

ELECTORAL AREAS

- A GOLDEN-COLUMBIA
- B REVELSTOKE-COLUMBIA
- C SOUTH SHUSWAP
- D FALKLAND-SALMON VALLEY
- E SICAMOUS-MALAKWA
- F NORTH SHUSWAP-SEYMOUR ARM

- MUNICIPALITIES:
- GOLDEN
 - REVELSTOKE
 - SICAMOUS
 - SALMON ARM



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AGENDA

DATE: Thursday, January 17, 2013

TIME: Regular Board Meeting - 9:30 AM

PLACE: Columbia Shuswap Regional District Board Room

PLACE CURSOR OVER
PAGE NUMBER ON THE
RIGHT HAND SIDE OF THE
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ATTACHMENT



UPCOMING MEETINGS	
Budget Workshop	January 16 th (9:30 AM)
Economic Development/Shuswap Tourism	January 24 th

CALL TO ORDER

ADMINISTRATION

ADOPTION OF MINUTES

- 1. **Board Meeting** A11-10
 - adoption of minutes

Motion **THAT:**
the minutes of the December 7, 2012 Inaugural Board Meeting be adopted.

CORRESPONDENCE

- 1. **RCMP** (January 3, 2013) A11-12
 - 2013 Strategic Planning Client/Stakeholder Meeting

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- 2. **Southern Interior Local Government Association (SILGA)** (January 7, 2013) A13-14
 - Call for Nominations
-

CORRESPONDENCE (cont.)

- 3. **Southern Interior Local Government Association (SILGA)** (January 7, 2013) **A15-18**
- Call for Resolutions for 2013 SILGA Convention
 - Report attached from C. Hamilton, Chief Administrative Officer dated January 7, 2013.

Motion**THAT:**

the following resolution be forwarded to SILGA for consideration at its May 2013 Annual General Meeting and Convention:

"WHEREAS the Province of British Columbia assumes Incident Command and provides on-site response for wildland interface fires;

AND WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding;

AND WHEREAS overland flooding has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;

AND WHEREAS the Province of British Columbia is the steward of the water resources within the province;

AND WHEREAS local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works;

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:

- *Incident Command during emergency flooding events;*
 - *Identification of flood related hazards;*
 - *Remediation of stream channels so as to mitigate future flooding;*
 - *Monitor stream flows and levels in waterways posing a risk to life safety or property;*
 - *Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre."*
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BUSINESS GENERAL

1. **2013 Committee Appointments** **A19-22**
- Report attached from C. Black, Deputy Manager of Corporate Administration Services dated January 7, 2013.

Motion**THAT:**

the 2013 Committee Appointment and Appointments to Other Agencies/Boards be endorsed with the inclusion of the following appointments to the Okanagan Regional Library Board representing Electoral Areas 'B', 'C', 'D', 'E' & 'F':

Director _____ (Alternate: Director _____)

2. **Shuswap Agriculture Strategy Steering Committee Terms Of Reference** **A23-30**
- Report Attached From R. Cyr, Economic Development Officer Dated January 7, 2013.

Motion**THAT:**

the terms of reference for the Shuswap Agriculture Strategy Steering Committee be approved.

3. **Enhanced 9-1-1 Emergency Telephone Service – Service Review** **A31-56**
- Report attached from P. Jarman, Manager of Financial Services, dated January 10, 2013.

Motion**THAT:**

the authorized signatories be empowered to execute an Amendment to the Agreement for Enhanced 9-1-1 Emergency Telephone Service with the Regional District of Central Okanagan effective December 15, 2012 that will amend the agreement as follows:

- for the budget year January 1, 2013 to December 31, 2013, the annual budget shall not exceed \$1,700,000 for the service, and*
- the amendment will eliminate the \$150,000 expenditure limit for an extra-ordinary event or situation;*

AND THAT:

the Board approve the appointment of consultant, Chris Kellett, to perform a review of the requirements of the partners in the 9-1-1 Service and support a Request for Information and Request For Proposal process for the identification and selection of a new 9-1-1 PSAP Service Provider under the oversight of a Core Team approved by the Regional District members.

BUSINESS BY AREA

1. **Area 'A', 'C', & 'E' Grants In Aid** **A57-58**
 – Report attached from P. Jarman, Manager of Financial Services dated January 7, 2013

Motion **THAT:**
the Board approve the following allocations from the 2012 and 2013 electoral grant-in-aids:

2012**Area A**

Burgess Shale Geoscience Foundation \$2,000

Area C

Skmana Ski Club Society \$1,000

Shuswap Family Resource and Referral Society \$5,000

Voice of the Shuswap Broadcast Society \$5,000

Sorrento & Area Community Association \$6,150

2013**Area E**

Malakwa Playschool Society \$5,000

2. **Area 'A' Gas Tax Funds – Parson Community Hall Society** **A59-62**
 – Report attached from P. Jarman, Manager of Financial Services dated January 7, 2013

Motion **THAT:**
The Board approve funding up to \$7,925 including applicable taxes from the Electoral Area 'A' Community Works Fund for energy efficient upgrades in heating to the Parson Community Hall in Electoral Area A, subject to criteria approval from the Community Works Fund.

3. **Area 'A', 'B' & F Mosquito Control Program Year End Reports** **A63-66**
 – Report attached from H. Kassa, Environmental Services Co-ordinator dated January 2, 2013

4. **Area 'A' Crown Land Tenure Application – Boat Launch At Old Donald Bridge** **A67-70**
 – Report Attached From M. Pachcinski, Team Leader, Parks & Recreation Dated January 7, 2013

Motion **THAT:**
the Board authorize staff to apply for a community-institutional nominal rent tenure for the purposes of a waterfront park and boat launch at the old Donald Bridge site and empower the CSRD signatories to execute all necessary documents to that effect.

BUSINESS BY AREA (cont.)

5. Area 'F' **Parkland Dedication Cash-In-Lieu Deferral– Celista Landowners Association Subdivision** **A71-80**

- Report attached from M. Pachcinski, Team Leader, Parks & Recreation dated January 4, 2013

Motion**THAT:**

the Board empower the authorized signatories to enter into a one year Park Land Payment Deferral Agreement to postpone payment to January 17, 2014, for the cash-in-lieu of park land dedication required by Section 941 of the Local Government Act - Provision of park land, and CSRD Policy P-5 Park Land Dedication as a Function of Subdivision, for the proposed subdivision of property legally described as Lot 8, Section 8, Township 23, Range 10, W6M, KDYD, Plan 10398.

6. **Golden/ Area 'A'** **Economic Opportunity Fund (Golden Civic Centre Kitchen)** **L1-6**

- Report attached from P. Jarman, Manager of Financial Services dated January 11, 2013

Motion**THAT:**

with the concurrence of the Town of Golden and the Electoral Area 'A' Director, the Board approve funding from the Golden and Area 'A' Economic Opportunity Fund to the Town of Golden in an amount up to \$60,000 for the Golden Civic Centre Kitchen Project.

New**REPORTS**

1. **Shuswap Lake Integrated Planning Process Funding Partners Steering Committee Meeting** **A81-82**

- Notes from January 9, 2013 meeting

Motion**THAT:**

as recommended by the Shuswap Lake Integrated Planning Process Funding Partners Steering Committee, the funding agencies enter into a management agreement with Fraser Basin Council to provide management, oversight and coordination of Shuswap Lake Integrated Planning Process activities in the final year of the three-year pilot project with the CSRD coordinating the development of a draft management agreement.

ADMINISTRATION BYLAWS

1. **5650** **Electoral Area 'F' Sub-Regional Fire Service Area Reserve Fund Bylaw No. 5650** **A83-86**
- Report attached from P. Jarman, Manager of Financial Services dated January 7, 2013
 - Consideration of 3 readings and adoption

Motion **THAT:**
Bylaw No. 5650, cited as "Electoral Area 'F' Sub-Regional Fire Service Area Reserve Fund Bylaw No. 5650", be given first, second and third readings this 17th day of January, 2013.

Motion **THAT:**
Bylaw No. 5650, cited as "Electoral Area 'F' Sub-Regional Fire Service Area Reserve Fund Bylaw No. 5650", be adopted this 17th day of January, 2013.

2. **5651** **Columbia Shuswap Regional District Freedom of Information Bylaw No. 5651** **A87-88**
- Report attached from C. Goodey, Administrative Assistant dated January 2, 2013
 - Consideration of 3 readings and adoption

Motion **THAT:**
Bylaw No. 5651, cited as "Columbia Shuswap Regional District Freedom Of Information Bylaw No. 5651", be given first, second and third readings this 17th day of January, 2013.

Motion **THAT:**
Bylaw No. 5651, cited as "Columbia Shuswap Regional District Freedom Of Information Bylaw No. 5651", be adopted this 17th day of January, 2013.

IN CAMERA

1. **THAT:**
pursuant to Section 90 (1) (a) and (e) of the Community Charter, the Board move In Camera.
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DEVELOPMENT SERVICES

ALR APPLICATIONS

1. **LC2472D ALC Application Section 20 (3) Non Farm Use** **DS1-14**
Area 'D' [REDACTED]
- Report attached from J. Sham, Development Services Assistant dated January 4, 2013

Motion **THAT:**
Application No. LC2472D, Section 20 (3) Non-Farm Use Within the ALR, for Lot 1, Section 36, Township 17, Range 12, West of the 6th Meridian, Kamloops Division Yale District Plan 31260 be forwarded to the Provincial Agricultural Land Commission recommending approval for the golf course and clubhouse on this 17th day of January, 2013.

2. **LC2470D ALC Application Section 21 (2) Subdivision Within the ALR** **DS15-28**
Area 'D' [REDACTED] and [REDACTED]
- Report attached from J. Sham, Development Services Assistant dated January 4, 2013

Motion **THAT:**
Application No. LC2470D, Section 21 (2) Subdivision within the ALR, for The South ½ of the North East ¼ of Section 36, Township 17, Range 12, West of the 6th Meridian, Kamloops Division Yale District be forwarded to the Provincial Agricultural Land Commission recommending approval on this 17th day of January, 2013.

ELECTORAL AREA DIRECTORS

BUSINESS BY AREA

□ 1. Area 'A' Development Variance Permit 641-01 EAD1-26

- Report attached from D. Passmore, Development Services Assistant II, dated December 6, 2012.
- Correspondence from Interior Health Authority dated January 9, 2013 L7-22
- Correspondence from the Applicants dated January 14, 2013 and Letters of Support



Motion

THAT:

in accordance with Section 922 of the Local Government Act Development Variance Permit No. 641-01 for Lot 1, Section 18, Township 27, Range 21, West of the 5th Meridian, Kootenay District, Plan NEP23243, varying the independent on-site water system requirements of Subdivision Servicing Bylaw No. 641 to allow a rainwater based cistern system, be denied issuance this 17th day of January, 2013.

□ 2. Area 'C' Exemption Permit 701-7 EAD27-70

- Report attached from S. Beeching, Senior Planner II, dated January 3, 2013.
- Area C APC meeting minutes (January 8, 2013) L23-28
- Correspondence from the Interior Health Authority dated January 9, 2013
- Correspondence from Olan Engineering Ltd dated January 11, 2013



Motion

THAT:

in accordance with Section 910 (5) of the Local Government Act Exemption to a Floodplain Setback Requirement Exemption No. 701-7 for Lot 7 Section 1 Township 23 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan 10924, exempting a deck and the foundation of a single family dwelling from Section 3.17.2.1 of Bylaw No. 701 that establishes a floodplain setback of 15 metres from the mean annual high water mark of Shuswap Lake defined as 348.3 metres Geodetic Survey of Canada to allow a deck and the foundation of the single family dwelling no closer than 5.19 metres from the mean annual high water mark of Shuswap Lake defined as 348.3 metres Geodetic Survey of Canada be issued this 17th day of January, 2013 subject to:



- 1) *a Professional Engineer, as defined in the Sewerage System Regulation, designing and supervising construction of a new sewage disposal system in accordance with the Public Health Act Sewerage System Regulation and consistent with the Sewerage System Standard Practice Manual; and*
- 2) *registration of a suitably worded Section 219 covenant on title of the subject property, protecting the required primary sewage discharge area and a 100% reserve discharge area as identified on a site plan prepared by a BC Land Surveyor.*

PLANNING BYLAWS

□ 1. **Area 'F' Magna Bay Zoning Amendment (United Church of Canada) EAD71-80**
Bylaw No. 800-17

- Report attached from J. Sham, Development Services Assistant dated January 3, 2013
- Rescind first reading and consideration of first reading

Motion THAT:

first reading given to Bylaw No. 800-17 cited as "Magna Bay Zoning Amendment (United Church of Canada) Bylaw No. 800-17" by Resolution No. 2012-1230 be rescinded.

Motion THAT:

Bylaw No. 800-17 cited as "Magna Bay Zoning Amendment (United Church of Canada) Bylaw No. 800-17" be read a first time this 17th day of January, 2013;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 800-17 and it be referred to the following agencies and First Nations:

- *Area 'F' Advisory Planning Commission;*
- *Ministry of Transportation and Infrastructure;*
- *Interior Health;*
- *Ministry of Environment;*
- *Ministry of Forests, Lands and Natural Resource Operations;*
- *Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch;*
- *CSRD Environment and Engineering Services;*
- *School District #83; and*
- *Relevant First Nations Bands and Councils.*

□ 2. **Area 'F' Magna Bay Zoning Amendment (Magna Bay Developments) EAD81*-106**
Bylaw No. 800-18

- Report attached from S. Beeching, Senior Planner II dated January 7, 2013
- Consideration of first and second readings
- Delegation of Public Hearing

Motion THAT:

Bylaw No. 800-18 cited as "Magna Bay Zoning Amendment (Magna Bay Developments) Bylaw No. 800-18", be read a first and second time this 17th day of January, 2013.

Motion THAT:

the Board utilize the simple consultation process for Bylaw No. 800-18 and it be referred to the following:

- *Area 'F' Advisory Planning Commission;*
- *Ministry of Transportation and Infrastructure;*
- *Interior Health;*
- *Ministry of Environment-Environmental Protection;*
- *Ministry of Forests, Lands and Natural Resource Operations;*
- *Ministry of Forests, Lands and Natural Resource Operations-Archaeology Branch;*
- *CSRD Environment and Engineering Services; and,*
- *Relevant First Nations Bands and Councils.*

PLANNING BYLAWS (cont.)

2. **Area 'F' Magna Bay Zoning Amendment (Magna Bay Developments)**
(cont.) **Bylaw No. 800-18** (cont.)

Motion **THAT:**

a public hearing to hear representations on Bylaw No. 800-18, cited as "Magna Bay Zoning Amendment (Magna Bay Developments) Bylaw No. 800-18", be held;

AND THAT:

notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Larry Morgan, as Director of Electoral Area 'F' being that in which the land concerned is located or Alternate Director Bob Missegghers, if Director Morgan is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

RELEASE OF IN CAMERA RESOLUTIONS (if any)

NEXT MEETING

Thursday, February 21, 2013

ADJOURNMENT