

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held August 21, 2014
in the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction
when endorsed by the Board at the next Regular meeting.

PRESENT

Chair:	D. Raven	(City of Revelstoke)
Directors:	G. Habart	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	Vice Chair: R. Martin	(Electoral Area 'E')
	L. Morgan	(Electoral Area 'F')
	C. Benty*	(Town of Golden)
	N. Cooper*	(City of Salmon Arm)
	D. Cannon*	(City of Salmon Arm)
	D. Trouton*	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	S. Berger	Team Leader, Development Services
	J. Kooistra*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	D. Mooney*	Manager, Operations Management
	M. Pachcinski*	Team Leader, Parks & Recreation
D. Passmore*	Senior Planner	
	J. Sham*	Development Services Assistant

* attended part of meeting only

CALL TO ORDER

The Chair called the meeting to order at 9:30 AM.

ADMINISTRATION

ADOPTION OF MINUTES

2014-801
REGULAR BOARD
MEETING
JULY 17th, 2014

M/S Directors Benty/Habart THAT:
the minutes of the July 17th, 2014 Board Meeting be adopted as corrected to
reflect "Directors Benty and Cannon Opposed to Resolution 2014-710".

CARRIED

CORRESPONDENCE

- CITY OF SALMON ARM - JULY 15, 2014 Acquisition of the deregulated Sicamous to Armstrong rail corridor
For information
- SHUSWAP LAKE ESTATES – JULY 8, 2014 Proposal – Shuswap Lake Estates Sewage Treatment Plant
- This item was withdrawn from the agenda at the request of Mr. Barker.
- REGIONAL DISTRICT OF FRASER-FORT GEORGE - JULY 23, 2014 Request support for UBCM Resolution – Amendment to Extended Producer Responsibility Regulation
- The Operations Manager responded to questions from various Board members.
- JOINT PROVINCIAL - UBCM GREEN COMMUNITIES COMMITTEE - JULY 31, 2014 Recognition on CSRD achievement – Corporate Carbon Neutrality for 2013 reporting year
- Administration will prepare a Press Release announcing the CSRD achievement of carbon neutrality for 2013.
- 2014-802 M/S Directors Habart/Talbot THAT:
the correspondence contained on the August 21st, 2014 Regional Board Agenda be received.

CARRIED

REPORTS

- 2014-803 August 7th, 2014
ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES
- M/S Directors Demenok/Parker THAT:
the minutes of the Electoral Area Directors Committee Meeting held on August 7th, 2014 be received for information.

CARRIED

The following recommendations are contained within the August 7, 2014 EAD Minutes and are for reference only as they appear as Actionable items the Business General and Administration Bylaws Sections:

- **THAT:**
the Electoral Area Directors recommend the amendments to Policy F-14 “Travel and Expense Reimbursement” be forwarded to the August 21, 2014 Regular Board meeting for further review and discussion.
- **THAT:**
the Electoral Area Directors endorse the amendments to Policy F-30 “Electoral Area Grants-in-Aid”.
- **THAT:**
the Electoral Area Directors endorse the rescinding of Policy F-1 “Grants-In-Aid”.
- **THAT:**
the Board ratify the endorsements and approve the inclusion of Policy F-30 as amended into the CSRD Policy Manual and approve rescinding Policy F-1 from the CSRD Policy Manual.

REPORTS,
Continued

- **THAT:**
the Electoral Area Directors recommend to the Board that the “Columbia Shuswap Regional District Community Parks Regulation Bylaw No 5556” be amended to allow for the sale, possession and consumption of alcoholic beverages in CSRD parks through the issuance of a parks use permit.

2014-804
RECOMMENDATION
FROM THE EAD
COMMITTEE

M/S Directors Parker/Demenok THAT:
the Committee requests the Board review the viability of a policy committee.

Discussion on the motion

MOTION WITHDRAWN

2014-805

M/S Directors Martin/Habart THAT:
a CSRD policy committee take the form of a Committee of the Whole meeting and that the discussion/review of policies take place on a regular basis, as brought forward by Administration, in conjunction with the Regional Board meeting date.

A brief discussion took place on the motion:

- Scheduling to be arranged by Administration, such as ½ hour earlier Board meeting start, followed by Committee of the Whole.

CARRIED

BUSINESS GENERAL

2014-806
AMENDMENT OF
POLICY F-14 – TRAVEL
AND EXPENSE
REIMBURSEMENT

Report from J. Kooistra, Manager of Financial Services dated August 8th, 2014.

M/S Directors Martin/Trouton THAT:
the Board endorse the amendment to Policy F-14 “Travel and Expense Reimbursement” and approve its inclusion into the CSRD Policy Manual.

A brief discussion took place on the motion

CARRIED

2014-807
AMENDMENT OF
POLICY F-30
ELECTORAL AREA
GRANTS-IN-AID AND
RECISSION OF POLICY
F-1 GRANTS-IN-AID

Report from J. Kooistra, Manager of Financial Services dated August 8th, 2014, 2014.

M/S Directors Habart/Parker THAT:
the Board endorse the amendment to Policy F-30 “Electoral Area Grants-in-Aid” and approve its inclusion into the CSRD Policy Manual.

CARRIED

2014-808

M/S Directors Habart/Parker THAT:
the Board endorse the rescinding of Policy F-1 “Grants-In-Aid” from the CSRD Policy Manual.

CARRIED

BUSINESS GENERAL,
Continued

2014-809
INSPECTOR AND WEED
CONTROL OFFICER
APPOINTMENT

Report from B. Van Nostrand, Team Leader, Environmental Health Services dated August 5th, 2014.

M/S Directors Habart/Talbot THAT:
the Board appoint Hamish Kassa as an Inspector and Weed Control Officer for the Columbia Shuswap Regional District, effective August 21st, 2014.

CARRIED

2014-810
REQUEST FOR
NAVIGATION BEACON

Director Martin – Request for Letter to Navigation Canada re: Hungry Cove, Shuswap Lake

M/S Directors Martin/Trouton THAT:
the Regional Board write a letter to Navigation Canada, and/or any other applicable agency(ies), requesting a navigation beacon or another type of warning signal to be placed at the south end of Hungry Cove on Shuswap Lake to alert boaters of potential dangers and increase safety for all boating and watercraft users, given that:

- multiple coves in the Shuswap Lake are very rocky with large boulders;
- many boating accidents that have occurred in past years at the site of Hungry Cove on Shuswap Lake, most resulting in very damaged watercraft;
- the most recent boating crash on August 16, 2014 involved a fatality and an individual with serious injuries.

CARRIED

BUSINESS BY AREA

2014-811
AREA GRANTS IN AID
AREAS 'A' - 'F'

Report from J. Kooistra, Manager of Financial Services dated August 8th, 2014

M/S Directors Talbot/Habart THAT:
the Board approve the following allocations from the 2014 electoral grants-in-aid:

Area A

3066 Lord Strathcona's Horse RCACC (army cadet activities)	\$ 1,600
Golden and District Search and Rescue (building improvements)	\$15,000

Area B

Trout Lake Volunteer Fire Department (operational expenses)	\$ 2,000
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Area C

Notch Hill Cemetery Society (maintenance of the cemetery)	\$ 1,999
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Area D

Falkland Historical Society (painting, model repairs,	\$ 3,500
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MOTION 2014-811,
Continued

plaques and supplies)

Area E

Eagle Valley Seniors Meals Society (containers)	\$ 400
Sicamous & District Seniors Centre Society (operating expenses)	\$ 450
Community Christmas Dinner (food and decorations)	\$ 250
Malakwa Community Centre Association (insurance premiums and maintenance)	\$ 3,500
Eagle Valley Arts Council (Red Barn Arts Centre operations)	\$ 1,200
Cambie Community Hall Association (insurance premiums and propane costs)	\$ 3,500
Eagle Valley Community Support Services Society (social support program)	\$10,000
Malakwa Ladies Aid (heritage building repairs)	\$ 2,500

Area F

Imai Park Foundation (operations and new backstop)	\$10,000
North Shuswap Chamber of Commerce (Welcome to Lee Creek sign)	\$ 9,000

CARRIED

2014-812
SICAMOUS/AREA 'E'
EOF APPLICATIONS—
DISTRICT OF SICAMOUSReport from J. Kooistra, Manager of Financial Services dated August 8th,
2014

M/S Directors Martin/Trouton THAT:
with the concurrence of the District of Sicamous and the Electoral Area 'E'
Director, the Board approve funding from the Sicamous and Area 'E'
Economic Opportunity Fund to the District of Sicamous in the amount of
\$75,000 toward purchase and installation of electronic reader sign boards.

CARRIED

2014-813

M/S Directors Martin/Trouton THAT:
with the concurrence of the District of Sicamous and the Electoral Area 'E'
Director, the Board approve funding from the Sicamous and Area 'E'
Economic Opportunity Fund to the District of Sicamous in the amount of
\$75,000 toward purchase and installation of white lights.

CARRIED

2014-814
AREA 'A' COMMUNITY
WORKS FUND –
GOLDEN GOLF CLUBReport from J. Kooistra, Manager of Financial Services dated August 9th,
2014

M/S Directors Habart/Morgan THAT:
In accordance with Policy F-3, access to the Community Works fund be
approved in the amount up to \$29,380 plus applicable taxes, from the
Electoral Area 'A' Community Works Fund for replacement and installation
of water and energy efficient plumbing fixtures at the Golden Golf Club,
subject to criteria approval from the Community Works Fund.

CARRIED

BUSINESS BY AREA,
Continued

2014-815
AREA 'A' COMMUNITY
WORKS FUND –
GOLDEN & DISTRICT
SEARCH AND RESCUE

Report from J. Kooistra, Manager of Financial Services dated August 9th, 2014

M/S Directors Habart/Morgan THAT:
In accordance with Policy F-3, access to the Community Works fund be approved in the amount up to \$7,695 plus applicable taxes, from the Electoral Area 'A' Community Works Fund for an energy audit and upgrading of lighting and heaters in the Golden and District Search and Rescue Hall and offices, subject to criteria approval from the Community Works Fund.

CARRIED

ADMINISTRATION BYLAWS

2014-816
CSR D PARKS
REGULATION
AMENDMENT BYLAW
NO. 5689

Report from M. Pachcinski, Team Leader, Community Parks and Recreation dated August 8th, 2014.

M/S Directors Habart/Cannon THAT:
Bylaw No. 5689, cited as "Columbia Shuswap Regional District Community Parks Regulation Amendment Bylaw No. 5689 be read a first, second and third time this 21st day of August, 2014.

CARRIED

2014-817

M/S Directors Habart/Cannon THAT:
Bylaw No. 5689, cited as "Columbia Shuswap Regional District Community Parks Regulation Amendment Bylaw No. 5689 be adopted this 21st day of August, 2014.

CARRIED

ELECTORAL AREA DIRECTORS**PLANNING BYLAWS**

2014-818
ELECTORAL AREA 'B'
ZONING BYLAW NO. 851

Report from J. Thingsted, Planner dated July 30th, 2014.
Consideration of Adoption

M/S Directors Parker/Demenok THAT:
Bylaw No. 851, cited as "Electoral Area 'B' Zoning Bylaw No. 851", be adopted this 21st day of August, 2014.

CARRIED

DEVELOPMENT SERVICES**BUSINESS GENERAL**

2014-819
ELECTORAL AREA 'B'
ZONING BYLAW NO. 851
– CONSIDERATION OF
POLICY AND
PERMISSION FOR
RECREATION VEHICLES
AT GALENA SHORES
STRATA EPS517

Report from J. Thingsted, Planner dated August 8th, 2014

M/S Directors Cannon/Cooper THAT:
the Board consider directing staff to develop a new policy that would allow a strata corporation, on behalf of the individual strata lot owners, to make an application for a temporary use permit that would enable all lot owners within the strata development to avail themselves of the proposed temporary use.

CARRIED

2014-820

M/S Directors Cannon/Cooper THAT:
Whereas the Board has adopted Electoral Area 'B' Zoning Bylaw No. 851 which regulates land use for the entirety of Electoral Area 'B' including Bare Land Strata Plan of Lot 2 District Lot 8682 Kootenay District NEP90906 (Strata Plan EPS517);

And whereas Electoral Area 'B' Zoning Bylaw No. 851 applies the Rural Residential 1 Zone to Strata Plan EPS517 in which standalone recreational vehicles are not a permitted use;

And whereas staff support permitting a single standalone recreational vehicle on each of the Lots 1 - 62 within Strata Plan EPS517 until October 15th, 2018 provided the recreational vehicle is connected to a community water and sewer system and no additions are made to the unit;

And whereas staff believe it is in the public interest to reduce the potential for costly bylaw enforcement action arising from a temporary situation;

Therefore staff be directed not to enforce the regulations within Electoral Area 'B' Zoning Bylaw No. 851, Section 5.7 (Rural Residential 1 Zone) in regard to recreational vehicles located within Strata Plan EPS517 until October 15th, 2018.

CARRIED

IN CAMERA

2014-821

M/S Directors Talbot/Habart THAT:
pursuant to Section 90(1)(e) of the Community Charter: the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could be expected to harm the interests of the regional district, the Board move In Camera.

CARRIED

The Regular Meeting reconvened at 12:50 p.m.

The Municipal Directors left the meeting at this time.

ELECTORAL AREA DIRECTORS, Continued**BUSINESS BY AREA**

2014-822

DEVELOPMENT

VARIANCE PERMIT NO.

641-09 APPLICANT:

MICHAEL HOLLICK AND

CHRISTOPHER HURLEY

AGENT: HEADWATER

DEVELOPMENT

CONSULTING (MR.

BRUCE WOODBURY)

CIVIC ADDRESS: 2361 TC

HWY

Report from D. Passmore, Senior Planner dated July 29th, 2014.
Recommendation to deny issuance.

The applicant/property owner was not in attendance.

M/S Directors Habart/Demenok THAT:

in accordance with Section 922 of the Local Government Act, Development Variance Permit No. 641-09 for That Part of the SE ¼, Section 11, Township 29, Range 23, West of the 5th Meridian, Kootenay District, Which Lies to the North of the Right Bank of the Columbia River, Except (1) Part Included in RW Plan 633B, and (2) Part Included in SRW Plan 16759 and R314, varying Subdivision Servicing Bylaw No. 641 by waiving the requirement that groundwater wells must be on the same parcel as the residential dwelling unit in respect of which they are required for proposed Lot 1 only, and by waiving the requirement that the applicant engage a Qualified Professional to manage all aspects of developing an Independent On-site Water System for all lots in the proposed plan of subdivision under application No. 2011-06216A, be denied issuance this 21st day of August, 2014.

2014-823

M/S Directors Habart/Talbot THAT:

Resolution 2014-822 related to the consideration of Development Variance Permit Application 645-09 – Applicant Michael Hollick and Christopher Hurley – Civic Address 2361 TC Highway BE TABLED to the September 18th, 2014 Regional Board meeting.

CARRIED

PLANNING BYLAWS

2014-824
ELECTORAL AREA 'C'
OFFICIAL COMMUNITY
PLAN AMENDMENT
(SHIMOON) BYLAW NO.
725-4

SOUTH SHUSWAP
ZONING AMENDMENT
(SHIMOON) BYLAW NO.
701-77
CIVIC ADDRESS: 5615
EAGLE BAY ROAD

Report from J. Sham, Development Services Assistant, dated July 29th, 2014.
Consideration of First Reading.

The agent was in attendance.

M/S Directors Demenok/Parker THAT:
Bylaw 725-4, cited as "Electoral Area 'C' Official Community Plan Amendment (Shimoon) Bylaw No. 725-4" be read a first time this 21st day of August, 2014;

AND THAT:
the Board utilize the simple consultation process for Bylaw No. 725-4 and in accordance with Section 879 of the Local Government Act it be referred to the following agencies and First Nations:

- Area 'C' Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Environment;
- Ministry of Forests, Land and Natural Resources Operations-Archaeology Branch;
- CSRD Operations Management;
- School District #83; and
- Relevant First Nations Bands and Councils;

AND FURTHER THAT:

pursuant to Section 882 of the Local Government Act, the Board has considered this "Electoral Area 'C' Official Community Plan Amendment (Shimoon) Bylaw No. 725-4" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

CARRIED

2014-825

M/S Directors Demenok/Parker THAT:
Bylaw No. 701-77 cited as "South Shuswap Zoning Amendment (Shimoon) Bylaw No. 701-77" be read a first time this 21st day of August, 2014;

AND THAT:
the Board utilize the simple consultation process for Bylaw No. 701-77 and it be referred to the following agencies and First Nations:

- Area 'C' Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Environment;
- Ministry of Forests, Land and Natural Resources Operations-Archaeology Branch;
- CSRD Operations Management;
- School District #83; and
- Relevant First Nations Bands and Councils.

CARRIED

**PLANNING BYLAWS,
Continued**

2014-826
LAKES ZONING
AMENDMENT (CSR D)
BYLAW 900-8

Report from D. Passmore, Senior Planner dated July 21st, 2014
Consideration of First Reading.

M/S Directors Demenok/Parker THAT:
Bylaw No. 900-8 cited as "Lakes Zoning Amendment (CSR D) Bylaw No. 900-8" be read a first time this 21st day of August, 2014;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 900-8 and in accordance with Section 879 of the Local Government Act it be referred to the following agencies and First Nations:

- Area 'C' Advisory Planning Commission;
- Ministry of Environment;
- Department of Fisheries and Oceans;
- Navigation Canada;
- Ministry of Forests, Land and Natural Resources Operations- Lands Branch;
- CSR D Operations Management;
- CSR D Parks and Recreation;
- Adams Lake Indian Band;
- Little Shuswap Indian Band; and,
- Neskonlith Indian Band.

CARRIED

2014-827
SALMON VALLEY LAND
USE AMENDMENT
(674816 BC LTD.) BYLAW
NO. 2554 – FALKLAND

Report from J. Sham, Development Services Assistant dated July 25th, 2014
Consideration of First Reading

The property owner was in attendance.

M/S Directors Talbot/Habart THAT:

Bylaw No. 2554 cited as "Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2554" be read a first time this 21st day of August, 2014;

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 2554 and in accordance with Section 879 of the Local Government Act, it be referred to the following agencies and First Nations:

- Area 'D' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Interior Health Authority;
- BC Hydro;
- Fortis BC;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resources – Archaeology Branch;
- Provincial Agricultural Land Commission;
- CSR D Operations Management;
- CSR D Financial Services;
- School District #83; and,
- Relevant First Nations Bands and Councils.

MOTION 2014-827,
Continued

AND FURTHER THAT:

Pursuant to Section 882 of the Local Government Act, the Board has considered this "Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2554" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

CARRIED

2014-828
ELECTORAL AREA 'C'
OFFICIAL COMMUNITY
PLAN AMENDMENT
BYLAW NO. 725-3;
SOUTH SHUSWAP
ZONING AMENDMENT
BYLAW NO. 701-69
(GREAT WESTERN
CANADIAN WIRE WHEEL
CO. LTD.)
CIVIC ADDRESS: 6357
EAGLE BAY ROAD

Report from D. Passmore, Senior Planner dated July 23rd, 2014
Consideration of Third Reading & Adoption

M/S Directors Demenok/Parker THAT:
"Electoral Area 'C' Official Community Plan Amendment (Great Western Canadian Wire Wheel Co. Ltd.) Bylaw No. 725-3" be read a third time this 21st day of August, 2014.

CARRIED

2014-829

M/S Directors Demenok/Parker THAT:
"Electoral Area 'C' Official Community Plan Amendment (Great Western Canadian Wire Wheel Co. Ltd.) Bylaw No. 725-3" be adopted this 21st day of August, 2014.

CARRIED

2014-830

M/S Directors Demenok/Parker THAT:
"South Shuswap Zoning Amendment (Great Western Canadian Wire Wheel Co. Ltd.) Bylaw No. 701-69" be read a third time this 21st day of August, 2014.

CARRIED

2014-831

M/S Directors Demenok/Parker THAT:
"South Shuswap Zoning Amendment (Great Western Canadian Wire Wheel Co. Ltd.) Bylaw No. 701-69" be adopted this 21st day of August, 2014.

CARRIED

2014-832
ELECTORAL AREA 'F'
OFFICIAL COMMUNITY
PLAN AMENDMENT
BYLAW NO. 830-12;
SCOTCH CREEK/LEE
CREEK ZONING
AMENDMENT BYLAW NO.
825-29;
LAKES ZONING
AMENDMENT BYLAW
NO. 900-6
(0934110 BC LTD.)

Report from D. Passmore, Senior Planner dated July 24th, 2014
Consideration of Third Reading and Adoption

M/S Directors Morgan/Talbot THAT:
"Electoral Area 'F' Official Community Plan Amendment (0934110 BC Ltd.) Bylaw No. 830-12", be read a third time this 21st day of August, 2014.

CARRIED

**PLANNING BYLAWS,
Continued**

CIVIC ADDRESS:2604
SQUILAX-ANGLEMONT
ROAD

2014-833

M/S Directors Morgan/Talbot THAT:
"Electoral Area 'F' Official Community Plan Amendment (0934110 BC Ltd.)
Bylaw No. 830-12" be adopted this 21st day of August, 2014.

CARRIED

2014-834

M/S Directors Morgan/Talbot THAT:
"Scotch Creek/Lee Creek Zoning Amendment (0934110 BC Ltd.) Bylaw No.
825-29" be read a third time this 21st day of August, 2014.

CARRIED

2014-835

M/S Directors Morgan/Talbot THAT:
"Scotch Creek/Lee Creek Zoning Amendment (0934110 BC Ltd.) Bylaw No.
825-29" be adopted this 21st day of August, 2014.

CARRIED

2014-836

M/S Directors Morgan/Talbot THAT:
"Lakes Zoning Amendment (0934110 BC Ltd.) Bylaw No. 900-6" be read a
third time this 21st day of August, 2014.

CARRIED

2014-837

M/S Directors Morgan/Talbot THAT:
"Lakes Zoning Amendment (0934110 BC Ltd.) Bylaw No. 900-6" be adopted
this 21st day of August, 2014.

CARRIED

ELECTORAL AREA 'F'
OFFICIAL COMMUNITY
PLAN AMENDMENT
BYLAW NO. 830-14;
SCOTCH CREEK/LEE
CREEK ZONING
AMENDMENT BYLAW
NO. 825-31
(GATEWAY LAKEVIEW
ESTATES) CIVIC
ADDRESS: 2533 AND
2633 SQUILAX-
ANGLEMONT ROAD

Report from D. Passmore, Senior Planner, dated August 5th, 2014

This item was withdrawn from the Agenda at the request of the applicant.

ADJOURNMENT

2014-838
ADJOURNMENT
AT 1:25 P.M.

M/S Directors Demenok/Habart THAT:
the Regional Board meeting of August 21st, 2014 be adjourned.

CARRIED

CERTIFIED CORRECT

CHAIR

CHIEF ADMINISTRATIVE OFFICER