



COLUMBIA SHUSWAP REGIONAL DISTRICT

Committee of the Whole Meeting

AGENDA

Date: Wednesday, January 27, 2021
Time: 9:30 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Pages

1. Call to Order

2. Adoption of Agenda

Motion

THAT: the agenda for the January 27, 2021 Committee of the Whole meeting be approved.

3. Meeting Minutes

3.1. Adoption of Minutes

1

Motion

THAT: the minutes from the February 26, 2020 Committee of the Whole meeting be adopted.

Motion

THAT: the minutes from the December 3, 2020 Committee of the Whole meeting be adopted.

3.2. Business Arising from Minutes

4. Business General

4.1. Overview of the draft 2021 Financial Plan (Budget)

Presentation by J. Pierce, Manager, Financial Services.

- Budget process;
- Assessment trends;
- Mandates;
- Public consultation;
- Review of workbook;
- Questions;
- Public consultation.

A copy of the draft 2021 Financial Plan is available on the [CSRD Website](#) and a view only copy is available at the CSRD office.

5. Adjournment

Motion

THAT: the January 2021 Committee of the Whole meeting be adjourned.



COMMITTEE OF THE WHOLE (BUDGET) MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: February 26, 2020
 Time: 9:30 AM
 Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart (electronic participation)	Electoral Area A
	D. Brooks-Hill	Electoral Area B
	P. Demenok	Electoral Area C
	R. Talbot	Electoral Area D
	R. Martin (Vice Chair)	Electoral Area E
	J. Simpson	Electoral Area F
	C. Moss (electronic participation)	Town of Golden
	G. Sulz	City of Revelstoke
	M. Makayev	District of Sicamous Alternate
	K. Flynn (Chair)	City of Salmon Arm
	C. Eliason	City of Salmon Arm
	T. Lavery	City of Salmon Arm Alternate
Director Absent	T. Rysz	District of Sicamous
In Attendance	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham*	Assistant Deputy Corporate Officer
	J. Pierce	Manager, Financial Services
	S. Haines	Deputy Treasurer
	D. Mooney	Manager, Operations Management
	G. Christie	Manager, Development Services
	B. Payne*	Manager, Information Systems
	T. Hughes*	Communications Coordinator

*attended a portion of the meeting only

1. Call to Order

The Chair called the meeting to order at 9:32 AM.

2. Adoption of Agenda

CW2020-0201

Moved By Director Simpson

Seconded By Director Talbot

THAT: the agenda of the February 26, 2020 Committee of the Whole (Budget) meeting be approved.

CARRIED

3. Meeting Minutes

3.1 Adoption of Minutes

CW2020-0202

Moved By Director Eliason

Seconded By Director Demenok

THAT: the minutes from the January 29, 2020 Committee of the Whole (Budget) meeting be adopted.

CARRIED

3.2 Business Arising From Minutes

3.2.1 Community Works Fund Policy

- Overview of Policy F-3
- Delegation from South Shuswap Chamber of Commerce
- Discussion on the Community Works Fund Policy

Discussion:

The Committee of the Whole (CoW) members discussed the current Community Works Fund Policy (CWF) F-03 and asked staff questions regarding supplemental funding, emergency situations, effects on not-for-profit organizations (NPO), Payment-In-Lieu-of-Taxes (PILT) money, Strategic Priorities Fund, and the proposed changes to the policy such as requiring an asset management plan.

Director Demenok suggested that with the strategic priorities fund, the 10% all areas fund should be eliminated. Further, he would like the supplemental funding to remain as it was in the original policy. He said he has concerns about the 25% and \$50,000 cap.

Director Eliason agreed that an asset management plan can be difficult and suggested that "preference be given to associations with an asset management plan" could be included in the policy. He agrees with setting aside the supplemental funding for strategic priorities.

Manager, Financial Services said that a resolution was passed by the Board in early 2019 that stated the 10% all area CWF be directed to asset management for the next 5 years. She noted that CWF have only been made available to NPOs in the last 6 years. CWF are largely used to support CSRD priorities within the strategic workplan.

Director Demenok suggested that the policy be changed by removing the 10% all area and 10% base allocation and allocate the 20% to the strategic priorities fund, where asset management would be funded.

Director Martin said that the 10% all area is being used for asset management and the base allocation ensures funding is available for all Electoral Areas. She is supportive of the way the policy is now.

CW2020-0203

Moved By Director Eliason

Seconded By Director Martin

THAT: that the annual funding allocation be kept as recommended in Policy F-3.

Discussion on the motion:

Director Simpson asked if the discussion on PILT and grant opportunities be deferred to another meeting.

Chair Flynn agreed that a bigger discussion should be had another time.

Director Moss stated that this discussion should be part of a policy session. The budget is set already, and if left as status quo it will not have budget implications. He suggested to keep the funding allocation for annual funds the same.

CARRIED

In Opposition - Director Demenok

CW2020-0204

Moved By Director Eliason

Seconded By Director Simpson

THAT: Supplemental funding be allocated 50% to Strategic Priorities and 50% to Electoral Areas, and eliminate the 10% all areas in Policy F-3.

Discussion on the motion:

Director Demenok was strongly opposed to the motion and asked that the allocation of supplemental funding remain the same as the annual allocation.

Director Cathcart asked if there is the option to allocate supplemental funds with 50% to the Strategic Priorities Fund, and other other 50% to Electoral Areas C, D, and F.

Director Demenok suggested that the supplemental funding be the same as the annual funding allocation.

CW2020-0205

Moved By Director Martin

Seconded By Director Cathcart

THAT: the supplemental funding discussion be deferred so that staff can research the impact of taking the Electoral Areas funding and giving it to Electoral Areas C, D, and F only.

CW2020-0206

Moved By Director Martin

Seconded By Director Eliason

THAT: the discussion on Community Works Fund policy be deferred to a future meeting in March or April, 2020.

CARRIED

4. Business General

4.1 Federation of Canadian Municipalities Attendance and Expenditures

Requested by Director Talbot.

Discussion on FCM attendance and expenditures.

Note: Item 6.7 of the April 18, 2019 Regular Board Meeting attached.

Discussion:

Director Talbot requested clarification from staff regarding Director Martin's expenses associated with the Federation of Canadian Municipalities (FCM) Committee and Board business, and the CSRD's contribution.

Manager, Financial Services confirmed that the travel expenses for committee member business is paid for by the Union of BC Municipalities, and the FCM Conference is paid for by the CSRD under the 011 budget line item.

Director Martin confirmed that all her expenses for FCM meetings are covered as a FCM Board member. She receives remuneration under the CSRD Bylaw and per diem from the CSRD.

Manager, Financial Services confirmed that there is \$18,000 budgeted for three Electoral Area Directors to attend the FCM Conference within the 011 budget, with an additional \$5,000 budgeted in 010 for the Chair to attend.

CW2020-0207

Moved By Director Eliason

Seconded By Alternate Director Makayev

THAT: the Committee receive the information and discuss a possible remuneration bylaw amendment at a later date.

Discussion on the motion:

Director Talbot stated that the bylaw says that 3 Electoral Area Directors plus the Chair can attend the conference. Further, he stated that the CSRD should not pay for a municipal Director to attend the FCM conference.

CARRIED

4.2 Public Relations Support for the CSRD

Requested by Director Demenok for Electoral Area Directors' Committee discussion; redirected to Committee of the Whole.

Discussion on public perception of the CSRD.

Discussion:

Director Demenok stated that this is an Electoral Area issue and not a regional issue. He has concerns about the voter assent process in his area based on his previous experience with two Alternative Approval Processes regarding the Arts and Park purchase, as well as the lack of support for curbside pickup. He is concerned that issues with solid rationale and research gets rejected based solely on tax increase and would like the CSRD to research why this is occurring. He stated that the Local Advisory Committee (LAC) in Electoral Area A is a great option.

Director Cathcart said that a public opinion poll is important. At the LAC meetings, she lets the Electorate know what the CSRD does and does not do. People balk at what they do not understand. She also said there needs to be a monthly commitment and reminded the Committee that it is not a paid meeting.

Chair Flynn reminded the Committee that the CSRD Communications Coordinator presented a report at the February Board meeting regarding public opinion.

Director Eliason said that the CSRD Communications Coordinator is doing an excellent job and he does not see the need for a PR firm yet.

Directors continued to discuss the negativity on social media and experiences.

Director Cathcart suggested that the Advisory Planning Commission mandates be expanded to include a public education component.

Chair Flynn reminded the Committee that staff provided the financial implications of this and referenced the supplemental budget sheet noting the \$100,000 budget increase for the request.

Director Demenok said that \$100,000 is not a realistic number and he is waiting for a proposal from a PR firm that he will share later.

Chair Flynn replied that topic was redirected from the Electoral Area Directors' Committee to the CoW because it has governance, Board, regional implications.

4.3 Overview of the Draft II, 2020 Financial Plan (Budget)

J. Pierce, Manager, Financial Services to present Draft II of the 2020 Financial Plan

- Questions arising from Draft I
- Key changes from Draft I to Draft II
- Tax summaries
- Questions
- Public Consultation

A copy of the draft 2020 Financial Plan is available on the CSRD website and a view only copy is available at the CSRD office.

Manager, Financial Services gave an overview of the budget.

Key Changes:

- Surpluses & deficits mostly finalized.
- To/From reserves finalized
- Director changes
- Other

Review of 2019 surpluses and deficits. Deficits include Eagle Bay Water and Golden Arena – for the Arena, we are still awaiting feedback from insurance, but used some surplus from roof project to help.

Capital Reserve balance at the end of the year: \$16,083,000, increase of \$979,000, interest earned \$425,000.

Significant contributions and projects funded from reserves reviewed.

Operating Reserves \$4,449,000. Utilize \$335,000 in 2020 to assist with tax rate stabilization. Established to help with tax rate stabilization, as well as projects that happen recurring but not annually (ex septic smart).

Section 10 of binder contains a page which shows where the operating reserves are sitting within policy.

Director Changes:

- Additional \$3500 into Area C Grant-In-Aid to allow for town hall meetings
- Reduced Area C parks reserves to get overall increase under 3%
- Falkland Street Lighting increased for a new light

Other Changes:

- Surpluses/deficits
- Staff/Director changes
- Multiple adjustments

Overall:

Expenses increased \$348,378 from Draft 1 to Draft 2, however, there is an overall tax reduction of \$113,194

Review of specific functions being adjusted for higher surpluses.

Review of specific functions being adjusted for lower surpluses. Tax increase of \$538.

Miscellaneous adjustments reviewed (projects rolled forward, contract costs updated, Solid Waste and Recycling further budget refinements).

Other miscellaneous adjustments reviewed for specific functions.

Kyle Dearing spoke about Shuswap Tourism and Economic Development:

Rural Dividend Funding for Economic Development Strategy had to be reallocated. Originally Rural Dividend was okay with moving funding into new organization; however with the new organization starting in 2021, they now want the funds spent in 2020. Based on that worked on allocation the funding to 2 projects: Supporting transition to new organization and Projects within the 3 functions that we have this year.

Manager, Financial Services said that Shuswap Tourism 23.6% increase (down from 25.9% in draft 1); Economic Development decrease of 10.3% (up from 9.8% decrease); and, no change to Film Commission.

Director Demenok asked if the spreadsheet could be forwarded to Directors because he wants it for the Town Hall meeting tonight. Staff confirmed.

Change in tax rates by area do not include local service areas. All areas have decreased from Draft 1 to Draft 2, with exception of Town of Golden – due to Golden Arena. This was offset in Area A by reductions in other functions.

Director Simpson asked if this draft included changes requested yesterday.

Manager, Financial Services said no, any changes now will be in the final draft to be adopted by Board.

Tax requisition is a total of \$15 million, and overview of how it is allocated to each Electoral Area and Municipality.

Comparative of revenues and expenses from Draft 1 to Draft 2.

Comparison of Draft 2 Revenues and Expenses (ex. How are expenses funded)

Public Consultation

Ross Munsey, Glenemma Road

- Suggestion of Live Streaming, and this was shunned. Anybody with a cell phone can live stream.
- Tried to “jam building inspection down our throat” we were not informed of this. Perception of the CSRD went down with this.
- Pay raises? We are in a recession, a pay raise is totally inappropriate at this time.
- When you want something voted through, you make it difficult to vote against. When we want something, you reverse it.
- Directors should leave meetings and go back and inform their electors. Or else live streaming.

Chair Flynn responded that the City of Salmon Arm does not do live streaming, but they record and it is available the next day.

Ted Danyluk, 1038 Scotch Creek Road

- Here to represent North Shuswap Health Center Society (NSHCS)
- Why is the CSRD not able to treat the NSHC Society in the same manner that they support the Chamber of Commerce with a contribution agreement (\$25,500 for NSCC in Area F budget).
- They need a consistent source of funding.
- Provincial Government responsibility to fund health services. Why should CSRD fund when it is responsibility of other level of government? Small/rural communities do not get the funding from the provincial level.
- Suggests that \$10 per residential property would be acceptable to residents.
- Could the CSRD look at this in the future?

Manager, Financial Services clarified that in order for the CSRD to tax, a service establishment bylaw is required and it has to be completed by October 1st so the information can go to BC Assessment to tax for following year. This bylaw would also include an assent process. It is not something we could do for 2020 even if we wanted to. She said she asked

colleagues at other RDs to see if anyone else has such a bylaw in place and got one response.

Director Martin asked if there was an extraordinary event that used up so much funding.

Ellen Hammer, Celista – Treasurer NSHCS.

- Falling through the cracks, not supported by Interior Health
- Need operational costs covered. Doctors do not want to run a health center – they can get doctors no problem, but want to know how it is funded.
- Locum program has kept them alive, but it is not enough. Can't continue to send patients to Kamloops/Chase.
- What about a grant? Can't access CWF because only for assets.
- Doctors only come if given accommodation.
- They have cut costs wherever they can, they need a minimum of \$63,000 to stay open.
- They are operating month to month and need a grant desperately now.
- In regards to public perception, know the CSRD is not responsible, but people see CSRD putting money into Tourism is that more important than health care?
- The issue is not getting doctors, but need to be able to pay them
- Doing fundraising, increased membership fees, going door to door.
- This is all of the North Shore, not just Scotch Creek.

Bill McBride, Anglemont

- Emphasize the importance of the NSHC, the clinic.
- Seymour Arm residents have to go all the way to Chase, 184 km round trip
- Requested a copy of the letter, and the Manager, Financial Services agreed.

Director Simpson said he was Director, Chair and Co-Chair of NSHCS for 6 years and had no success with getting IHA to recognize that they need funding. We will be having more discussions about this.

Director Martin suggested meeting with Minister of Health at UBCM.

Chair Flynn said that everyone has mentioned that you know that Local Government is not responsible for Health Care. Taxes are collected for your Regional Hospital District. For a bylaw there is no way to implement a

bylaw quickly. Staff and Director will be discussing other options for short term funding, and maybe the Board can assist with lobbying.

Ellen Hammer, Celista gave thanks for helping and stated they are talking to Greg Kylo, TRHD, but they feel like they are being passed off. They are unique in BC and are asking for a one-time grant for an emergency situation.

Jim Lieper, 2014 Hannock Rd Notch Hill

- In his view delinquencies regarding public input
- Consider public consultation written whereby public can bring written comments to the chair and they can decide if it is appropriate or not.
- NPO's – go raise your own money.

Any other Board questions or Comments?

Director Talbot thanked the Manager and staff of the Finance Department, which was echoed by Director Demenok. Chair Flynn mentioned all staff help with preparation and recognizes that new projects require staff time.

Manager, Financial Services said in March we will be adopting the 5 year financial plan. Changes to Economic Development, Tourism and Film Commission will be in that budget. \$15,000 increase to Area F Grant-In-Aid. Only other change would be insurance info re: Golden Arena. She does not anticipate any significant changes.

CW2020-0208

Moved By Director Eliason

Seconded By Director Sulz

THAT: the Committee recommends approval of Draft 2 budget and move to Draft 3.

CARRIED

4.4 Touchpad System for Electoral Areas A, C, and F

From the Electoral Area Directors' Committee Meeting on February 25, 2020:

THAT: the Electoral Area Directors' Committee recommend to the Committee of the Whole (Budget) meeting that \$5000 be set aside to purchase a 100 touchpads system with the shared cost between Electoral Areas A, C and F Grant-in-Aid budgets.

Discussion on the motion:

Manager, Financial Services said it is not appropriate for the Board to use Grant-in-Aid money as suggested to purchase equipment. She suggested it could be funded from the Electoral Area Government budget as a minor equipment purchase or use operating reserves.

Director Martin asked how often this system would be used and why a paper ballot could not be used.

Director Demenok guessed that it would be used two dozen times a year at LAC or Town Hall meetings. He said that the concept is universal and anonymous input. The expense is minor and you get results on the fly.

CW2020-0209

Moved By Director Demenok

Seconded By Director Simpson

THAT: the Board set aside \$5,000 for the purchase of a 100-touchpad system.

CARRIED

5. Adjournment

CW2020-0210

Moved By Director Eliason

Seconded By Director Sulz

THAT: the February 26, 2020 Committee of the Whole (Budget) meeting be adjourned.

CARRIED

12:54 PM

CHAIR

CORPORATE OFFICER



COMMITTEE OF THE WHOLE MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: December 3, 2020
 Time: 9:30 AM
 Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart [^]	Electoral Area A
	D. Brooks-Hill [^]	Electoral Area B
	P. Demenok [^]	Electoral Area C
	R. Talbot [^]	Electoral Area D
	R. Martin (Vice Chair) [^]	Electoral Area E
	J. Simpson [^]	Electoral Area F
	C. Moss [^]	Town of Golden
	G. Sulz [^]	City of Revelstoke
	T. Rysz [^]	District of Sicamous
	K. Flynn (Chair)	City of Salmon Arm
	C. Eliason [^]	City of Salmon Arm
Staff In Attendance	C. Hamilton	Chief Administrative Officer (CAO)
	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham	Assistant Deputy Corporate Officer
	J. Pierce [*]	Manager, Financial Services
	D. Mooney [*]	Manager, Operations Management
	G. Christie [*]	Manager, Development Services
	B. Payne [*]	Manager, Information Systems

^{*}attended a portion of the meeting only.

[^]electronic participation.

1. Call to Order

The Chair called the meeting to order at 9:34 AM.

2. Adoption of Agenda

CW2020-1201

Moved By Director Martin

Seconded By Director Simpson

THAT: the agenda of December 3, 2020 Committee of the Whole meeting be approved.

CARRIED

3. Business General

3.1 2019-2022 Strategic Plan Update

For reference, the meeting minutes discussion from October 15, 2020 Committee of the Whole is attached to the agenda.

CAO requested the Directors discuss the workplans rather than the individual department heads summarizing the progress reports attached. Regarding housing, adding "enhanced housing opportunities" to the Strategic Plan.

Director Demenok would like to see housing wording included in the Strategic Plan. This is a forward-looking document intended to guide what we do in the future.

Director Martin agrees with the housing wording that the CAO mentioned.

Manager, Information Systems joined the meeting at 9:36 am.

CW2020-1202

Moved By Director Martin

Seconded By Director Demenok

THAT: the Committee of the Whole recommend that the Board include the words "enhanced housing opportunities" in the CSRD 2019 - 2022 Strategic Plan as an amendment in the Healthy Communities section.

Discussion on motion:

CAO - the above noted wording would be added to Specific actions for the CSRD this term include: Identifying and exploring opportunities to

collaborate with community agencies and member municipalities to provide recreational, cultural programming and *enhanced housing opportunities*.

CARRIED

3.2 Director(s) Suggestions

Director Martin - Request for consideration of an Anti-Racism/Anti-Discrimination policy.

Action -If Committee is supportive, recommendation to Board for staff to bring forward a CSRD policy to future Board meeting.

Director Martin - Does the Strategic Plan address Housing in a manner to give the Board and Staff direction to move forward with potential Housing partnerships. Consider establishing a policy of accepting land donations and enter into a partnership with a Non-Profit organization for the purpose of housing.

Director Martin wanted to bring this to the Board to discuss. Suggests staff create an anti-racism/anti-discrimination policy to bring forward to the Board.

CAO noted that Lidstone and Company has a draft template policy that the Board could consider in January.

Director Demenok asked for a friendly amendment to refer to the policy more generally and call it Anti-Discrimination policy. Mover and seconder agreeable.

CAO suggested an amended template policy based on the legal counsel draft be brought to the Board for discussion.

Director Rysz likes the legal counsel template.

CW2020-1203

Moved By Director Martin

Seconded By Director Cathcart

THAT: the Committee of the Whole recommend that the Board direct staff to bring forward an Anti-Discrimination Policy for the Board to consider at the January Board meeting.

CARRIED

3.1 2019-2022 Strategic Plan Update

3.1.1 Financial Services Strategic Plan Annual Progress Report

Report from Jodi Pierce, Manager, Financial Services.

Verbal summary of the progress report by the Manager, Financial Services.

Chair commented on the importance of taxpayer engagement pre-budget.

Director Moss said budgetary engagement should be a year-round effort and it is not just at budget time.

Director Demenok commented about the first mission statement about cost-effective services. Challenge staff to intertwine cost-effectiveness into our workplans.

Manager, Financial Services, cost effectiveness is done on a routine basis by the Team Leaders and not just the Finance Department.

Director Moss cost effectiveness is highlighted in our plan. It needs to be reported out regularly from all departments. Perhaps in the staff recommendation include it in the Financial implications and tie it back to the Strategic Plan.

Director Cathcart agrees with Director Moss.

Director Martin also recognizes that the Finance Department takes time with Grants-in-Aid funding applications.

Director Moss said this is a high level goals with too many people's interpretations. We must make our goals clear so staff can implement.

Director Demenok clarified that we have to do a better job explaining to the communities what we do.

3.1.2 Development Services Strategic Plan Annual Progress Report

Report from Gerald Christie, Manager, Development Services (DS).

Verbal summary from Manager, Development Services.

Director Martin wanted to ensure we are developing a housing policy to provide housing opportunities in our communities.

Manager, Development Services confirms the land donation wording is being contemplated.

Director Martin asked if there will be a need to amend all the Official Community Plan(s) (OCP).

Manager, DS said not necessarily because the OCP wording is broad and general enough.

Director Talbot asked if OCP for Silver Creek and Falkland is in the strategic plan.

Manager, DS confirmed the Salmon River/Falkland OCP will be in the 2021 workplan.

Director Moss in regards to the Board policy around housing. Asked if short term rental housing regulation is being considered.

Manager, DS said zoning is where the regulation comes in. Through the policy session, the discussion will direct the regulation.

Director Moss said we need to have a regional approach with these policies because of the proximity of the municipalities and the Regional District.

Director Simpson gave kudos to the department in particular the updated DS procedures bylaw.

Director Demenok asked the Manager to comment on Building and Bylaw Services.

Manager, DS agreed that there are things that were not explicitly noted in the progress report and gave examples.

3.1.3 Operations Management Strategic Plan Annual Progress Report

Report from Darcy Mooney, Manager, Operations Management.

Verbal summary from Manager, Operations Management (OM).

Director Sulz asked about the composting facility in Revelstoke.

Manager, Operations Management said that facility is moving forward. Will provide a slideshow and update for the City of Revelstoke Council.

Director Cathcart asked about Fire Services at Kicking Horse Resort.

Manager, OM said it is on his mind and can speak with Director Cathcart about this later.

Director Demenok said a number of the workplan items will be tied back to the strategic plan.

3.1.4 Corporate Administration Strategic Plan Annual Progress Report

Report from Lynda Shykora, Deputy Manager, Corporate Administration and Charles Hamilton, CAO.

Verbal summary from Deputy Manager, Corporate Administration (CA).

Director Simpson would like public input. Asked about plans to develop processes that will allow for public input.

Deputy Manager, CA mentioned that we are utilizing social media and online methods. Example was the survey that was created for the EAD A for her area. We have to consider the health orders and we could consider other methods.

Director Brooks-Hill expressed how happy the residents are about the meeting are on Zoom.

Chair agrees that this is a very positive move to have meetings available electronically.

Director Talbot acknowledged Tracy Hughes, Communication Coordinator's great efforts on social media.

4. Adjournment

The Chair adjourned the meeting at 11:03 AM.

CW2020-1204

Moved By Director Eliason

Seconded By Director Talbot

THAT: the Committee of the Whole meeting of December 3, 2020 be adjourned.

CARRIED

CHAIR

CORPORATE OFFICER