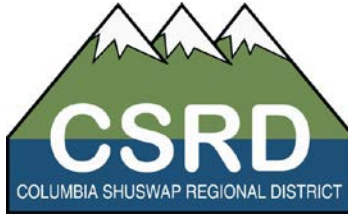


ELECTORAL AREAS

- A GOLDEN-COLUMBIA
- B REVELSTOKE-COLUMBIA
- C SOUTH SHUSWAP
- D FALKLAND-SALMON VALLEY
- E SICAMOUS-MALAKWA
- F NORTH SHUSWAP-SEYMOUR ARM

- MUNICIPALITIES:
- GOLDEN
  - REVELSTOKE
  - SICAMOUS
  - SALMON ARM



PO BOX 978  
781 MARINE PARK DRIVE NE  
SALMON ARM BC V1E 4P1

TEL: (250) 832-8194  
FAX: (250) 832-3375  
TOLL FREE: 1-888-248-2773

# AGENDA

## REGULAR BOARD MEETING

**DATE:** Thursday, January 15, 2015

**TIME:** Note: Earlier start time 8:30 AM

**PLACE:** CSRD Board Room  
781 Marine Park Drive NE, Salmon Arm

**UPCOMING MEETINGS/EVENTS:**

January 29, 2015 Committee of the Whole (Budget) @ 9:30 AM

### CALL TO ORDER

### DELEGATIONS

PLACE CURSOR OVER  
PAGE NUMBER ON THE  
RIGHT HAND SIDE OF THE  
PAGE TO VIEW  
ATTACHMENT

- 10:30 AM **Shuswap Watershed Water Quality Service Feasibility Study**
- Sherry Hurst of Leftside Partners Inc. will present the Service
  - Feasibility Recommendations Final Draft.
  - (1/2 hour presentation)

[View Attachment](#)

Motion **THAT:**  
*the Shuswap Watershed Water Quality Service Feasibility Study (Service Feasibility Recommendations – December 2014) be received and referred to the Shuswap Watershed Water Quality Committee(SWWQC) for review;*

**AND THAT:**  
*SWWQC report back to the Board with its preferred course of action.*

## **ADMINISTRATION**

### **1. ADOPTION OF MINUTES**

- 1.1 Board Meeting Minutes**  
- Adoption of December 5, 2014 Inaugural Meeting Minutes.

[View  
Attachment](#)

Motion **THAT:**  
*the minutes of the December 5<sup>th</sup>, 2014 Inaugural Board Meeting be adopted.*

---

**1.2 BUSINESS ARISING FROM MINUTES**

**Salmon River Watershed Roundtable and Stream Bank Restoration**

- Funding subject to criteria approval from the Community Works Fund
  - Resolution #2014-1209 – December 5, 2014 Minutes
  - Program ineligible for Gas Tax Funding through the Community Works Fund
  - Verbal report from J. Kooistra, Manager, Financial Services.
- 

### **2. CORRESPONDENCE**

- 2.1 Town of Golden (December 19, 2014)**  
- Request for GAEMP Budget Adjustment by Executive Committee

[View  
Attachment](#)

Motion **THAT:**  
*the request from the Executive Committee of the Golden and Area 'A' Emergency Management Program (GAEMP) to increase its annual budget to recognize an asset, amortization, and associated operational costs ancillary to the EOC function by \$6,500 be referred to the 2015 Annual Budget process.*

---

- 2.2 City of Salmon Arm (November 20, 2014)**  
- Loan Authorization Bylaw No. 3793 - \$175,000.

[View  
Attachment](#)

Motion **THAT:**  
*the Board accept the City of Salmon Arm's Resolution No. 0412-2014, advising that the City will not require further borrowings under Bylaw No. 3793 cited as "City of Salmon Arm Local Area Service – 73 Avenue Water Main Extension Establishment Bylaw No. 3793".*

---

- 2.3 City of Salmon Arm (December 10, 2014)**  
- Syme Bridge Replacement – 70<sup>th</sup> Avenue SW.  
- Request for funding through Electoral Area 'D' Gas Tax Funding.

[View  
Attachment](#)

- 2.4 Association of Kootenay & Boundary Local Government – AKBLG (December 21, 2014)**  
- Notice of Annual General Meeting and Second Call for Resolutions 2015.  
- Deadline Monday, February 23, 2015.

[View  
Attachment](#)

---

## 2. CORRESPONDENCE Cont'd.

- 2.5 **UBCM – Local Government Program Services** (December 2, 2014)
- 2015 Age-friendly Community Planning & Projects Grant Approval.
  - Copper Island Senior Resource Centre

[View](#)  
[Attachment](#)

- 2.6 **Fraser Basin Council**
- Meeting Summary for December 9, 2014

[View](#)  
[Attachment](#)

**Motion** *THAT:*  
*the correspondence contained on the January 15<sup>th</sup>, 2015 Regional Board agenda be received for information.*

## 3. REPORTS

- 3.1 **Shuswap Emergency Program Executive Committee**
- Minutes from the October 29, 2014 Committee meeting.

[View](#)  
[Attachment](#)

**Motion** *THAT:*  
*the minutes from the Shuswap Emergency Program Executive Committee meeting held on October 29<sup>th</sup>, 2014 be received;*

*AND THAT:*  
*the recommendation to endorse the 2015 SEP budget as presented to the SEP Executive Committee be referred to the 2015 Annual Budget process.*

## 4. BUSINESS GENERAL

- 4.1 **2015 Committee Appointment and Other External Boards/ Agencies**
- Report will be a late agenda item

**Tentative Motion** *THAT:*  
*the 2015 Committee Appointment and Appointments to Other External Boards; Agencies be endorsed.*

- 4.2 **Electoral Area 'C' Community Works Fund**
- Report attached from D. Mooney, Manager, Operations Management dated December 31, 2014.

[View](#)  
[Attachment](#)

**Motion** *THAT:*  
*in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies", access to the Area 'C' Community Works Fund be approved in the amount up to \$50,000 plus applicable taxes from the Electoral Area 'C' Community Works fund allocation in order to complete field investigations on a potential sewer infiltration site in Sorrento and conduct an engineered service area plan.*

**4. BUSINESS GENERAL Cont'd.**

- 4.3 General Strategic Priorities Fund Grant Application**  
 - Report attached from T. Langlois, Team Leader, Utilities dated December 31, 2014.

[View  
Attachment](#)

**Motion** **THAT:**  
*the Board empower the authorized signatories to apply for a General Strategic Priorities Fund grant in the amount of \$1,706,000 for the Sunnybrae Water System upgrade project.*

- 4.4 Recycling Depot Hours of Operation – January 1, 2015 Depot Program**  
 - Report attached from B. Van Nostrand, Team Leader, Environmental Health Services dated January 5, 2015.

[View  
Attachment](#)

**Motion** **THAT:**  
*the Board approve the CSRD Recycling Depot Hours of Operation Schedule effective January 1, 2015 as follows:*

<i>Golden Bottle Depot</i>	<i>820 11<sup>th</sup> Ave S, Golden</i>	<i>Tues - Fri 11 AM - 4:30 PM Sat 10 AM – 4 PM Closed Stat Holidays</i>
<i>Revelstoke Bottle Depot</i>	<i>97 Cartier St, Revelstoke</i>	<i>Monday, Tuesday, Thursday, Friday, Saturday: 9 AM to 4:30 PM Closed Stat Holidays</i>
<i>Malakwa Recycling Depot</i>	<i>4087 Malakwa Rd, Malakwa</i>	<i>Thurs 1 PM – 5 PM Sat, Sun 10 AM – 2 PM Closed Stat Holidays</i>
<i>Sicamous Downtown Recycling Depot</i>	<i>534 Main St, Sicamous</i>	<i>Wed, Thurs Fri 12 PM – 4 PM, Sat, Sun 10 AM – 4 PM Closed Stat Holidays</i>
<i>Bill's Bottle Depot</i>	<i>2840 13<sup>th</sup> Ave SW Salmon Arm</i>	<i>Mon - Sat 8:30 AM – 5 PM Closed Stat Holidays</i>
<i>Tappen Co-op Recycling Depot</i>	<i>4828 Trans Canada Hwy, Tappen</i>	<i>Wed, Thurs, Fri 12 PM – 4 PM, Sat, Sun 10 AM - 4 PM Closed Stat Holidays</i>
<i>Sorrento Recycling Depot</i>	<i>1164 Passchendaele Rd (parking lot of Fire Hall #1), Sorrento</i>	<i>Wed, Thurs, Fri 12 PM – 4 PM, Sat, Sun 10 AM – 4 PM Closed Stat Holidays</i>

- 4.5 Policy No. F-16 – Parkland Dedication Deferral Fees**  
 - Report attached from J. Kooistra, Manager, Financial Services dated January 2, 2015.

[View  
Attachment](#)

**Motion** **THAT:**  
*the Board endorse Policy F-16 “Parkland Dedication Deferral Fees” and approve its inclusion into the CSRD Policy Manual.*

#### 4. **BUSINESS GENERAL Cont'd.**

- 4.6 **Revelstoke/Area B EOF Application – Revelstoke Ski Club**  
 - Report attached from J. Kooistra, Manager, Financial Services dated January 2, 2015.

[View  
Attachment](#)

Motion

**THAT:**

*with concurrence of the City of Revelstoke and the Electoral Area 'B' Director, the Board approve funding from the Revelstoke and Area 'B' Economic Opportunity Fund to the Revelstoke Ski Club in the amount of \$12,500 to assist the club to purchase equipment required to host two major ski races in 2014-2015.*

- 4.7 **Liquor Licence Application Policy A-42**  
 - Report attached from S. Berger, Team Leader, Development Services and L. Shykora, Deputy Manager, Corporate Administration dated December 31, 2014.

[View  
Attachment](#)

Motion

**THAT:**

*the Board endorse the amended Liquor Licence Application Policy A-42, and approve its inclusion into the CSRD Policy Manual.*

#### 5. **BUSINESS BY AREA**

- 5.1 **Area 'A' Governance – Local Advisory Committee**  
 - Report attached from L. Shykora, Deputy Manager, Corporate Administration dated January 7, 2015

[View  
Attachment](#)

**THAT:**

*the Board endorse the extension of the Area 'A' Advisory Committee for a two-year period.*

- 5.2 **Areas A, E & F Grants In Aid**  
 - Report attached from J. Kooistra, Manager of Financial Services dated January 2, 2015

[View  
Attachment](#)

Motion

**THAT:**

*the Board approve the following allocations from the 2015 electoral grant-in-aids:*

**Area A**

Golden Nordic Ski Club Society (supplement VIA Sport Grant) \$750

**Area E**

Malakwa Learning Academy (wellness activities for learners) \$3,000  
 Eagle Valley & District Cemetery (operational costs) \$750

**Area F**

Lakeview Community Centre (safety upgrades) \$24,315  
 SAS Dry Grad Committee \$500

## 5. BUSINESS BY AREA Cont'd.

### □ 5.3 Sorrento Health Centre

- Request letter of support to Interior Health (Nurse Practitioner)
- Director Demenok.

### □ 5.4 Trans Canada Hwy 1 – Corridor West of Golden

- Request support of letter to David Wilkes, MP Kootenay Columbia re: HWY upgrades.
- Draft letter attached.

[View  
Attachment](#)

## 6. IN CAMERA

### □ 6.1 **THAT:**

**Motion** *pursuant to Sections 90(1)(a), (c) & (e):*

- *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- *labour relations or other employee relations;*
- *the acquisition, disposition or ex of the Community Charter, the Board move In Camera.*

## DEVELOPMENT SERVICES

## 7. BUSINESS GENERAL

### □ 7.1 **Previously Occupied Building Strata Conversion Application SP 32-F - Jennifer And Ken Adams**

**Civic Address: 4966 and 4968 Squilax-Anglemont Road, Celista**

- Report attached from D. Passmore, Senior Planner dated December 19, 2014.

[View  
Attachment](#)

**THAT:**

*in accordance with Section 242 of the Strata Property Act the Board empower the authorized signatories to execute the proposed 2 lot plan of strata subdivision of Lot 15, Section 8, Township 23, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan 11328, this 15<sup>th</sup> day of January, 2015 subject to the following conditions:*

**Motion**

*Issuance of a Riparian Areas Regulation Development Permit;*

*The owner satisfying floodplain protection concerns by having a qualified professional review the site development and provide a report indicating that the existing structures are safe to use for the intended purpose, together with registration of a suitably worded Section 219 covenant referencing the report and saving the CSRD and the Crown harmless in the event of flood damage to the property; and,*

*Registration of a suitably worded Section 219 covenant on Lot 16, Plan 11328, binding its title to the subject property.*

## ELECTORAL AREA DIRECTORS

### 8. BUSINESS BY AREA

- 8.1      **Area A**      **Development Variance Permit No. 641-15**  
**Applicant: Edelweiss Holdings Ltd.**  
**Agent: Headwater Development Consulting (Mr. Bruce Woodbury)**  
**Civic Address: 370 Ottoson Road**
- Report attached from D. Passmore, Senior Planner dated December 19, 2014.

[View](#)  
[Attachment](#)

**Motion**

**THAT:**

*in accordance with Section 922 of the Local Government Act Development Variance Permit No. 641-15 for Rem. SW 1/4, Section 24, Township 27, Range 22, West of the 5<sup>th</sup> Meridian, Kootenay District, Except Plans 1575, 4767, 7940, NEP22102 and R301, varying Subdivision Servicing Bylaw No. 641 by waiving the requirement that all new parcels created by subdivision must be provided with potable water, only for Lot B of the proposed plan of subdivision under application No. 2013-03449A and by waiving the requirement that the applicant submit documentation from an Authorized Person regarding On-Site Sewage Disposal for each parcel created by subdivision, be approved for issuance this 15<sup>th</sup> day of January, 2015, subject to the following conditions:*

- a) Confirmation, in the form of an affidavit, sworn before a Notary Public, or lawyer, that works necessary to disconnect 6 of the single family dwellings on the property from the domestic water supply system have been completed;*
- b) Confirmation of registration of a suitably worded Section 219 covenant on proposed Lot A, prohibiting the use of the property for more than one single family dwelling; and,*
- c) Confirmation of registration of a suitably worded Section 219 covenant on proposed Lot B, prohibiting the construction of any buildings.*

- 8.2      **Area C**      **Development Variance Permit No. 641-16**  
**Owner: Dr. Robert Baker**  
**Agent: Robert Stewart**  
**Civic Address: 2449 and 2457 Blind Bay Road, Blind Bay**
- Report attached from D. Passmore, Senior Planner dated December 19, 2014.

[View](#)  
[Attachment](#)

**Motion**

**THAT:**

*in accordance with Section 922 of the Local Government Act Development Variance Permit No. 641-16 for Lot 2, Section 19, Township 22, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan 7570, varying Schedule "A" Levels of Service of Subdivision Servicing Bylaw No. 641 to allow a subdivision which would create 2 fee simple lots with parcel sizes less than 1.0 ha. without a community sewer system, be denied issuance this 15<sup>th</sup> day of January, 2015.*

## 8. BUSINESS BY AREA Cont'd.

- 8.3 Area C **Exemption to Floodplain Setback Requirements No. 701-14 - Chris Trozzo**  
**Civic Address: 2495 Rocky Point Road**  
 - Report attached from C. Benner, Development Services Assistant, dated December 15, 2014.

[View Attachment](#)

### Motion

#### **THAT:**

*in accordance with Section 910(5) of the Local Government Act Exemption to Floodplain Setback Requirements No. 701-14 for Lot 10 Block 2 Section 30 Township 22 Range 10 W6M KDYD Plan 9989, varying Section 3.17.2 Floodplain Setbacks from 15.0 m from the mean annual high water mark of Shuswap Lake, defined as 348.3 metres Geodetic Survey of Canada Datum, to 5m from the mean annual high water mark of Shuswap Lake, only for the proposed retaining wall as shown on the site plan dated December 19, 2014, prepared by Okanagan Materials Testing, be granted this 15th day of January, 2015, subject to the following conditions:*

- a) *registration on title of the subject property of a suitably worded Section 219 covenant prohibiting development on the site unless it complies with the recommendations of the December 19, 2014, report by Okanagan Materials Testing regarding flood protection and setbacks; and,*
- b) *that the covenant indemnify and save harmless the CSRD and the Crown in the event of flood damage to any portion of the subject property.*

## 9. PLANNING BYLAWS

- 9.1 Area B **Electoral Area 'B' Zoning Amendment (High Arrow Log Builders Inc.) Bylaw No. 851-2**  
**Civic Address: 2030 Mt. Begbie Road, Revelstoke**  
 - Report attached from C. LeFloch, Development Services Assistant, dated December 9, 2014.

[View Attachment](#)

### Motion #1

#### **THAT:**

*"Electoral Area 'B' Zoning Amendment (High Arrow Log Builders Inc.) Bylaw No. 851-2" be read a first time this 15<sup>th</sup> day of January, 2015;*

#### **AND THAT:**

*the Board utilize the simple consultation process for Bylaw No. 851-2 and it be referred to the following agencies and First Nations:*

- *Area 'B' Advisory Planning Commission;*
- *Interior Health Authority;*
- *Ministry of Transportation and Infrastructure;*
- *Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch;*
- *School District No. 19;*
- *CSRD Operations Management; and*
- *All relevant First Nations Bands and Councils.*

**Second motion on next page**



## 9. PLANNING BYLAWS Cont'd

9.1 Area B Electoral Area 'B' Zoning Amendment  
Cont'd. (High Arrow Log Builders Inc.) Bylaw No. 851-2

Motion #2 **THAT:**  
"Electoral Area 'B' Zoning Amendment (High Arrow Log Builders Inc.) Bylaw No. 851-2" be read a second time this 15<sup>th</sup> day of January, 2015.

9.2 Area B Electoral Area 'B' Official Community Plan Amendment  
(Basecamp Developments Ltd.) Bylaw No. 850-4  
Electoral Area 'B' Zoning Amendment (Basecamp  
Developments Ltd.) Bylaw No. 851-5  
Civic Address: 1467 Highway 23 South, Revelstoke  
- Report attached from D. Passmore, Senior Planner  
dated December 9, 2014.

[View  
Attachment](#)

Motion #1 **THAT:**  
"Electoral Area 'B' Official Community Plan Amendment (Basecamp Developments Ltd.)  
Bylaw No. 850-4" be read a second time, as amended this 15<sup>th</sup> day of January, 2015.

Motion #2 **THAT:**  
"Electoral Area 'B' Zoning Amendment (Basecamp Developments Ltd.) Bylaw No. 851-5"  
be read a first and second time this 15<sup>th</sup> day of January, 2015;

**AND THAT:**  
the Board utilize the simple consultation process for Bylaw No. 851-5 and be referred to  
the following agencies and First Nations:

- Electoral Area 'B' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Interior Health Authority;
- Ministry of Environment-Environmental Protection;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations-Archaeology Branch;
- City of Revelstoke;
- School District No. 19;
- BC Hydro;
- Transport Canada/ Nav Canada
- CSRD Operations Management; and
- All relevant First Nations Bands and Councils.

Motion #3 **THAT:**  
a public hearing to hear representations on "Electoral Area 'B' Zoning Amendment  
(Basecamp Developments Ltd) Bylaw No. 851-5", and "Electoral Area 'B' Official  
Community Plan Amendment (Basecamp Developments Ltd.) Bylaw No. 850-4" be held;

**AND THAT:**  
notice of the public hearing be given by staff of the Regional District on behalf of the Board  
in accordance with Section 892 of the Local Government Act;

**Motion continued on next page**

## 9. PLANNING BYLAWS Cont'd

- 9.2 Area B Electoral Area 'B' Official Community Plan Amendment (Basecamp Cont'd Developments Ltd.) Bylaw No. 850-4  
Electoral Area 'B' Zoning Amendment (Basecamp Developments Ltd.) Bylaw No. 851-5

*Motion Cont'd.*

**AND FURTHER THAT:**

*the holding of the public hearing be delegated to Director Loni Parker, as Director for Electoral Area 'B' being that in which the land concerned is located, or Alternate Director Doug Stuart, if Director Parker is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.*

- 9.3 Area C Lakes Zoning Amendment (CSRD) Bylaw 900-8  
Civic Address: Eagle Bay Road  
- Report attached from D. Passmore, Senior Planner dated December 19, 2014.

[View Attachment](#)

Motion #1

**THAT:**

*"Lakes Zoning Amendment (CSRD) Bylaw No. 900-8" be read a second time as amended, this 15<sup>th</sup> day of January, 2015.*

Motion #2

**THAT:**

*a public hearing to hear representations on "Lakes Zoning Amendment (CSRD) Bylaw No. 900-8" be held;*

**AND THAT:**

*notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 892 of the Local Government Act;*

**AND FURTHER THAT:**

*the holding of the public hearing be delegated to Director Paul Demenok as Director of Electoral Area 'C', being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.*

- 9.4 Area C Lakes Zoning Amendment (0792787 BC Ltd.) Bylaw 900-10  
Civic Address: 2859 Grant Road, Sorrento  
- Report attached from J. Sham, Development Services Assistant, dated December 9, 2014.

[View Attachment](#)

Motion #1

**THAT:**

*"Lakes Zoning Amendment (0792787 BC Ltd.) Bylaw No. 900-10" be read a first time this 15<sup>th</sup> day of January, 2015;*

**AND THAT:**

*The Board utilize the simple consultation process for Bylaw No. 900-10 and in accordance with Section 879 of the Local Government Act it be referred to the following agencies and First Nations:*

**Motion continued on next page**

## 9. PLANNING BYLAWS Cont'd

### 9.4 Area C Lakes Zoning Amendment (0792787 BC Ltd.) Bylaw 900-10

**Motion #1**  
Continued

- Area 'C' Advisory Planning Commission;
- Ministry of Environment;
- Department of Fisheries and Oceans;
- Navigation Canada;
- Ministry of Forests, Land and Natural Resources Operations- Lands Branch;
- CSRD Operations Management; and
- All relevant First Nations Bands and Councils.

**Motion #2** **THAT:**

"Lakes Zoning Amendment (0792787 BC Ltd.) Bylaw No. 900-10" be read a second time this 15<sup>th</sup> day of January, 2015.

### 9.5 Area F Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9 Civic Address: 5140 Squilax – Anglemont Road

- Report attached from D. Passmore, Senior Planner dated December 17, 2014.

[View Attachment](#)

**Motion #1**

**THAT:**

"Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9" be read a first time this 15<sup>th</sup> day of January, 2015;

**AND THAT:**

the Board utilize the simple consultation process for Bylaw No. 900-9 and in accordance with Section 879 of the Local Government Act it be referred to the following agencies and First Nations:

- Area 'F' Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Environment;
- Department of Fisheries and Oceans;
- Ministry of Forests, Lands and Natural Resource Operations – Lands Branch;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- CSRD Operations Management; and
- All relevant First Nations Bands and Councils.

**9. PLANNING BYLAWS Cont'd**

- 9.6      **All Areas**      **Advisory Planning Commission Amendment Bylaw No. 648-2**
- Report attached from J. Sham, Development Services Assistant dated December 18, 2014.

[View Attachment](#)

**Motion #1**      **THAT:**  
"Advisory Planning Commission Amendment Bylaw No. 648-2", be read a first, second, and third time this 15<sup>th</sup> day of January, 2015.

**THAT:**  
"Advisory Planning Commission Amendment Bylaw No. 648-2", be adopted this 15<sup>th</sup> day of January, 2015.

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**RELEASE OF IN CAMERA RESOLUTIONS**

(if any)

**ADJOURNMENT****NEXT MEETING**

**Thursday, February 19, 2015 at 9:30 AM  
CSRD Offices**