THAT: the minutes of the November 24, 2020 Electoral Area Directors' Committee meeting be adopted.

CARRIED

4.2 Business Arising from the Minutes

6.1. Reduction of Fire Hazards - FireSmart

FireSmart topic from November 24, 2020 meeting brought forward for follow-up.

Item 5.1 on this agenda.

9:59 AM Director Cathcart joined the meeting.

5. Reports by Staff

5.1 Reduction of Fire Hazards - FireSmart

Team Leader, Protective Services to provide verbal update.

Discussion:

Team Leader, Protective Services provided an informational update to the Electoral Area Directors (EAD) regarding the FireSmart Program noting that the program has been gathering steam since 2019 and momentum is building. In 2020, there were a total of 200 assessments completed compared to 59 in 2019. The 2021 program started in March and so far, 75 assessments have been completed. Community group assessments are on the rise and have also helped to spur individual residential assessment numbers. Under the FireSmart program vacant land qualifies for assessments and to date, five vacant land assessments have been conducted in Area C. Shuswap Lake Estates has partnered in the effort to inform residents about the program and have sent informational letters out to all residents who own property in Shuswap Lake Estates. Areas A and F have been selected to be a part of the Community Wildfire Protection Plan Program for 2021.

Director Martin inquired about risks to properties that border Crown land and how these wildfire risks are managed.

Team Leader Protective Services noted that FireSmart is a tool to provide education and help mitigate the risk of fire on privately owned land. The Province permits BC Wildfire to access grant funding for Crown land treatments to address the risk of fire on crown lands.

Director Demenok asked about social media messages to spread the word about the FireSmart program to the public. Team Leader, Protective Services noted that program information has been delivered to residents through social media, print ads, sandwich boards and articles written by the Fire Smart Coordinator.

Director Cathcart commented that the program seems to have stalled in Electoral Area A. Team Leader, Protective Services will follow up with the FireSmart Coordinator in Electoral Area A to share success with the program in the Shuswap in hopes to rejuvenate the program in Electoral Area A.

5.2 Agricultural Land Commission Exclusion Applications

Presentation from Laura Gibson, Planner II.

Discussion:

Planner II advised EADs of the ALC's new approach for exclusions from the ALR and in speaking with has gathered information on what options that other municipalities and regional districts are considering or have implemented to comply with the new regulations.

Director Demenok preferred option 4 as noted on the presentation. The workload appears to have been downloaded to local government and many questions need to be answered to have a meaningful discussion.

Director Martin noted that Directors should reach out to colleagues in the province to discuss this change from the province and that this could be a potential topic for UBCM. She does not favour option 4 as it could be perceived that the CSRD is delaying applications and is not prepared to provide staff with direction at this time.

Director Talbot asked for additional information as to what other regional districts and municipalities are considering.

Planner II noted that option 6 is the most widely contemplated of the options and some have already adopted a policy around option 6.

Director Brooks-Hill stated that he preferred option 4.

Moved By Director Demenok

Seconded By Director Martin

THAT: a special meeting of the Electoral Area Directors' Committee be convened to further discuss an ALC exclusion policy.

CARRIED

11:05 AM Director Cathcart left the meeting due to connectivity issues.

5.3 Building Act

Report from, Kenny Gipps, Building Official II, dated May 13, 2021.

Moved By Director Martin

Seconded By Director Demenok

THAT: the report be received for information.

CARRIED

11:23 AM Director Cathcart returned to the meeting.

6. Reports by Electoral Area Directors

6.1 Ticketing for Bylaw Offences

Request from Director Simpson.

Team Leader, Building and Bylaw Services provided a verbal response in response to the request from Director Area F and commented the topic is a challenging, much larger social economic issue. Ticketing for compliance is one small tool available in the bylaw enforcement toolbox. Local governments are not able to tie unpaid tickets onto taxes; outstanding tickets are sent to collections. Landowners are notified of potential bylaw enforcement issues on their property. Additional information will be presented in the fall to in order to help alleviate the challenges noted with ticketing.

6.2 Forestry Technical Committee

Request from Director Simpson.

Directors agreed that they do not feel they have the technical background or understanding to comment on forestry issues.

Team Leader, Development Services advised the Committee that the topic is listed in the Development Services 2021 workplan.

11:59 AM Director Cathcart left the meeting.

12:06 PM Director Talbot left the meeting.

6.3 Seasonal Accommodation

Request from Director Simpson.

Director Area E stated that accommodations are a huge problem everywhere and that poverty is a driving force in creating challenging situations for individuals and families.

Manager, Development Services advised that many factors come into play with the definition of seasonal occupation including types of dwellings approved for safe habitation in the colder months. In some cases, applications that come forward can be discussed on a case-by-case basis.

As a part of the Development Services 2021 workplan a housing policy will be drafted, and a more fulsome discussion can be had in when the policy is presented in the fall.

7. Adjournment

Moved By Director Demenok

Seconded By Director Martin

THAT: the Electoral Area Directors' Committee meeting of May 25, 2021 be adjourned.

CARRIED

12.23PM

CORPORATE OFFICER

CHAIR