



Governance Advisory Committee Shuswap North Okanagan Rail Trail AGENDA – DRAFT

January 07, 2022, 9:00 am - 12:00 pm via ZOOM

Agenda Updated: January 05, 2022

Meeting Purpose: to provide policy direction relative to the planning, development, management, and governance of the Rail Trail Corridor project.

Objectives:

- To review minutes and business arising from the previous meeting
- To update/discuss project development, fund raising, and upcoming priorities
- To direct communications to update the public

Agenda:

1. Welcome, Splitsin te Secwépemc Acknowledgement, and Introductions
2. Approval of Agenda
 - a. Resolution: ***THAT: the agenda of the January 07, 2022, Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee meeting be approved.***
3. Adoption of Minutes
 - a. Resolution: ***THAT: the minutes of the November 19, 2021 Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee meeting be adopted as circulated.*** ([Nov 19, 2021, DRAFT](#))
4. Presentations
 - a. Unfolding the True Story: Splitsin & Secwepemc History, Values, & Interests – PENDING
5. Reports
 - a. Financial Update ([January 05, 2022](#))
 - b. Technical Operational Committee Report
 - c. Funding Strategy
 - i. Capital Funding Campaign Update – deferred to next meeting
 - ii. Grant Updates
6. Correspondence
 - a. Community Fundraising Letter of Support ([Dec. 6, 2021](#))



- 7. Business Arising
 - a. Services Agreement for Rail Trail Support – ([Brief Jan 4, 2022](#) and [STA Work Plan Dec. 13, 2021](#))
 - b. Statutory-Right-of-Way Agreement – RDNO/CSR D/Splatsin Development Corp ([Brief Jan 6, 2022](#))
 - c. Sicamous-to-Mara and Enderby/Splatsin Pilot Project Implementation: Project Management, Engineering and Leading Partners on Rail Trail Development Areas – deferred
 - d. Governance Advisory Committee Amendments – deferred to next meeting
- 8. New Business
- 9. Direction on next communication updates to the public
- 10. Summary and Next Steps
- 11. Next Meeting:
 - a. 2022 Schedule – 3rd Thurs every 2 mths? (March 18, May 20, July 15, Sept 16, Nov 18)
- 12. Adjournment
 - a. Resolution: ***THAT: the January 07, 2022, Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee meeting be adjourned.***

Site-Visit: Due to COVID-19 restrictions, on-site field visits following the meeting along the rail-trail corridor are on hold.

Attending: appointed inter-jurisdictional representatives (one designate from each of the 12 jurisdictions within the two regional districts, plus two Splatsin representatives), as well as additional staff representation including CAOs and/or designates.

RSVP Contact: Secretariat/Facilitation – Phil McIntyre-Paul (Shuswap Trail Alliance) – interim secretariat to the Governance Advisory Committee (Contact: phil@shuswaptrails.com, 250-804-1964)

Meeting Documents: (Note: linked to Dropbox – requires free Dropbox app installed on device or computer)

- 1. Governance Advisory Committee Minutes ([Nov. 19, 2021 DRAFT](#))
- 2. Financial Report ([January 05, 2022](#))
- 3. Brief re Services Agreement with Shuswap Trail Alliance for Rail Trail Support ([Jan 4, 2022](#))
- 4. STA Rail Trail Support Services Work Plan 2022 ([Dec. 13, 2021](#))
- 5. Brief re Statutory Right of Way Agreement – RDNO, CSR D & Splatsin Development Corporation Inc. ([Brief Jan 6, 2022](#))

Background Documents: (for Reference)

- 1. [Rail Trail Development Plan](#) (Jan 15, 2021) and [Staged Class C Costing](#) (Sept 9, 2020)



2. [Rail Trail Concept Maps \(Aug 14, 2020\)](#)
3. [Communications Plan & Consultation Strategy FINAL \(July 19, 2019\)](#)
4. [Memorandum of Understanding \(Master Agreement\) between Splatins, CSR, and RDNO – FINAL](#)
5. [Terms of Reference - Governance Advisory Committee - Sicamous to Armstrong Rail Trail Corridor FINAL](#)
6. [Terms of Reference - Technical Operational Committee - Sicamous to Armstrong Rail Trail Corridor FINAL](#)
7. [Capital Investment Strategy – Staged Leverage Proposal \(Aug 21, 2020\)](#)
8. [Funding Investment & Community Engagement Strategy UPDATED \(Jan 8, 2021\)](#)
9. [Community Capital Fundraising Strategy: Messaging, Strategy, Tactics Update \(Jan 12, 2021\)](#)
10. [Rail Trail Donor Presentation Folder \(Updated Nov 19, 2021\)](#)
11. [Splatins-Enderby Pilot Section Project \(Jan 26, 2021\)](#)
12. [Sicamous to Mara Early Access Project \(July 30, 2021\)](#)
13. [Preliminary Concept Design Report – Sicamous-to-Armstrong Rail Trail Corridor \(Updated Aug 2019\)](#)
14. [Information Poster Board Display Set \(Nov. 18, 2019\)](#)
15. [Information Bulletin #1 \(Nov. 05, 2019\)](#)
16. [Information Bulletin #2 \(May 04, 2021\)](#)
17. [Overview Map – Rail Corridor](#)
18. [Website](#)

Summary of Actions from Minutes – November 19, 2021

Task or Action	Responsibility	Timeframe/Status
Explore how to provide GAC access to the Erosion Flood Risk Assessment online GIS mapping	TOC	Completed (recommend through direct request to staff)
Issue a public news release to provide better information to the public on the concerns raised by the BC Dock Owners Coalition	TOC	Completed
Invite the BC Dock Owners Coalition to send a letter to the Rail Trail Corridor owners group requesting an opportunity to meet	TOC	In progress
Staff to present written wording for the proposed revision to the Governance Advisory Committee Terms-of-Reference and accompanying motion	TOC	To do
Prepare project management, engineering, quality control, quality assurance and procurement documentation for the two project development areas within the Rail Trail for Governance Advisory Committee review	TOC	In progress
Invite representatives from the Ministry of Transportation and Infrastructure to attend a future meeting of the Governance Advisory Committee to present the conceptual design plan for the Highway 97A re-route through the City of Enderby; and	TOC	In progress Invitation extended – propose next GAC meeting
Following the presentation from MoTI provide clear policy direction to the Technical Operational Committee regarding MoTI use of Rail Trail lands for highway use.	GAC	Following MoTI presentation
Clarify Askew’s Foods representation (all four grocery stores) in upcoming communications	Alex	To do



Summary of Actions from previous Minutes

Task or Action	Responsibility	Timeframe/Status
Follow-up with Kukpi7 Christian and Splatsin leadership to provide direction for story scripting, promotional videos, and messaging, including the welcome song and appropriate ceremonies of welcome.	Alex	In progress
Install highway signs and produce promotional video footage utilizing available funding (Motion 5.c.iii.)	Alex	Signs - in progress Video – on hold by TOC
Follow-up with Splatsin leadership regarding potential leverage of the Friendship Accord funding	Alex/Splatin Leadership	To do
Look into the BC Gaming grants	Alex	To do
Work with RDNO/CSR D chairs and meet with CAOs to discuss an erosion mitigation funding strategy further	Director Denis Delisle/ RDNO & CSR D Chairs	Still to do
Splatsin staff to follow-up regarding Friendship Accord funding available to District of Sicamous and Splatsin to see if Splatsin can take the initiative to get this rolling. (DoS leadership recommend contacting Evan Parliament for assistance.)	Kukpi7 Christian/ Splatsin Staff	To do
Get pricing estimates for interim maintenance for TOC	Brad Ackerman	In progress
Review and continue sharing updates on technical meetings between Rail Trail TOC and MoTI, as available	TOC	Ongoing
Prepare business access use policy and process for review	TOC	Carry forward
Review the dialogue to date regarding Vernon to Armstrong Connection, and bring forward a resolution to the Governance Advisory for moving forward on this	TOC	Carry forward

Abbreviations: GAC (Governance Advisory Committee), TOC (Technical Operational Committee), PMT (Project Management Team)