

COLUMBIA SHUSWAP REGIONAL DISTRICT

BYLAW NO. 5688

A bylaw to establish a local fire services advisory committee

WHEREAS the Columbia Shuswap Regional District has established service areas for fire suppression in Electoral Areas 'A', 'D' and 'E';

AND WHEREAS it is in the public interest that a Fire Suppression Committee be established to provide input and advice into the operation of the fire services;

NOW THEREFORE in open meeting assembled, the Board of Directors of the Columbia Shuswap Regional District enacts as follows:

DEFINITIONS

1. In this Bylaw, the following terms will have the following respective meanings:

"Board" means the Board of Directors of the Regional District;

"Committee or Local Fire Services Advisory Committee" means the volunteer Fire Services Advisory Committee established by this Bylaw, and composed of those individuals appointed in accordance herewith;

"CSRD Manager" means the Manager, Operations Management Services of the Regional District, or such other position as may be designated from time to time by the CSRD Manager;

"Participating Service Area" means any of the participating fire suppression service areas in Electoral Areas 'A', 'D' and 'E';

"Property Owner" means a registered owner of real property within a Participating Service Area as shown on the British Columbia Assessment Authority roll;

"Regional District" means the Columbia Shuswap Regional District.

APPLICATION

2. This Bylaw will apply to the Participating Fire Service Areas that are located within Electoral Areas 'A', 'D' and 'E'.

ESTABLISHMENT OF THE LOCAL COMMITTEE

3. The Committee members will be elected by the public at a duly advertised meeting. Upon receipt of the minutes of this meeting by the CSRD Manager, the Committee shall be deemed to be a Committee of the Regional District.

4. The Committee is hereby established as a volunteer body, advisory to the CSRD Manager, for the purpose of providing local Property Owner input and advice into the development and prioritization of the annual and five year budget process of fire services within Electoral Areas 'A', 'D' and 'E' of the Regional District.
5. The Committee will consist of a maximum of seven (7) voting members. The CSRD Manager (or designate), the Fire Chief from the respective Participating Service Area, and the Electoral Area Director are appointed as non-voting members of the Committee.
6. To be qualified for membership, an individual must be of the age of majority and ordinarily reside in the relevant Participating Service Area. No currently serving firefighter will be entitled to be appointed to the Committee. If a member ceases to be qualified for any reason, he or she will be deemed to have resigned from the Committee.
7. The term of office for a member will be three years.
8. The Board may appoint or remove a member from the Committee at any time.
9. In the event of a vacancy arising from any cause other than the expiration of a member's term of office, the Board may appoint a successor for the remainder of the term, upon recommendation of the Committee.

ROLE OF THE COMMITTEE

10. The Local Fire Services Advisory Committee will:
 - (a) meet not less than twice per year;
 - (b) provide local Property Owner input into the development and prioritization of the annual and five (5) year financial plans of the fire services;
 - (c) assist in communicating with the Property Owners located in the Participating Service Area;
 - (d) provide advice on policies relating to the fire suppression service, including contracting and procurement for maintenance or other support services, and capital equipment;
 - (e) assist with the development of local opportunities to promote the fire service;
 - (f) provide advice from a local perspective on the evaluation of new services to be offered;
 - (g) assist in integrating and addressing local needs and concerns involving the fire services;
 - (h) bring to the attention of other members of the Committee and the CSRD Manager any fire suppression issues that have been raised by the public at large; and
 - (i) address such other matters as may be provided in the terms of reference described in Section 11 of this Bylaw, or are otherwise related to the operation and development of the fire services on a local basis.

- 11. A Local Fire Services Advisory Committee terms of reference will be developed by the CSRD Manager in consultation with each Committee. The terms of reference may be amended from time to time in order to revise or further describe and refine the Committee's role and its administration and operation, provided however that such revisions do not conflict with this Bylaw.
- 12. The Committee is advisory to the CSRD Manager and no powers are delegated to it from the Board.
- 13. The Regional District will provide such administrative and other support as may reasonably be requested to facilitate the operation of the Committee. The costs attributable to the operation of the Committee will be included as part of the budget of the Participating Service Area.

REPEAL

- 14. Bylaw No. 5285, cited as "Fire Suppression Committee Bylaw No. 5285" is hereby repealed.

CITATION

- 15. This Bylaw may be cited as the "CSRD Local Fire Services Advisory Committee Bylaw No. 5688".

READ a first time this 20th day of August, 2015.
 READ a second time this 20th day of August, 2015.
 READ a third time this 20th day of August, 2015.
 ADOPTED this 20th day of August, 2015.

E.A. Huntz
 MANAGER OF CORPORATE
 ADMINISTRATION SERVICES (SECRETARY)

Rhena Martin
 CHAIR

CERTIFIED a true copy of
 Bylaw No. 5688, as adopted.

 Manager of Corporate
 Administration Services (Secretary)