

## COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held January 17, 2013  
in the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction  
when endorsed by the Board at the next Regular meeting.

### PRESENT

Chair:	D. Raven	(City of Revelstoke)
Directors:	G. Habart	(Electoral Area 'A')
	C. Bentley*	(Town of Golden)
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	D. Cannon*	(City of Salmon Arm)
	N. Cooper*	(City of Salmon Arm)
	R. Martin	(Electoral Area 'E')
	D. Trouton*	(District of Sicamous)
	L. Morgan	(Electoral Area 'F')
Staff:	C. Hamilton	Chief Administrative Officer
	C. Black	Deputy Manager of Corp. Administration Services
	S. Berger	Team Leader, Development Services
	P. Jarman*	Manager, Financial Services
	G. Holte*	Manager, Environment & Engineering Services
	G. Christie	Manager, Development Services
	R. Cyr*	Economic Development Officer
	H. Kassa*	Environmental Services Co-ordinator
	M. Pachcinski*	Team Leader, Parks & Recreation Services
	S. Beeching*	Senior Planner II
	D. Passmore*	Development Services Assistant II
	J. Sham*	Development Services Assistant
	L. Blain	Communications Coordinator Consultant

\*Attended Part of Meeting Only

### CALL TO ORDER

The meeting was called to order at 9:30 AM.

### ADOPTION OF MINUTES

2013-101 M/S Directors Morgan/Martin THAT:  
REGULAR BOARD the minutes of the December 7, 2012 Inaugural Board Meeting be adopted.  
MEETING CARRIED  
DECEMBER 7, 2012

### CORRESPONDENCE

2013-102 M/S Directors Trouton/Martin THAT:  
RCMP 2013 Director Talbot be authorized to attend the 2013 RCMP Strategic Planning  
STRATEGIC Client/Stakeholder meeting being held in Vernon BC on January 31<sup>st</sup>.  
PLANNING CLIENT/ CARRIED  
STAKEHOLDER  
MEETING

**CORRESPONDENCE** (cont.)

2013-103  
SILGA CONVENTION  
CALL FOR  
NOMINATIONS &  
RESOLUTIONS

The Chief Administrative Officer advised that the Regional District of North Okanagan has suggested that a joint resolution be sent for consideration at the May 2013 convention relating to responsibility for management of flood incidents on Crown land.

M/S Directors Martin/Trouton THAT:  
the following resolution be forwarded to SILGA for consideration at its May 2013 Annual General Meeting and Convention:

*"WHEREAS the Province of British Columbia assumes Incident Command and provides on-site response for wildland interface fires;*

*AND WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding;*

*AND WHEREAS overland flooding has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;*

*AND WHEREAS the Province of British Columbia is the steward of the water resources within the province;*

*AND WHEREAS local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works;*

*THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:*

- Incident Command during emergency flooding events;*
- Identification of flood related hazards;*
- Remediation of stream channels so as to mitigate future flooding;*
- Monitor stream flows and levels in waterways posing a risk to life safety or property;*

*Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre".*

CARRIED

2013-104

M/S Directors Martin/Trouton THAT:  
the joint resolution on flood management for the 2013 SILGA Convention be referred to other Regional Districts for their information and support.

CARRIED

**BUSINESS GENERAL**

- 2013-105  
2013 COMMITTEE  
AND OTHER  
AGENCY  
APPOINTMENTS
- M/S Directors Talbot/Demenok THAT:  
the 2013 Committee and Other Agency/Board Appointment list be amended to include the appointment of Area 'B' Director Parker to the Revelstoke Economic Development Commission.  
CARRIED
- 2013-106
- M/S Directors Habart/Benty THAT:  
the 2013 Committee and Other Agency/Board Appointment list be amended by appointing Town of Golden Councilor Ron Oszust as the Area 'A'/Golden appointment to the Columbia River Treaty Local Governments Committee.  
CARRIED
- 2013-107
- M/S Directors Talbot/Demenok THAT:  
the 2013 Committee Appointment and Appointments to Other Agencies/Boards be endorsed, as amended, with the inclusion of the following appointments to the Okanagan Regional Library Board representing Electoral Areas 'B', 'C', 'D', 'E' & 'F':
- Director Morgan (Alternate: Director Demenok)
- CARRIED
- 2013-108  
SOUTHERN  
INTERIOR  
DEVELOPMENT  
INITIATIVE TRUST
- The Board discussed representation on the Southern Interior Development Initiative Trust Thompson-Okanagan Regional Advisory Committee noting that the CSRD's appointment to the Committee is restricted to the Regional District's Chair.
- M/S Directors Martin/Talbot THAT:  
a letter be sent to the Southern Interior Development Initiative Trust (SIDIT) requesting that the Columbia Shuswap Regional District be permitted to select its own representative to SIDIT's Thompson Okanagan Regional Advisory Committee.  
CARRIED
- 2013-109  
SHUSWAP  
AGRICULTURE  
STRATEGY  
STEERING  
COMMITTEE
- M/S Directors Talbot/Demenok THAT:  
the terms of reference for the Shuswap Agriculture Strategy Steering Committee be approved.  
CARRIED

**BUSINESS GENERAL** (cont.)

2013-110  
E9-1-1 EMERGENCY  
TELEPHONE  
SERVICE

The Manager of Financial Services advised that the cost of the final year of the 9-1-1 telephone service provision contract will increase as a result of RCMP contract negotiations and corresponding wage increases.

M/S Directors Demenok/Talbot THAT:  
the authorized signatories be empowered to execute an Amendment to the Agreement for Enhanced 9-1-1 Emergency Telephone Service with the Regional District of Central Okanagan effective December 15, 2012 that will amend the agreement as follows:

- for the budget year January 1, 2013 to December 31, 2013, the annual budget shall not exceed \$1,700,000 for the service, and
- the amendment will eliminate the \$150,000 expenditure limit for an extra-ordinary event or situation;

AND THAT:

the Board approve the appointment of consultant, Chris Kellett, to perform a review of the requirements of the partners in the 9-1-1 Service and support a Request for Information and Request For Proposal process for the identification and selection of a new 9-1-1 PSAP Service Provider under the oversight of a Core Team approved by the Regional District members.

CARRIED

**BUSINESS BY AREA**

2013-111  
GRANTS IN AID

M/S Directors Habart/Demenok THAT:  
the Board approve the following allocations from the 2012 and 2013 electoral grant-in-aids:

2012

Area A

Burgess Shale Geoscience Foundation	\$2,000
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Area C

Skmana Ski Club Society	\$1,000
Shuswap Family Resource and Referral Society	\$5,000
Voice of the Shuswap Broadcast Society	\$5,000
Sorrento & Area Community Association	\$6,150

2013

Area E

Malakwa Playschool Society	\$5,000
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CARRIED

2013-112  
COMMUNITY WORKS  
FUND  
PARSON  
COMMUNITY HALL

M/S Directors Habart/Demenok THAT:  
the Board approve funding up to \$7,925 including applicable taxes from the Electoral Area 'A' Community Works Fund for energy efficient upgrades in heating to the Parson Community Hall in Electoral Area 'A', subject to criteria approval from the Community Works Fund.

CARRIED

**BUSINESS BY AREA** (cont.)

MOSQUITO CONTROL PROGRAM YEAR END REPORTS

The Environmental Services Co-ordinator provided results from the 2012 mosquito control programs carried out in Area 'A'/Golden, Area 'B'/Revelstoke and Scotch Creek/Lee Creek noting lower costs for the 2012 program delivery and fewer complaints from residents about mosquito nuisance.

2013-113  
CROWN LAND APPLICATION OLD DONALD BRIDGE BOAT LAUNCH

M/S Directors Habart/Demenok THAT:  
the Board authorize staff to apply for a community-institutional nominal rent tenure for the purposes of a waterfront park and boat launch at the old Donald Bridge site and empower the CSRD signatories to execute all necessary documents to that effect.

CARRIED

2013-114  
CASH-IN-LIEU OF PARK DEDICATION CELISTA LANDOWNERS ASSOCIATION

The owners of a shared interest development have made application to subdivide their property into four bare land strata lots and a common area and have requested that the Board waive the requirement for cash-in-lieu of parkland dedication or authorize a one-year deferment of payment.

M/S Directors Morgan/Martin THAT:  
the Board empower the authorized signatories to enter into a one year Park Land Payment Deferral Agreement to postpone payment to January 17, 2014, for the cash-in-lieu of park land dedication required by Section 941 of the Local Government Act - Provision of Park Land, and CSRD Policy P-5 Park Land Dedication as a Function of Subdivision, for the proposed subdivision of property legally described as Lot 8, Section 8, Township 23, Range 10, W6M, KDYD, Plan 10398.

CARRIED

2013-115  
ECONOMIC OPPORTUNITY FUND GOLDEN CIVIC CENTRE KITCHEN

M/S Directors Habart/Demenok THAT:  
with the concurrence of the Town of Golden and the Electoral Area 'A' Director, the Board approve funding from the Golden and Area 'A' Economic Opportunity Fund to the Town of Golden in an amount up to \$60,000 for the Golden Civic Centre Kitchen Project.

CARRIED

**REPORTS**

2013-116  
SHUSWAP LAKE INTEGRATED PLANNING PROCESS FUNDING PARTNERS STEERING COMMITTEE

The Board was in receipt of the notes from the Shuswap Lake Integrated Planning Process Funding Partners Steering Committee meeting held on January 9, 2013.

M/S Directors Talbot/Demenok THAT:  
as recommended by the Shuswap Lake Integrated Planning Process Funding Partners Steering Committee, the funding agencies enter into a management agreement with Fraser Basin Council to provide management, oversight and coordination of Shuswap Lake Integrated Planning Process activities in the final year of the three-year pilot project with the CSRD coordinating the development of a draft management agreement.

CARRIED

**BYLAWS**

- 2013-117  
ELECTORAL AREA 'F'  
SUB-REGIONAL FIRE  
SERVICE AREA  
RESERVE FUND  
BYLAW NO. 5650
- Bylaw No. 5650 allows for the establishment of a capital reserve fund for the newly created Electoral Area 'F' Sub-Regional Fire Suppression Area.
- M/S Directors Morgan/Martin THAT:  
Bylaw No. 5650, cited as "Electoral Area 'F' Sub-Regional Fire Service Area Reserve Fund Bylaw No. 5650", be given first, second and third readings this 17<sup>h</sup> day of January, 2013.
- CARRIED
- 2013-118
- M/S Directors Morgan/Martin THAT:  
Bylaw No. 5650, cited as "Electoral Area 'F' Sub-Regional Fire Service Area Reserve Fund Bylaw No. 5650", be adopted this 17<sup>h</sup> day of January, 2013.
- CARRIED
- 2013-119  
FREEDOM OF  
INFORMATION  
BYLAW NO. 5651
- Bylaw No. 5651 repeals Freedom of Information and Protection of Privacy Bylaw No. 5196 and appoints the Deputy Manager of Corporate Administration Services as the Head for the purposes of the Freedom of Information and Protection of Privacy Act and the Administrative Assistant at the Coordinator.
- M/S Directors Parker/Cooper THAT:  
Bylaw No. 5651, cited as "Columbia Shuswap Regional District Freedom Of Information Bylaw No. 5651", be given first, second and third readings this 17<sup>th</sup> day of January, 2013.
- CARRIED
- 2013-120
- M/S Directors Parker/Cooper THAT:  
Bylaw No. 5651, cited as "Columbia Shuswap Regional District Freedom Of Information Bylaw No. 5651", be adopted this 17<sup>th</sup> day of January, 2013.
- CARRIED

**BUSINESS GENERAL** (cont.)

- 2013-121  
BOARD AND  
COMMITTEE  
MEETING  
SCHEDULE  
AMENDMENT
- M/S Directors Talbot/Morgan THAT:  
the dates for the February budget meeting and the February regular Board meeting be changed from February 20<sup>th</sup> and 21<sup>st</sup> to February 27<sup>th</sup> and 28<sup>th</sup> respectively.
- CARRIED
- 2013-122
- M/S Directors Parker/Demenok THAT:  
the date for the February Electoral Area Directors Committee meeting be changed from February 7<sup>th</sup> to February 14<sup>h</sup>.
- CARRIED

**DEVELOPMENT SERVICES****ALR APPLICATIONS**

2013-123  
LC2472D  
[REDACTED]  
ALC APPLICATION  
SECTION 20 (3)  
NON FARM USE

The owner has proposed the operation of a golf course with clubhouse, an RV campground and a camping facility on his 16.19 ha property on Schaeffer Road east of Falkland. The property's zoning allows for use as a golf course and clubhouse but does not allow for camping.

M/S Directors Demenok/Talbot THAT:  
Application No. LC2472D, Section 20 (3) Non-Farm Use Within the ALR, for Lot 1, Section 36, Township 17, Range 12, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District Plan 31260 be forwarded to the Provincial Agricultural Land Commission recommending approval for the golf course and clubhouse on this 17<sup>th</sup> day of January, 2013.

DEFEATED

2013-124  
LC2470D  
[REDACTED]  
ALC APPLICATION  
SECTION 21 (2)  
SUBDIVISION  
WITHIN THE ALR

The applicants have proposed subdivision of a 2.5 ha lot from their 32.37 ha property in Falkland to bring the property into compliance with Bylaw No. 2500.

M/S Directors Demenok/Talbot THAT:  
Application No. LC2470D, Section 21 (2) Subdivision within the ALR, for The South ½ of the North East ¼ of Section 36, Township 17, Range 12, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District be forwarded to the Provincial Agricultural Land Commission recommending approval on this 17<sup>th</sup> day of January, 2013.

CARRIED

**IN CAMERA**

2013-125  
11:16 AM

M/S Directors Benty/Habart THAT:  
pursuant to Section 90 (1) (a) and (e) of the Community Charter, the Board move In Camera.

CARRIED

2013-126  
OUT OF CAMERA  
12:35 PM

M/S Directors Talbot/Demenok THAT:  
the Board move Out of Camera.

CARRIED

Directors Benty, Trouton, Cooper and Cannon left the meeting.

**ELECTORAL AREA DIRECTORS****BUSINESS BY AREA**

2013-127  
DEVELOPMENT  
VARIANCE PERMIT  
NO. 641-01

The applicant has requested a variance to Subdivision Servicing Bylaw No. 641 to allow for the use of a rainwater collection system and a grey water reuse system by the recently constructed cabin on the proposed new lot.

M/S Directors Demenok/Parker THAT:  
in accordance with Section 922 of the Local Government Act Development Variance Permit No. 641-01 for Lot 1, Section 18, Township 27, Range 21, West of the 5<sup>th</sup> Meridian, Kootenay District, Plan NEP23243, varying the independent on-site water system requirements of Subdivision Servicing Bylaw No. 641 to allow a rainwater based cistern system, be denied issuance this 17<sup>th</sup> day of January, 2013.

DEFEATED

**BUSINESS BY AREA** (cont.)

2013-128  
DEVELOPMENT  
VARIANCE PERMIT  
NO. 641-01 (cont.)

M/S Directors Martin/Habart THAT:  
Development Variance Permit 641-01 for Lot 1, Section 18, Township 27, Range 21, West of the 5th Meridian, Kootenay District, Plan NEP23243, varying the independent on-site water system requirements of Subdivision Servicing Bylaw No. 641 to allow a rainwater based system be approved for issuance, subject to the applicant registering a suitably worded covenant prohibiting additional residential construction on the proposed new lot unless a backup water supply has been provided by the existing well on the lot once it has been repaired and tested or from an IHA-approved water hauler.

CARRIED

2013-129  
EXEMPTION  
PERMIT NO. 701-7

The applicant has requested an exemption from the floodplain setback provisions of Bylaw No. 701 to allow for the location of a deck and single family dwelling.

M/S Directors Demenok/Talbot THAT:  
in accordance with Section 910 (5) of the Local Government Act Exemption to a Floodplain Setback Requirement Exemption No. 701-7 for Lot 7 Section 1 Township 23 Range 10 West of the 6<sup>th</sup> Meridian Kamloops Division Yale District Plan 10924, exempting a deck and the foundation of a single family dwelling from Section 3.17.2.1 of Bylaw No. 701 that establishes a floodplain setback of 15 metres from the mean annual high water mark of Shuswap Lake defined as 348.3 metres Geodetic Survey of Canada to allow a deck and the foundation of the single family dwelling no closer than 5.19 metres from the mean annual high water mark of Shuswap Lake defined as 348.3 metres Geodetic Survey of Canada be issued this 17<sup>th</sup> day of January, 2013 subject to:

- 1) a Professional Engineer, as defined in the Sewerage System Regulation, designing and supervising construction of a new sewage disposal system in accordance with the Public Health Act Sewerage System Regulation and consistent with the Sewerage System Standard Practice Manual; and
- 2) registration of a suitably worded Section 219 covenant on title of the subject property, protecting the required primary sewage discharge area and a 100% reserve discharge area as identified on a site plan prepared by a BC Land Surveyor.

CARRIED

**BYLAWS**

2013-130  
MAGNA BAY ZONING  
AMENDMENT  
(UNITED CHURCH OF  
CANADA)  
BYLAW NO. 800-17

Bylaw No. 800-17 proposes to rezone a portion of that Part of the NW¼ of Section 18 lying north of the north shore of Shuswap Lake at the time of survey of said lake, Twp 23, Range 9, W6M, KDYD to RS-Residential to allow for a 4 lot subdivision. First reading of this bylaw is being considered again because the development notice posting requirements were not met by the applicant following first reading of this bylaw in December 2012.

M/S Directors Morgan/Martin THAT:  
first reading given to Bylaw No. 800-17 cited as "Magna Bay Zoning Amendment (United Church of Canada) Bylaw No. 800-17" by Resolution No. 2012-1230 be rescinded.

CARRIED



**BYLAWS** (cont.)

2013-131  
MAGNA BAY ZONING  
AMENDMENT  
(UNITED CHURCH OF  
CANADA)  
BYLAW NO. 800-17  
(cont.)

M/S Directors Morgan/Martin THAT:  
Bylaw No. 800-17 cited as "Magna Bay Zoning Amendment (United Church of Canada) Bylaw No. 800-17" be read a first time this 17th day of January, 2013;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 800-17 and it be referred to the following agencies and First Nations:

- Area 'F' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Interior Health;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch;
- CSRD Environment and Engineering Services;
- School District #83; and
- Relevant First Nations Bands and Councils.

CARRIED

2013-132  
MAGNA BAY ZONING  
AMENDMENT  
(MAGNA BAY  
DEVELOPMENTS)  
BYLAW NO. 800-18

The applicant was present at the meeting.

Bylaw No. 800-18 proposes to amend the text and maps of the CD1 Comprehensive Development 1 Zone to allow for development of Lot 1, Block 2 of Section 18, Twp 23, Range 9, W6M, KDYD Plan 3312 recognizing its historical uses .

M/S Directors Morgan/Martin THAT:

Bylaw No. 800-18 cited as "Magna Bay Zoning Amendment (Magna Bay Developments) Bylaw No. 800-18", be read a first and second time this 17<sup>th</sup> day of January, 2013.

CARRIED

2013-133

M/S Directors Morgan/Martin THAT:

the Board utilize the simple consultation process for Bylaw No. 800-18 and it be referred to the following:

- Area 'F' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Interior Health;
- Ministry of Environment-Environmental Protection;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations- Archaeology Branch;
- CSRD Environment and Engineering Services; and,
- Relevant First Nations Bands and Councils.

CARRIED

**BYLAWS** (cont.)

2013-134  
MAGNA BAY ZONING  
AMENDMENT  
(MAGNA BAY  
DEVELOPMENTS)  
BYLAW NO. 800-18  
(cont.)

M/S Directors Morgan/Martin THAT:  
a public hearing to hear representations on Bylaw No. 800-18, cited as "Magna Bay Zoning Amendment (Magna Bay Developments) Bylaw No. 800-18", be held;

AND THAT:  
notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:  
the holding of the public hearing be delegated to Director Larry Morgan, as Director of Electoral Area 'F' being that in which the land concerned is located or Alternate Director Bob Misseghers, if Director Morgan is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

**RELEASE OF IN CAMERA RESOLUTIONS**

CSR  
ADMINISTRATIVE  
OFFICES

M/S Directors Martin/Benty THAT:  
staff be authorized to initiate a Request for Proposals process for new Regional District administrative offices and that the Chief Administrative Officer provide a report on the results of the Request for Proposals within three months.

CARRIED

SHUSWAP  
AGRICULTURE  
STRATEGY  
STEERING  
COMMITTEE

M/S Directors Demenok/Talbot THAT:  
the following individuals be appointed to the Shuswap Agriculture Strategy Steering Committee for the term January 1, 2013 to March 31, 2014:

- John MacLeod
- Graydon Ratzlaff
- Doug Fenton
- John Born
- Lorne Hunter
- Rebecca Kneen
- Jake Mitchell

CARRIED

**ADJOURNMENT**

2013-135  
ADJOURNMENT  
1:37 PM

M/S Directors Martin/Talbot THAT:  
the meeting be adjourned.

CARRIED

CERTIFIED CORRECT

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER