

COLUMBIA SHUSWAP REGIONAL DISTRICT

AREA F PARKS AND RECREATION ADVISORY COMMITTEE MEETING

Minutes of the meeting held Thursday, October 10, 2019
at the Scotch Creek/Lee Creek Fire Hall, Scotch Creek

Note: The following minutes are subject to correction and are draft until adopted by the Parks Advisory Committee at the next meeting.

PRESENT

Al Nunn
Jennifer Spooner

Dianne Young
Tom Lucas

Absent

Charlotte Hall
Shelley Witzky

Staff

Jay Simpson
Ryan Nitche
Jared Taylor
Veda Roberge

Director, Electoral Area F
Team Leader, Community Services
Community Parks and Recreation Coordinator
Community Parks and Recreation Coordinator

Guests

Phil McIntyre Paul
Pat and Gord Robertson
Jo Anne Malpass

Dave King and Miki Andrejevic, St. Ives Ratepayers Association

The meeting commenced at 10:00 AM

CALL TO ORDER

The Chair called the meeting to order at 10:00 AM.

ADOPTION OF AGENDA/MINUTES

Jennifer Spooner/Tom Lucas THAT:
the agenda for the October 10, 2019 be approved as presented:
CARRIED

Noted that the presentation from the St. Ives Ratepayers Association would be led by Dave King.

INTRODUCTIONS

The Chair welcomed everyone to the meeting and asked for introductions of the Committee, CSRD staff members and guests.

DELEGATIONS

Dave King/Miki Andrejevic – St. Ives Ratepayers Association

- Mr. King presented a report to the Committee outlining its request for a public dock to be located at the St. Ives Community Park. The Team Leader provided the Committee with a letter in opposition of a proposed dock at the park from Mr. and Mrs. Robertson, who own property adjacent to the park. Mr. Andrejevic also addressed the Committee to relay concerns regarding erosion of the shoreline from recent high water events and a request to staff to address the erosion concerns.
- The Committee discussed the two requests from the St. Ives Ratepayers Association. It was agreed by consensus that the Committee does not recommend the CSRD pursue the purchase and installation of a dock at St. Ives

BUSINESS ARISING FROM DELEGATIONS

at this time and that the issue should be referred to the Electoral Area F Master Park planning process that is scheduled for 2020.

- It was agreed by consensus that the Committee recommends the CSRD consider allocating budget funding in the Electoral Area F 2020 Capital and Maintenance budget to address and mitigate erosion concerns at St. Ives Park, subject to budget approval and that work would not commence until necessary permits are obtained from the Province.
- The Committee discussed the existing fire pit at St. Ives Park and fire pits at all Area F Parks.

Dianne Young/Tom Lucas THAT:

The Committee recommends that the CSRD the existing fire pit at St. Ives Park and further prohibit campfires during the summer months at all Electoral Area F Parks.

CARRIED

The Committee discussed the existing fire pit at Farrell's Field ice rink and agreed that the fire pit is considered safe as it is used only during the winter months.

**2019
CAPITAL/MAINTENANCE
PROJECTS UPDATE**

The Community Parks and Recreations Coordinators presented a summary report of the capital and maintenance projects completed in 2019 throughout Electoral Area F Parks.

**BRISTOW ROAD BOAT
LAUNCH UPDATE**

The Team Leader updated the Committee on the progress to date for Bristow Road and reviewed an update memo. The CSRD is waiting for the necessary permits from MFLNROND with respect to the foreshore tenure, the Section 11 and Site Alteration Permits. All engineering, design and planning are complete and the project can be tendered once permits are received.

**DON FINK PARK
PLANNING UPDATE**

The Team Leader updated the Committee regarding planning for upgrades to Don Fink Community Park in Seymour Arm. The CSRD will be working with the Seymour Arm Community Association to form a focus group over the winter to review design plans.

**LEE CREEK TRAIL
PLANNING UPDATE**

Committee member Tom Lucas advised the Committee of a summer site visit that was led by the Shuswap Trail Alliance. The Team Leader advised that funding will be allocated to continue with pre-application planning with the Shuswap Trail Alliance including additional community and First Nations engagement.

**NEW PARK
BUSINESS/ELECTORAL
AREA F PARKS MASTER
PLAN**

The Team Leader discussed the importance of having a new Area F Parks Plan completed as the current one is outdated. Funding has been budgeted for 2020 to proceed with hiring a consultant to lead the parks plan process. It is expected that the Electoral Area F Parks Advisory Committee will act as the community working group throughout the Master Parks Plan process. Staff will draft a sample Request for Proposals and call a special meeting of the Committee in December to review the RFP. It is expected that the Master Parks plan will be tendered once budget approval is received and commence in late spring with community engagement commencing throughout the summer.

**NEW PARK
BUSINESS/BOAT LAUNCH
AND DOCK REQUESTS**

The Team Leader advised that staff has received requests for boat launches in Seymour Arm and Adams Lake as well as a dock request in St. Ives. The Team that groups or residents with these requests should be encouraged to engage in the Master Parks planning process once it commences to advise of their requests. Projects such as boat launches and public docks could then be prioritized within the Master Plan once it is

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finalized. The Committee discussed the Master Parks plan in more detail and agreed by consensus that staff should continue to pursue completing a Master Parks Plan in 2020. The Committee recommended that a full complement of Parks Committee members should fill any vacancies currently on the Committee in order to ensure adequate attendance at working group meetings during the Parks Planning process.

The meeting was adjourned at 12:55 PM