

Economic Development Commission Meeting
Agenda
Wednesday, December 5, 2018 @ 4:00 PM
Business Information Centre

	Page
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. ADOPTION OF MINUTES	
3.1. Adopt Minutes from September 19, 2018	2 - 3
Economic Development Commission Minutes - 2018-09-19	
4. BUSINESS ARISING FROM THE MINUTES	
5. ACTIVITY REPORT	
5.1. December Activity Report	4 - 6
CED - Activity Report - Dec 2018	
6. OLD BUSINESS	
7. NEW BUSINESS	
7.1. Meeting Dates 2019	
8. ECONOMIC DATA	
8.1. MRDT Hotel Tax	7
Hotel Promotional Funding	
8.2. Business Licenses	8
Business Licenses - Current	
9. ADJOURNMENT- NEXT MEETING DATE	

**Revelstoke and Area
Minutes of the Economic Development Commission
Wednesday, September 19, 2018 at 4:00 p.m.
in the Revelstoke Credit Union Boardroom,
110 2nd Street West**

PRESENT: Members Roberta Bobicki, Mark Baron, Lisa Longinotto, Kevin Dorrius,
Connie Brothers, Rob Elliott, Robyn Goldsmith
Staff Brooke Burke, Recording Secretary
ABSENT: Brett Renaud, Craig Tennock, Tracey Buckley, Nathan Weston,
Ken Norrie, Loni Parker

1. CALL TO ORDER

Meeting was called to order by chair, Roberta Bobicki at 4:00 pm.

2. ADOPTION OF AGENDA

Moved by Kevin Dorrius

Seconded by Lisa Longinotto

THAT agenda be adopted as presented.

CARRIED

3. ADOPTION OF THE MINUTES

Moved by Mark Baron

Seconded by Lisa Longinotto

THAT the minutes from July 31, 2018 be adopted as presented.

CARRIED

4. OLD BUSINESS

4.1 DCC Bylaw

Reviewed not to revisit the bylaw with current council and will revisit with new council to give feedback when appropriate. Discussion around why the vote didn't move forward. Commission would like to see improved communication on public processes moving forward. Discussed drafting a letter to the new mayor and council to address the refreshing of the OCP and once that is complete to revisit the DCC bylaw. General discussion around OCP was held.

Moved by Councillor Brothers

Seconded by Kevin Dorrius

THAT the Economic Development Commission draft a letter to new mayor and council addressing the update of the OCP document.

CARRIED

5. NEW BUSINESS

5.1 Cannabis Draft Bylaw

Roberta reviewed the proposed cannabis bylaw had passed the 1st and 2nd readings. Commission reviewed bylaw and results from the recent survey about cannabis and did not have any concerns with the bylaw as presented. Discussions around number or stores, area where retail stores would be allowed were brought up. Roberta asked if there was any additional feedback from the Commission members to contact her after the meeting.

5.2 All Candidates Forum

Roberta asked Commission members if there was any concern with Rob Elliott being part of this discussion, as he is running for council. No members present saw any concerns. Members were asked to submit ideas for questions to be submitted to the all candidates forum. The below were drafted for consideration to submit:

- 1) What will you do in order to have a culture of collaboration within City hall?
- 2) If you had the task of updating the OCP without public consultation, what would your vision of Revelstoke be in the next 5-10 years? Please comment on industry, housing and economic diversity.
- 3) What would you do to foster good communication between City hall and the public?
- 4) Please give what you feel at the top 3 priorities at City hall.

All questions will be emailed to Commission members to give feedback on prior to submission.

6. ADJOURNMENT

Next regular meeting is October 3, 2018.

Kevin Dorrius moved to adjourn meeting at 5:21 pm.

Roberta Bobicki, Chair

Economic Development Commission

Activity Report for October/November 2018

Affordable Housing

- Housing Needs & Demands Assessment completed, with funding through Rural Dividends as well as CBT.
- Social Development Committee members, Development Services and staff indicated significant concern with gaps in the assessment; as a result SDC members to provide comments which will be incorporated along with Social Development Coordinator's available data to provide an addendum to Assessment.
- Telus Insights data may be able to provide a fuller picture of resident population which will help to validate data collected by Dhillon.
- Staff will work with Development Services to prepare an RFP for the development of the Housing Strategy (to include validation of data as above), to be reviewed and implemented by new Director of Development Services in January. This department will lead development of the Strategy moving forward, with support provided by CED, and will feed into the development of the new OCP.

Technology Strategy/FAB Lab

- Staff participated in meeting of the Technology Committee.
- No word has been received yet re-funding for Technology Strategy 2.0.
- Technology Strategy project extension request approved until January 31, 2019.
- Fab Lab Committee members and staff continue to support the development of the FAB lab; currently assessing potential sites.
- Tech Meet-ups and workshops developed and coordinated by Project Coordinator Karilyn Kempton have been well-attended.

- Staff working with Telus Insights to review data collection and analysis prior to sharing with stakeholders.
- Tech Coordinator contract to be extended through January to ensure deliverables are met and assistance provided to FAB lab and additional initiatives including SMART Communities research collaboration at the regional level.

Rural Dividends Funding

- Staff completed Interim Progress Reports for all Rural Dividend-funded projects.

MRDT Report/Plan

- Staff completed review of MRDT annual report and 2019 Tactical Plan, including submission of draft plan for use of MRDT OAP funds for affordable housing.

Filming in Revelstoke

- Staff met with Regional Film Commissioner to review policy and upcoming opportunities.

Resort Development Strategy

- Resort Development strategy to be developed; this supports Resort Municipality Initiative funding.

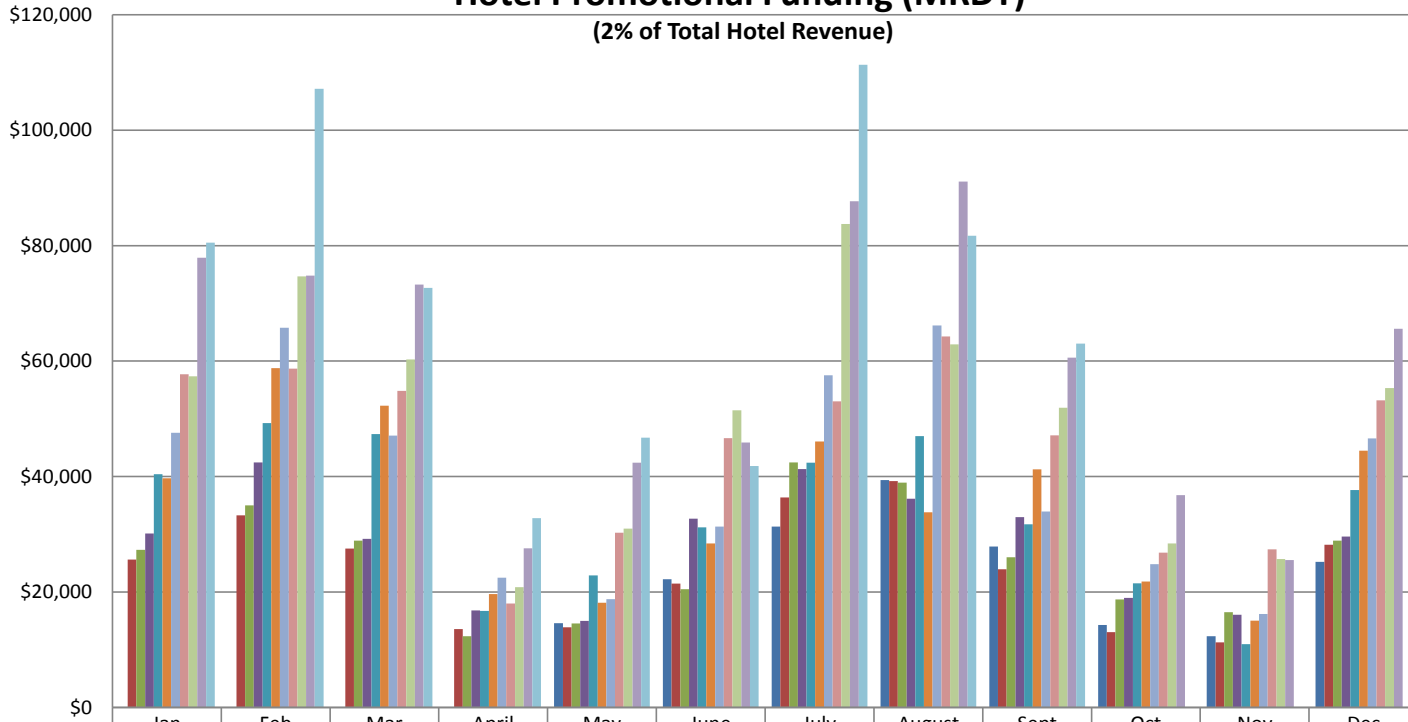
Wayfinding Signage

Staff is working on RFP for Wayfinding strategy for early 2019.

Additional Meetings

- Economic Development Committee Chair
- Outgoing and Incoming Mayors
- Past CED Committee Council representative
- Social Development Committee in October and November
- Rural Dividends Ministry representative
- Media interviews including Mountaineer, Review, and Kootenay Business
- Food Security Coordinator
- Food Security/Agricultural services information session
- Work BC Employment Services Centre
- Tourism planning meeting at RMR
- Okanagan College Board of Directors and Staff
- Poverty Reduction Working Group
- Community Connections Staff meeting
- Spirit of Revelstoke Community Dinner/volunteer fair
- Revelstoke Museum lunch/history presentation
- Climbing and Squash Club representatives
- Community Futures Board Meeting and presentation
- Imagine Kootenay meeting
- Chair of the Housing Society
- Housing Society meeting
- Everything Revelstoke to review contracted deliverables for Shuttle and Flight Service

Hotel Promotional Funding (MRDT) (2% of Total Hotel Revenue)



	Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov	Dec
■ 2008					\$14,588	\$22,202	\$31,320	\$39,401	\$27,886	\$14,282	\$12,338	\$25,206
■ 2009	\$25,622	\$33,271	\$27,505	\$13,574	\$13,870	\$21,451	\$36,398	\$39,194	\$23,958	\$13,040	\$11,281	\$28,174
■ 2010	\$27,302	\$35,027	\$28,911	\$12,345	\$14,573	\$20,496	\$42,458	\$38,952	\$26,035	\$18,696	\$16,514	\$28,905
■ 2011	\$30,127	\$42,430	\$29,224	\$16,790	\$15,001	\$32,708	\$41,274	\$36,141	\$32,964	\$18,977	\$16,043	\$29,592
■ 2012	\$40,418	\$49,245	\$47,342	\$16,732	\$22,857	\$31,213	\$42,398	\$47,017	\$31,708	\$21,512	\$10,984	\$37,652
■ 2013	\$39,680	\$58,795	\$52,254	\$19,643	\$18,158	\$28,418	\$46,059	\$33,811	\$41,253	\$21,812	\$15,060	\$44,484
■ 2014	\$47,597	\$65,781	\$47,071	\$22,489	\$18,739	\$31,352	\$57,521	\$66,155	\$33,922	\$24,803	\$16,203	\$46,601
■ 2015	\$57,707	\$58,675	\$54,818	\$18,011	\$30,266	\$46,630	\$53,017	\$64,283	\$47,136	\$26,831	\$27,401	\$53,213
■ 2016	\$57,348	\$74,672	\$60,264	\$20,832	\$30,986	\$51,480	\$83,739	\$62,916	\$51,909	\$28,409	\$25,724	\$55,305
■ 2017	\$77,915	\$74,807	\$73,273	\$27,549	\$42,403	\$45,875	\$87,684	\$91,080	\$60,613	\$36,767	\$25,511	\$65,584
■ 2018	\$80,531	\$107,173	\$72,691	\$32,808	\$46,745	\$41,822	\$111,327	\$81,712	\$63,014			

Revelstoke Business Licenses

