



Governance Advisory Committee

Shuswap North Okanagan Rail Trail

July 16, 2021, 9:00 am - 12:00 pm via ZOOM

Agenda Updated: July 11, 2021

AGENDA

Meeting Purpose: to provide policy direction relative to the planning, development, management and governance of the Rail Trail Corridor project.

Objectives:

- To review minutes and business arising from the previous meeting
- To update/discuss project development, fund raising, and upcoming priorities
- To direct communications to update the public

Agenda:

1. Welcome, SPlatsin te Secwépemc Acknowledgement, and Introductions
2. Approval of Agenda
 - a. Resolution: ***THAT: the agenda of the July 16, 2021 Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee meeting be approved.***
3. Adoption of Minutes
 - a. Resolution: ***THAT: the minutes of the May 21, 2021 Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee meeting be adopted as circulated.*** ([May 21, 2021 DRAFT](#))
4. Presentations
 - a. Unfolding the True Story: SPlatsin & Secwepemc History, Values, & Interests – PENDING
5. Reports
 - a. Financial Update – see Project Financial Report ([July 09/2021](#))
 - b. Technical Operational Committee Report
 - i. Project & Funding Campaign Support – extension to December 31, 2021
 - ii. Effective and consultative planning for safe road crossings, adequate parking, and trail head amenities with municipalities and electoral areas along the rail corridor (Regular Standing Item) - Update
 - iii. Enderby-SPlatsin Pilot Test Section update ([combined project plan overview](#))
 - iv. Revegetation Plan – recommendation to include in Pilot Section
 - c. Funding Strategy
 - i. Capital Funding Campaign Update (Alex de Chantal)



1. Test Section Signage
2. Poster and Countertop Presence
- ii. Grant Updates –
 1. [TOTA](#) - \$250,000 successful
 2. [CHCI](#) - second intake submitted June 25/21 (Results in Sept)
 3. [CVRIS](#) – update pending
 4. [BC Active Transportation Grant](#) – Deadline July 30, 2021
 5. [Canada Community Revitalization Fund](#) – Deadline July 23, 2021
6. Correspondence
 - a. MoTI Correspondence Response to GAC presentation questions ([May 28, 2021](#))
 - b. District of Sicamous Correspondence re Communications with Adjacent Properties ([June 14, 2021](#))
7. Business Arising
 - a. Update on TOC/DoS staff review of RAPR Assessment Report and strategy related to communication, compliance and procedures for adjacent property owners to address encroachments within the Rail Corridor property between km 0.5 and 1.5 within the District of Sicamous (DoS/TOC staff) (See Brief [Jan. 13, 2021](#) and GAC resolution 6.c. [Jan. 15, 2021](#))
 - b. Implementation/Funding Strategy —
 - i. Erosion Mitigation – RDNO/Director Delisle to present funding strategy proposal re erosion mitigation in a briefing document for consideration. (See GAC Minutes Item 5.c.ii.5. [May 21, 2021](#)) – pending
 - ii. Phased Implementation – RDNO to present a brief outlining their position in response to the March 19, 2021 brief re need for a more adaptable phased implementation approach for consideration. (See: Discussion Brief - [Mar. 14, 2021](#) and GAC resolution 5.c.iv. [Mar. 19, 2021](#)) – pending
 - c. Governance Advisory Committee Terms-of-Reference – amendment recommendations
8. New Business
 - a. Application to new grants (BC Active Transportation, Canada Community Revitalization Fund)
 - b. Corporate Utility Rail Corridor Crossing Authorization – Memo ([June 10, 2021](#))

RECOMMENDATION: THAT: The Governance Advisory Committee revisit its previous policy recommendation, which is to rely on unregistered Master Agreements as a means of authorizing existing and future utility crossings for the three major utility corporations, i.e., TELUS, Fortis BC, and BC Hydro; and authorize staff to enter into negotiations with these three utility corporations (the Utility/Utilities);



AND THAT: the negotiations include a request that the Utilities provide the Owner of the Rail Trail land (the Owner) with a customized proposal to ensure that the Owner’s interests are protected to the greatest extent possible; that the proposal clearly makes the Utility responsible for all costs of the Statutory Rights of Way, including legal, survey and registration; and that the proposal includes consideration of a one-time upfront payment.

- 9. Direction on next communication updates to the public
 - a. News Release – [July 7, 2021](#) re: MoU with Community Foundations
 - b. Updated Info Bulletin – [Spring 2021](#) (posted to all trail signs)
 - c. Upcoming News Releases – new donor commitment announcements, pilot section update

10. Summary and Next Steps

11. Next Meeting:

- a. Regular Advisory –Sept 17, 2021, 9:00 am – 12 Noon – Location: Online ZOOM

12. Adjournment

- a. Resolution: ***THAT: the July 16th, 2021 Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee meeting be adjourned.***

Site-Visit: Due to COVID-19 restrictions, on-site field visits following the meeting along the rail-trail corridor are on hold.

Attending: appointed inter-jurisdictional representatives (one designate from each of the 12 jurisdictions within the two regional districts, plus two Splat'sin representatives), as well as additional staff representation including CAOs and/or designates.

RSVP Contact: Secretariat/Facilitation – Phil McIntyre-Paul (Shuswap Trail Alliance) – interim secretariat to the Governance Advisory Committee (Contact: phil@shuswaptrails.com, 250-804-1964)

Meeting Documents: (Note: linked to Dropbox – requires free Dropbox app installed on device or computer)

- 1. Rail Trail Governance Advisory Committee Minutes – [May 21, 2021 DRAFT](#)
- 2. Project Financial Report – [July 09/2021](#)
- 3. Corporate Utility Rail Corridor Crossing Authorization – Memo ([June 10, 2021](#))
- 4. MoTI Correspondence Response to GAC presentation questions ([May 28, 2021](#))
- 5. District of Sicamous Correspondence re Communications with Adjacent Properties ([June 14, 2021](#))
- 6. Segmented Grant Funding Approach – Discussion Brief ([Mar. 14, 2021](#))

Background Documents: (for Reference)

- 1. [Rail Trail Development Plan](#) (Jan 15, 2021) and [Staged Class C Costing](#) (Sept 9, 2020)
- 2. [Capital Investment Strategy – Staged Leverage Proposal](#)



3. [Rail Trail ½ KM Markers Reference Mapbook \(Aug. 01, 2019\)](#)
4. [Communications Plan & Consultation Strategy FINAL](#)
5. [Memorandum of Understanding \(Master Agreement\) between CSR D, RDNO, and Splatsin – FINAL](#)
6. [Terms of Reference - Governance Advisory Committee - Sicamous to Armstrong Rail Trail Corridor FINAL](#)
7. [Terms of Reference - Technical Operational Committee - Sicamous to Armstrong Rail Trail Corridor FINAL](#)
8. [Preliminary Concept Design Report – Sicamous-to-Armstrong Rail Trail Corridor \(Updated Aug 2019\)](#)
9. [Overview Map – Rail Corridor](#)
10. [Information Poster Board Display Set \(Nov. 05, 2019\)](#)
11. [Information Bulletin #1 \(Nov. 05, 2019\)](#)
12. [Information Bulletin #2 \(May 04, 2021\)](#)
13. [Website](#)

Summary of Actions from Minutes – May 21, 2021

Task or Action	Responsibility	Timeframe/Status
review the RAPR Assessment report and coordinate a strategy related to communication, compliance and procedures for adjacent property owners to address encroachments within the Rail Corridor property to present to the Governance Advisory Committee. (See Motion 6.c Jan. 15, 2021)	DoS/TOC staff	Completed
draft a cover letter signed by the Kukpi7 and Regional District Chairs to include with grant applications emphasizing the collaborative commitment of all three partner owners.	TOC	Completed
RDNO to present funding strategy proposal re erosion mitigation in a briefing document for consideration at the next Governance Advisory Committee.	RDNO/Director Delisle	To do (for GAC July 16/2021)
prepare a project management work plan for 2022-2023 during fall budget discussions.	TOC with Governance Partners	To do (for fall 2021)
RDNO leadership will present a discussion brief outlining their position in response to the March 19, 2021 brief re need for a more adaptable phased implementation approach for consideration of the Governance Advisory Committee	RDNO	To do (for GAC July 16/2021)
coordinate a 4x8 sign for the Enderby-Splatsin test section to profile the coming development, partnerships, and encourage rail trail donations	Alex de Chantal	In progress
coordinate a photo shoot on the test section, including Kukpi7 Christian and the RDNO and CSR D Chairs, to announce partnership with community foundations.	Alex de Chantal	Completed

Summary of Carry Forward Actions from Minutes – March 19, 2021:

Task or Action	Responsibility	Timeframe/Status
Draft an MOU with ALC based on the ORT	TOC	In progress
Get pricing estimates for interim maintenance for TOC.	Brad	In progress



Review and continue sharing updates on technical meetings between Rail Trail TOC and MoTI, as available	TOC	Ongoing
Prepare business access use policy and process for review	TOC	Carry forward
Review the dialogue to date regarding Vernon to Armstrong Connection, and bring forward a resolution to the Governance Advisory for moving forward on this	TOC	Carry forward

Abbreviations: GAC (Governance Advisory Committee), TOC (Technical Operational Committee), PMT (Project Management Team)