



COLUMBIA SHUSWAP REGIONAL DISTRICT

PO Box 978, 555 Harbourfront Drive NE, Salmon Arm, BC V1E 4P1
T: 250.832.8194 | F: 250.832.3375 | TF: 1.888.248.2773 | E: plan@csrd.bc.ca | www.csrd.bc.ca

FORESHORE AND WATER DEVELOPMENT APPLICATION FORM

| |
|---------------------|
| For Office use only |
| Date: |
| Fee Paid: |

This application form is only for Docks, Swimming Platforms, and Private Mooring Buoys.

Applicants are advised to consult with Development Services staff before submitting a Development Application to the CSRD. Fees are non-refundable unless otherwise noted. **IMPORTANT: An application is considered incomplete and pending until all required documentation is received; applications are only placed in the queue for processing once all required documentation is received.**

Application Type and Fee: (check all that apply). **Application fee \$200. Land Title Office registration \$150**

- | | | |
|--|--|---|
| <input type="checkbox"/> Floating Dock | <input type="checkbox"/> Swimming Platform | <input type="checkbox"/> 'After the fact' Development Permit application (additional \$200 fee) |
| <input type="checkbox"/> Fixed Dock | <input type="checkbox"/> Private Mooring Buoy(s) | |

****Please check off both the application type(s) and 'after the fact' application if development and/or Bylaw Enforcement has begun.**

Owner Information (Registered owner(s) information required). Additional page(s) attached.

| | | | |
|---|-------------|---------|---|
| Full Name(s): | | | |
| Mailing Address (house number, street name, city, province, postal code): | | | |
| | | | |
| Phone: | Cell Phone: | E-mail: | Preferred method: <input type="checkbox"/> Phone <input type="checkbox"/> Email |

Applicant Information (If the applicant is not the owner(s) or if one registered owner is assigned to act as agent on behalf of all registered owners, complete this and the agent authorization section).

| | | | |
|---|-------------|---------|---|
| Full Name: | | | |
| Mailing Address (house number, street name, city, province, postal code): | | | |
| | | | |
| Phone: | Cell Phone: | E-mail: | Preferred method: <input type="checkbox"/> Phone <input type="checkbox"/> Email |

NOTE: In order to use an agent to work on the owners' behalf, all registered owners on title must sign to grant authorization. If the property is owned by a corporation, a designated person with signing authority for the company must sign the form and provide documentation of signing authority. Attach a separate page with additional signatures if necessary.

Authorization of Agent (Complete only if the applicant is not the owner(s) or if one registered owner is assigned to act as agent on behalf of all registered owners). Additional page(s) attached.

As owner(s) of the land described in this application, I/we hereby authorize _____ to act as agent in regard to this land development application and understand that the Agent will be the point of contact with the CSRD.

| | | |
|---------------------|--------------------|-----------------|
| _____ | _____ | _____ |
| Print name of Owner | Signature of Owner | Date (mm/dd/yy) |
| _____ | _____ | _____ |
| Print name of Owner | Signature of Owner | Date (mm/dd/yy) |

| | | |
|--|--|--------------------------------|
| Property Information (Complete all property information of land under application, if available). | | |
| Legal Description (lot, block, section, township, range, district lot, land district, plan): | | |
| | | |
| Civic Address (house number, street name, city, province, postal code): | | |
| | | |
| Parcel Identifier (PID): | Size of Property (hectares or acres): | Lake Boundary Property Length: |
| Lakes Zoning Bylaw No. 900: the number of docks/swimming platforms/buoys proposed must meet zoning requirements; if they do not, this application will no longer be fast-tracked. | | |
| Zone: | | |
| Current Upland Property Use: | | |
| Description of Proposed Development - Buoys: | | |
| Number of Permitted Buoys in Zone: _____ | Total Number of Buoys Proposed: Existing: _____ New: _____ | |
| Description of Proposed Development - Docks: | | |
| Number of Dock Permitted in Zone: _____ | Total Number of Docks Proposed: Existing: _____ New: _____ | |
| Type of Dock Permitted in Zone: <input type="checkbox"/> Floating <input type="checkbox"/> Fixed <input type="checkbox"/> Both Floating and Fixed | Type of Dock Proposed: <input type="checkbox"/> Floating <input type="checkbox"/> Fixed | |
| Size of Dock Permitted in Zone: _____ | Size of Dock Proposed (in metres): Length: _____ Width: _____ | |
| Width of Walkway Permitted (in metres): _____ | Width of Walkway Proposed (in metres): _____ | |
| Description of Proposed Development - Swimming Platform: | | |
| Number of Permitted Swimming Platforms in Zone: _____ | | |
| Number of Swimming Platforms Proposed: Existing: _____ New: _____ | | |
| Size of Swimming Platform Proposed (Maximum 10m ² Permitted): _____ | | |
| Declaration (If no agent has been authorized as the applicant, all registered owners must sign declaration. If more than two individual owners, attach a separate page with additional signatures). <input type="checkbox"/> Additional page(s) attached. | | |
| I, the undersigned, hereby certify that the attached information, provided with respect to this application is full and complete and a true statement of facts, and hereby agree to submit further information as may be deemed necessary for processing the application | | |
| _____ | _____ | _____ |
| Print name of Owner | Signature of Owner | Date (mm/dd/yy) |
| _____ | _____ | _____ |
| Print name of Owner | Signature of Owner | Date (mm/dd/yy) |

DEVELOPMENT APPLICATION CHECKLIST

IMPORTANT: An application is considered incomplete and pending until all required documentation is received; applications are only placed in the queue for processing once all required documentation is received.

Foreshore and Water Development Permits (docks, swimming platforms, and private mooring buoys).

Checklist:

- Completed application form
- Fee paid: As set out in CSRD [Development Services Application Fees Bylaw No. 4000](#)
 - Application fee
 - Land Title Office registration
- Certificate of Title or Title Search - dated within the last 30 days. Obtained through [BC Land Title & Survey](#)
- All documents listed on title (e.g. covenants and easements)
- Professional report(s) if applicable
- Site plan showing: (preferably in metric)
 - Location of all proposed and existing docks, buoys, swimming platforms, and walkways
 - Setbacks from project property lines into the water for all docks, buoys, swimming platforms
 - Building material of docks, buoys, swimming platforms, and walkways

Sample Site Plan

